

WELCOME TO THE VILLAGE OF GARDEN CITY



RESIDENT HANDBOOK



EMERGENCY TELEPHONE NUMBERS

POLICE EMERGENCY	911
NON EMERGENCY	465-4100
FIRE EMERGENCY	911
NON EMERGENCY	746-1301
WATER/SEWER	465-4020
AFTER HOURS	465-4100

SIGN UP FOR VILLAGE EMAIL ALERTS

Stay connected! Sign up for Village email alerts through an online portal on Garden City's homepage. The link is located on the bottom right side of the website, www.gardencityny.net. Provide your name and a valid email address to immediately begin receiving non-emergency updates, including local meetings and events, even Village Hall holiday hours, approved solicitations and road closures.

REQUESTS FOR SERVICE

Need to report a pothole or downed tree? Is your street light out? Click on the "Request For Service" tab on the Village's homepage to report an issue. Residents can also track the progress through this service.

Police Headquarters and Fire Headquarters including Fire Stations 2 and 3 are operational on a 24-hour basis. Police and Fire Headquarters is located within Village Hall.

RESIDENTS ARE REQUIRED TO DISPLAY THEIR HOUSE NUMBERS SO THAT THEY ARE PLAINLY VISIBLE, DAY AND NIGHT

**INCORPORATED VILLAGE OF GARDEN CITY
VILLAGE HALL**

**351 STEWART AVENUE
GARDEN CITY, NY 11530**

**BUSINESS HOURS: 8:30 A.M. - 4:30 P.M.
(MONDAY THROUGH FRIDAY)**

**TELEPHONE NO.: 465-4000
FAX NO.: 742-5223
VILLAGE WEBSITE: GARDENCITYNY.NET**

(See inside back cover for direct dialing information)

*Some photos by Sue Alvey



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HOW TO USE THIS BOOK

When a question or problem arises, it is recommended that the person seeking information or help look first at the Index at the rear of this Handbook. Topics are listed there alphabetically, and in most cases a subject is listed under more than one possible name. The Index will refer the reader to a page number, where a specific Village Department is identified, and a telephone number is listed.

INTRODUCTION / WELCOME

Dear New Resident,

Welcome to Garden City, which we believe you will soon agree is one of the most desirable Villages in the region in which to live, work and play. You have chosen to live in a community singled out for its commitment to the environment, education, fiscal soundness, public safety and the superior delivery of municipal services.

This Handbook is intended to provide you with easy access to information regarding Village services and regulations. Its primary purpose is to help residents when questions or problems arise, to quickly determine whom to contact in order to obtain assistance from the Village.

Garden City's website, www.gardencityny.net, is a great online source of information for residents. Sign up for email alerts through an online portal on the homepage. Provide your email address to immediately begin receiving non-emergency updates, including local meetings and events, even Village Hall holiday hours, approved solicitations and road closures.

Volunteers are the true fabric of this community. We encourage you to participate in your respective Property Owners' Associations. Each POA has its own website and usually meets every month. Not only will you find the relationship rewarding, you will be helping to perpetuate the excellent quality of life we enjoy in our community.

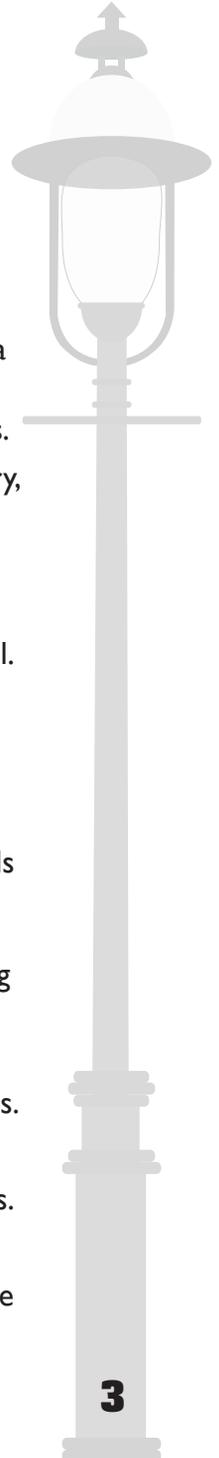
The Board of Trustees and our Village Staff wish you and your family many healthy and happy years in Garden City.



The Garden City Board of Trustees

AT A GLANCE

- Founded in 1869-Incorporated in 1919.
- Located in the middle of Nassau County on 5.3 square miles.
- Residentially blended community of private homes, luxury condominiums and apartments with modern shopping and office districts.
- Commercial areas include banks, investment firms, office complexes, retail businesses, personal service establishments, department stores and a vast array of culinary delights.
- Houses of worship that serve various denominations.
- Nationally recognized public schools - five elementary, one middle school and one high school.
- Three private/parochial schools.
- Adelphi University.
- The Garden City Hotel - an iconic FOUR STAR hotel.
- Acres of green space comprised of neighborhood open spaces and 10 official parks, including our Community Park complex which houses state-of-the-art lighted artificial turf multi-use and baseball/softball fields, 4 indoor clay tennis courts, platform tennis facilities, 3 outdoor pools and related amenities and a mini golf course
- 40 plus acres of playing fields, performance space, playground area and indoor field house comprising the St. Pauls' Complex
- State-of-the-Art Senior Center.
- Three private country clubs with 18-hole golf courses.
- Five Long Island Railroad stations.
- Location of the Nassau County government buildings.
- Public Library.
- This total service community includes a comprehensive Public Works Operation, its own water supply and distribution system, Police Department and Fire Department.



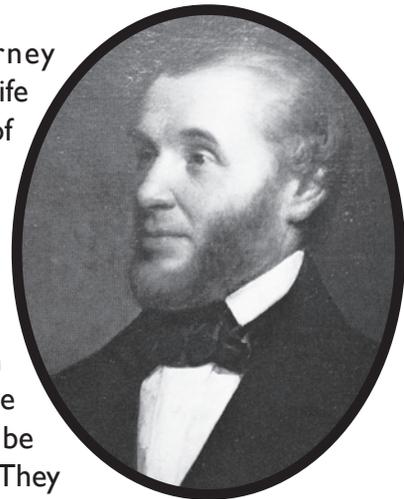
HISTORY

During 1869, New York City merchant millionaire Alexander Turney Stewart set out to create a place that embodied his ideals, his wisdom and his wealth. The widely known business genius purchased 10,000 acres of Hempstead Plains on Long Island. There, at almost 70 and with no children, Stewart began creating his legacy ... his Garden City.



One of America's earliest planned villages, Garden City was developed with wide avenues, hundreds of trees and shrubs, sixty well built homes on spacious lots, a handsome hotel on a 30-acre park - all reached via its own railroad line, Stewart's Central Railroad of Long Island.

When Alexander Turney Stewart died in 1876, his wife Cornelia built in memory of her husband the landmark Cathedral of the Incarnation, Bishop's residence and two church schools. She agreed to deed these properties to the Episcopal Church of Long Island with one provision - that her husband be entombed in the Cathedral. They agreed.



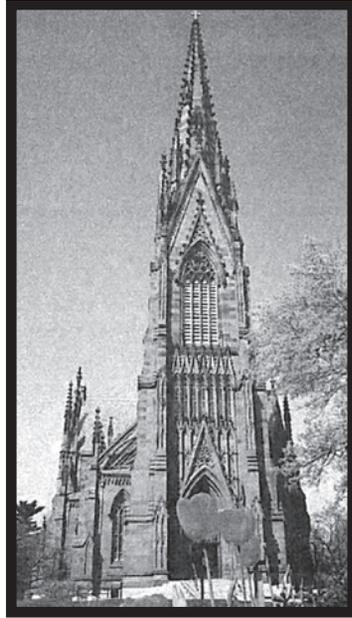
After Mrs. Stewart's death in 1886, her heirs formed the Garden City Company in 1893 to continue the orderly

development of the Village. For several years there was little change in the original Village's overall dimensions.

In 1907, a period of explosive growth was ushered in with the building of Garden City Estates. Three years later the Garden City Company developed another tract, known as Garden City East.

In September 1919, three sections of the Village were incorporated under an unusual and highly successful non-political form of government called the Community Agreement (see page 6). The Agreement was modified in 1931 to include the newly developed western section of the Village.

For more than one hundred years, Garden City has grown and flourished, and today remains one of the most desirable residential communities in the country.



For more on the history of Garden City, we suggest the following at the Garden City Library:

- *History of Garden City*
by Mildred Smith
- *Founding of Garden City*
by Vincent Seyfried
- *Garden City Long Island in
Early Photographs
1869-1919*
by Mildred Smith
- *A.T. Stewart's Garden City -
A Documentary Film*
by John Ellis Kordes
- Photographic and Data -
Village Archives files at
the Garden City Public
Library and
www.NYHeritage.org

VILLAGE GOVERNMENT



The document known as the “Community Agreement,” adopted in 1919, assures Garden City of “government without politics.” Ours is truly a unique form of government, free from political partisanship. It has served the community well for decades.

As set in the Community Agreement, the Village is governed by a Board of Trustees comprised of eight Members, one of whom is the Mayor. The Trustees are elected by the non-partisan vote of residents. The four Property Owners’ Associations are the conduits which supply the slate of

candidates. At all times each section of the Village has two of its residents on the Board of Trustees, assuring equal representation.

The same representation applies to the office of the Mayor, which rotates among the four sections every two years.

The various Village Boards and Commissions which serve the Trustees in advisory capacities are made up of local residents appointed by the Board of Trustees, and like them, serve without compensation.

PROPERTY OWNERS' ASSOCIATIONS

Each of the four sections of the Village - East, Central, Estates and West - has its own Property Owners' Association to represent it at the neighborhood level and in Village government. Membership in the Property Owners' Associations is open to residents of the respective sections. Participation in local government - for example - election to the Board of Trustees or appointment to the various Boards and Commissions - usually starts with volunteer involvement in the Property Owners' Associations.



The opinions and positions of the associations help the Village Board of Trustees form Village Government policy.

You are encouraged to participate in your respective association. Not only will you find it rewarding but you will be helping to perpetuate the excellent quality of life that we enjoy in our community.

To contact your Property Owners' Association, please visit the corresponding website:

Estates: www.gcestates.org
East: www.gcepoa.org
Central: www.gccpoa.org
West: www.gcwpoa.com

ADMINISTRATION

Our Village and the Board of Trustees rely upon a full-time professional staff led by a Village Administrator to operate the Village on a day-to-day basis. The Village Administrator is supported by various department heads, including Department of Public Works, Police, Fire, Village Treasurer, Village Auditor, Recreation and Cultural Affairs, Superintendent of Buildings, Village Clerk and Village Counsel. The Library Director is considered to be part of the Village Administration.

TELEPHONE NUMBERS

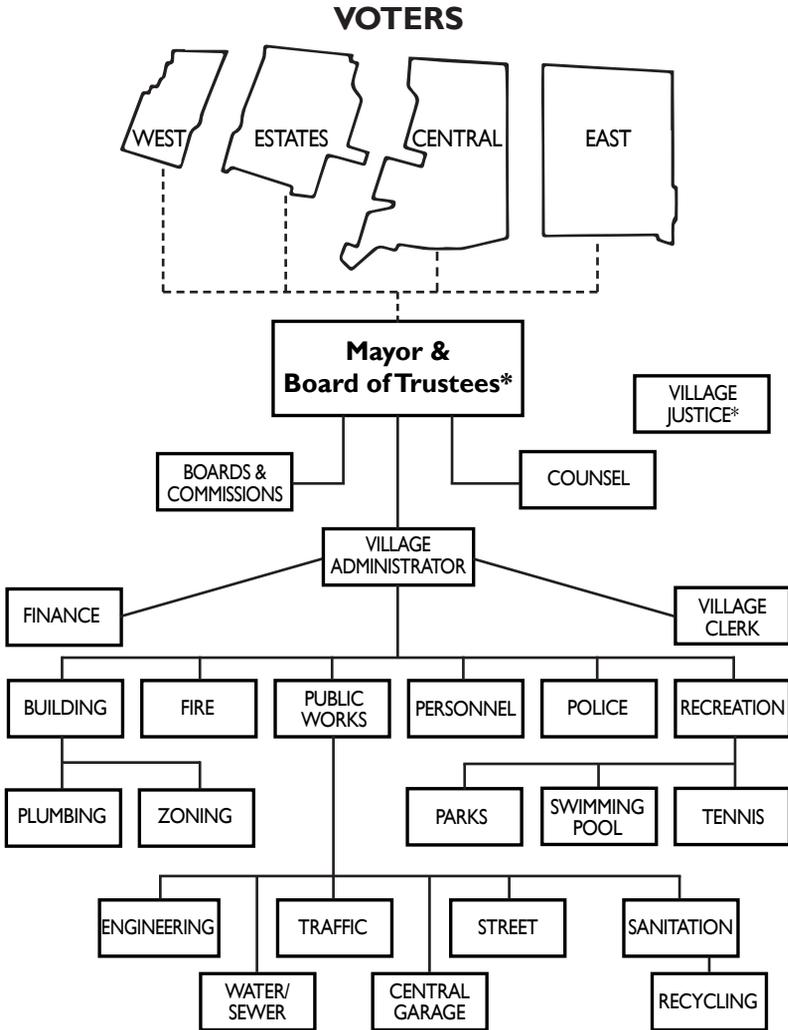


Village Administrator	465-4051
Village Clerk	465-4051
Chiefs, Fire Department	465-4130
Superintendent of Public Works	465-4001
Police Commissioner	465-4110
Superintendent of the Building Department	465-4040
Superintendent of Recreation	465-4075
Village Treasurer	465-4055
Village Auditor	465-4006
Library Director	742-8405
Village Court	465-4085

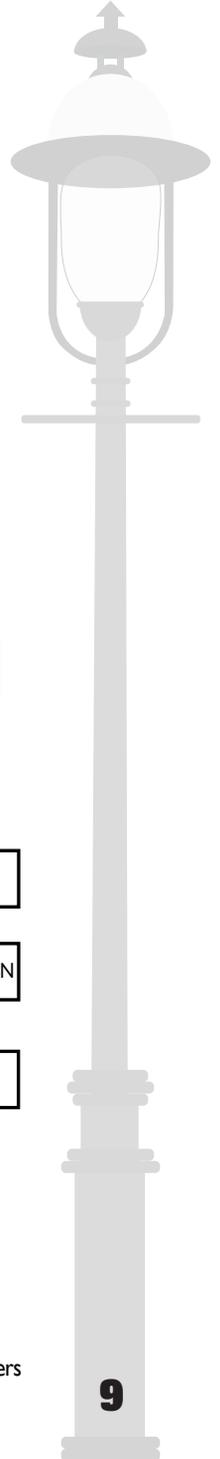


TABLE OF ORGANIZATION

VILLAGE OF GARDEN CITY



*Elected by Voters



VILLAGE DEPARTMENTS

BUILDING DEPARTMENT 465-4040

The office is located on the second floor of Village Hall. Any action contemplated relating to residential and/or commercial property should be reviewed with the Building Department to determine what regulations, if any, are applicable, and whether a permit, inspection, or prior approval is required. The Department's activities cover:

- New Buildings
- Additions
- Alterations (Interior or Exterior)
- Accessory Structures (fences, sheds, decks, central air conditioning, etc.)
- Signs
- Plan Review and Inspections
- Issuance of Permits and Certificates of Occupancy
- Applications for Variances, Special Use Permits, Site Plan Approval and Architectural Design Review Board
- Zoning

While contractors normally file for the required permits, it is the owner's responsibility to ensure that the necessary permits and approvals are obtained.

BUSINESS OFFICE/VILLAGE CLERK 465-4000

The office is located on the first floor of Village Hall. The Business Office/Clerk's Office accepts payments of Village taxes, payments of water bills and can supply information concerning these. The Business Office/Clerk's Office also handles permits and licenses for the following:

- Block Parties
- Dogs
- Filming/Photography
- Freedom of Information Law (FOIL) requests
- Garage Sales
- Parking at Railroad Stations
- Village Yard (Disposal of Trash and Rubbish)

COUNTY, TOWN AND SCHOOL TAX INFORMATION 489-5000

County, Town and School taxes are paid to the Town of Hempstead.

VILLAGE DEPARTMENTS

VILLAGE TAX INFORMATION 465-4156

TAXES PAYABLE June 1 First Half; December 1 Second Half.
1% Discount if paid in full in June.

INTEREST AND PENALTY 5% added July 2 on First Half; 1% additional for each additional month, 5% added on the first business day in January on Second Half; 1% additional for each additional month plus a \$1 notice fee.

VETERANS' EXEMPTIONS 465-4000

- Applications for exemptions must be filed with appropriate documents between September 1 and December 31 (forms available at the Business Office/Clerk's Office).
- New residents moving into Garden City having an exemption under Section 458 of the Real Property Tax Law (eligible funds) in their former municipality may transfer that exemption to Garden City.

WATER BILLING 465-4160

- Charges are based on actual consumption.
- Bills are not estimated. If a meter cannot be read, a minimum charge equal to 2,000 cubic feet of water consumption is billed. The following quarter's bill will reflect actual consumption and adjusted billing.
- Residents moving from Garden City should call for a final reading. Final readings are taken on Wednesday mornings only. Bill will be prepared for pickup, mailing, or email.
- New residents should call to receive Resident Change Forms, or send written notice advising where to mail water bill.

PERMITS AND LICENSES 465-4000

BLOCK PARTIES

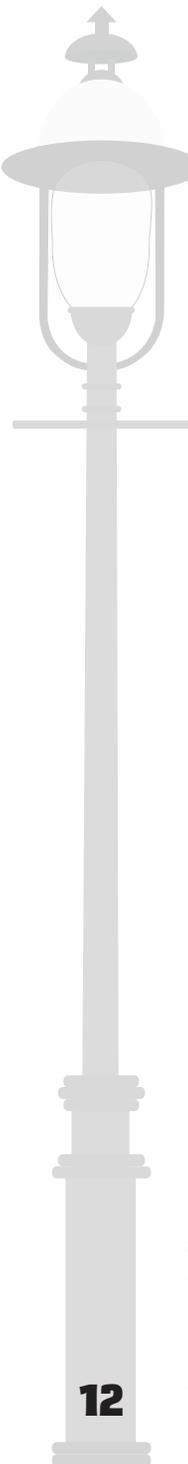
- Applications and rules obtained in Business Office/Clerk's Office.
- Village Clerk approval is required.
- Fee required.

DOGS

- All dogs over 6 months must be licensed.
- Renew on annual basis. Renewal form is sent from Albany. If not received, Village personnel can supply appropriate forms.
- Advise Village of dogs that have been relocated or are no longer alive.



VILLAGE DEPARTMENTS

- 
- Seized dogs taken to the Town of Hempstead Animal Shelter in Wantagh may be released when owner shows proof of current license and pays fee.
 - Release forms are obtained in Business Office/Clerk's Office.
 - Fee required.

GARAGE SALES

- Application and rules obtained at Business Office/Clerk's Office.
- Fee required.

PARKING AT RAILROAD STATIONS

- Main Line: Merillon Avenue
- Hempstead Line:
Country Life Press; Garden City; Nassau Boulevard; Stewart Manor
- Available to Garden City Residents and Non-Residents.
- Permit sticker is affixed to automobile bumper.
- Car registration and driver's license must be submitted when applying for permit.
- Valid October 1 to September 30.
- Fee required.

VILLAGEYARD (TRASH DISPOSAL)

- Trash and recyclables are picked up from homes by the Village. As a convenience to residents, the Village maintains a transfer station at the Municipal Service Yard located on Cherry Valley Avenue. Residents wishing to dispose of materials may do so provided that they have the proper permit on their automobile.
- Permit applications available at the Business Office/Clerk's Office.
- Car registration must be submitted when applying.
- Permit not issued for commercial vehicles or trucks.
- There is a fee for the dump permit.

FIRE DEPARTMENT

EMERGENCIES ONLY: 911

BUSINESS CALLS: 746-1301*

**Including all non-emergency information, code enforcement, fire prevention, education and firehouse tours.*

The Garden City Fire Department provides full protection to our residents. Three strategically placed fire stations are maintained on a 24-hour basis.

Fire Headquarters is located at the west end of Village Hall; Station No. 2 at Edgemere Road and Stewart Avenue; Station No. 3 at St. James North at Clinton Road.

Periodic inspections of all buildings of public or semi-public nature are made for the purpose of eliminating or reducing fire hazards.

Annually in October, the Fire Department hosts an Open House - Fire Prevention Day Program. The event is open to all residents.

VILLAGE DEPARTMENTS

POLICE DEPARTMENT

EMERGENCIES: 911

BUSINESS CALLS: 465-4100

Police Headquarters is located on the first floor in the west wing of Village Hall.

In addition to the basic police protection provided, specialized functions include: A Community Policing Unit, Youth Bureau, Traffic Enforcement, Truck Safety Inspections, Prescription Drug Take-Back Program and the Detectives Unit.

Report all criminal complaints and activity to the Garden City Police Department immediately. Quick reporting and response is a prime factor in apprehension and recovery of personal property and for the safety of you and your family.

SPECIAL POLICE

Assisting the Police Department are the dedicated volunteer members of the Garden City Special Police. In addition to assistance during emergency situations and public events, they provide regular service for parades and church crossings.

IN CASE OF AN EMERGENCY

FIRST: Keep Calm

SECOND: Call for help. (Fire and Police: 911)

Provide address/location of the emergency, and as much information as possible. For fire emergencies, get the family to safety and then call the Fire Department.

OVERNIGHT PARKING

On-street parking without a permit is prohibited between 2 A.M. and 6 A.M. However, permission may be granted for special circumstances such as house construction, curb/sidewalk construction, medical caretaker, disabled vehicle and guests. Permission will not be granted for commercial, taxi or livery vehicles. Residents may appear in person at Police Headquarters or log onto the Village website to request overnight parking permissions in the vicinity of their residences. Telephone calls to request permission are not accepted.

TRAFFIC SIGNALS

To report a problem, call the Police Department: 465-4100.

PUBLIC WORKS DEPARTMENT

GENERAL INFORMATION: 465-4003

VILLAGE YARD: 465-4031

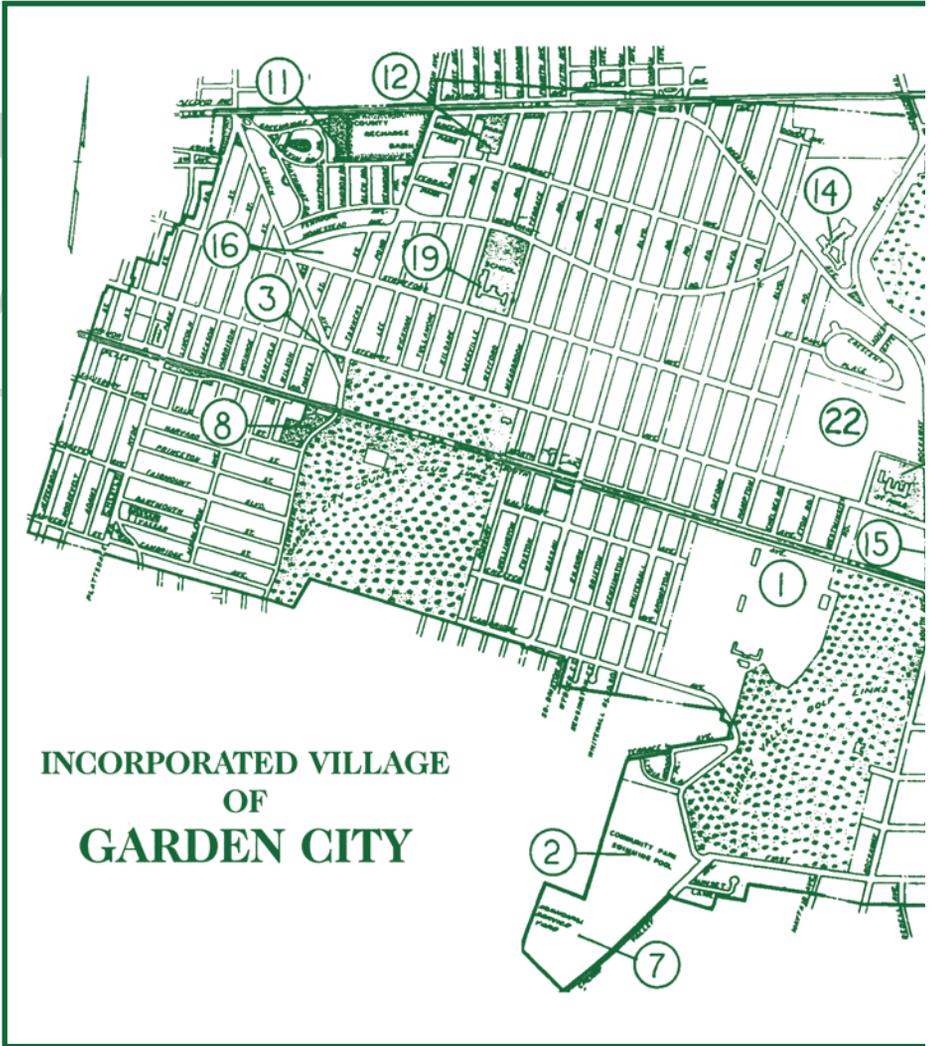
WATER/SEWER DEPARTMENT: 465-4020

The administrative office of Public Works is located on the second floor of Village Hall.

GARBAGE AND RUBBISH

Garbage and rubbish and related materials are collected by the Sanitation Division.

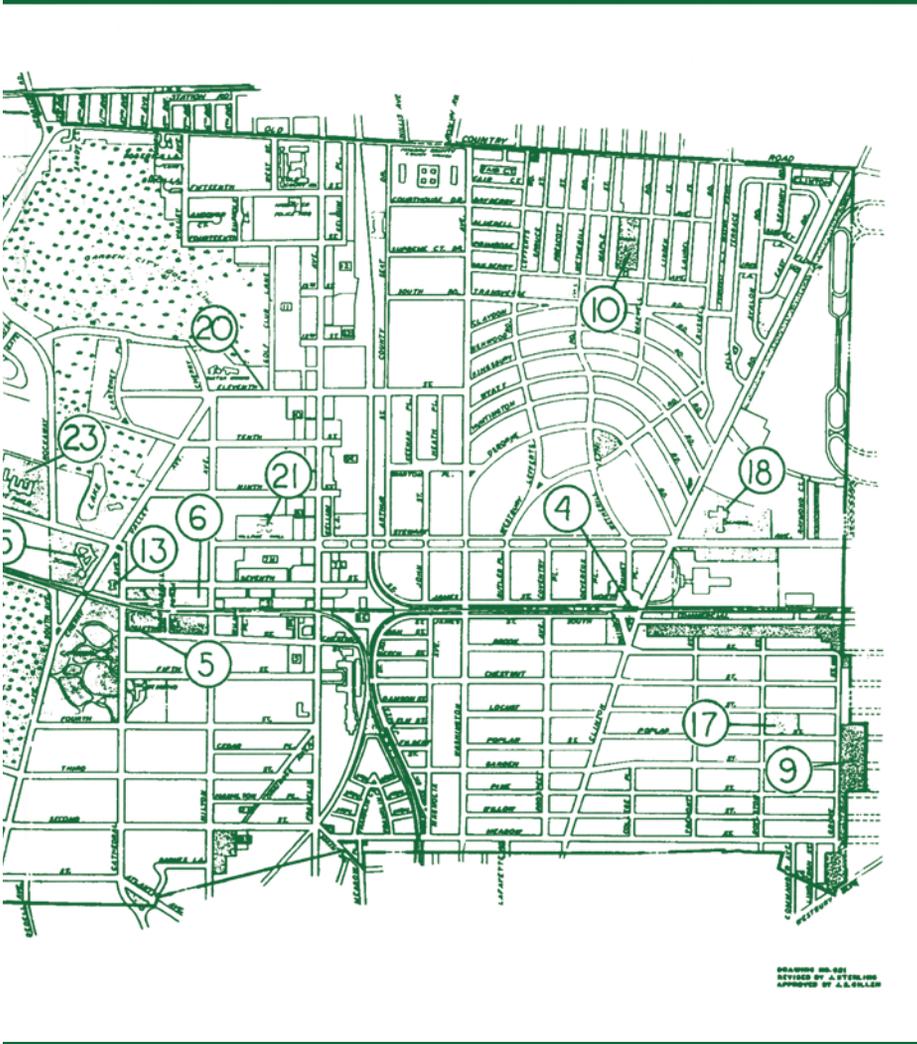
VILLAGE MAP



INCORPORATED VILLAGE OF GARDEN CITY

- | | |
|--|--------------------|
| 1. ADELPHI UNIVERSITY | PLAYGROUNDS |
| 2. COMMUNITY PARK SWIMMING POOL | 8. EDGEMERE |
| 3. FIRE STATION NO. 2 | 9. GROVE |
| 4. FIRE STATION NO. 3 | 10. HEMLOCK |
| 5. GARDEN CITY CASINO | 11. NASSAU HAVEN |
| 6. LIBRARY | 12. TULLAMORE |
| 7. MUNICIPAL SERVICE YARD & TRANSFER STATION | |

VILLAGE MAP

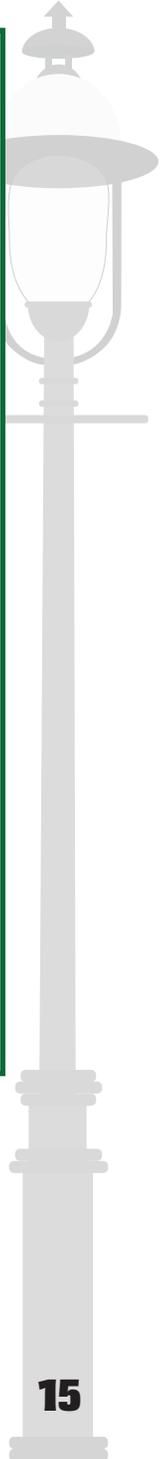


DESIGN NO. 01
 REVIEWED BY A. STELLING
 APPROVED BY J.L. GILLER

PUBLIC SCHOOLS

- 13. ADMINISTRATION BUILDING
- 14. HIGH SCHOOL
- 15. MIDDLE SCHOOL
- 16. HOMESTEAD SCHOOL
- 17. LOCUST SCHOOL
- 18. STEWART SCHOOL
- 19. STRATFORD SCHOOL

- 20. SENIOR RECREATION CENTER
- 21. VILLAGE HALL
 GENERAL OFFICES
 POLICE HEADQUARTERS
 FIRE HEADQUARTERS
 JUSTICE COURT
- 22. ST. PAUL'S RECREATION COMPLEX
- 23. RECREATION OFFICES AT COTTAGES



VILLAGE DEPARTMENTS

GARBAGE

Kitchen waste should be placed in securely tied plastic bags in tightly covered containers.

- Schedule: West of Rockaway Avenue, Monday and Thursday.
East of Rockaway Avenue, Tuesday and Friday.
- Collection Site: At rear of or alongside the house.

RUBBISH

Tree branches, maximum of 4 feet in length and properly tied, large cartons (suitably broken up). Animal waste is considered rubbish and must be placed in sealed plastic bags.

- Schedule: Each Wednesday for all households.
- Collection Site: At curb. Do not place at curb before 7:00 P.M. on Tuesday. Holiday schedules are published in official Garden City newspaper and also in sanitation/recycling guidelines.

GRASS CLIPPINGS

Store in plastic bags or other containers.

- Schedule: Same day as garbage collection. (May 1 - Oct. 1)
- Collection Site: At curb

BULKY ITEMS

Furniture, carpet, etc.

- Schedule: Pickup arranged by special appointment with Sanitation.
- Collection Site: At curb. Do not place at curb before 7:00 P.M. the night preceding collection. Non-metal items.

HAZARDOUS MATERIALS

Motor oil, cartridges, flammables, etc. Call Village Yard for information on disposal of such materials: 465-4031

BUILDING AND CONSTRUCTION MATERIALS

Contractors are responsible for removing and disposing of all material used in construction and repairs.

RECYCLING

Use specially designed green buckets provided by the Village. Glass containers and jars, metal containers, plastic containers, newspapers, telephone books and magazines are recycled.

- Schedule: Collected weekly. Schedule is provided in recycling information kit distributed to each household.
- Collection Site: At curb

METAL ITEMS

Such as bicycle frames, lawn spreaders, metal lawn furniture, refrigerators with doors removed etc.

- Schedule: Same as recycling pickup. Do not place items at curb any later than 7:30 A.M. as they are collected by a special vehicle.
- Collection Site: At curb

VILLAGE DEPARTMENTS

LEAF REMOVAL

Rake leaves into street at curb, **not on malls or islands**, during the scheduled leaf collection season. Leaves will be collected by Village personnel. At other times, leaves must be placed in bags or containers for collection with rubbish.

COMPOSTING

Mulch is available at the Village Yard for any resident at no charge. Residents must provide containers for transporting the mulch.

WATER AND SEWERS

TO REPORT A PROBLEM: 465-4020

Monday through Friday, 8:30 A.M. - 4:30 P.M.

FOR EMERGENCIES

EVENINGS and WEEKENDS: 465-4020

or the POLICE DEPARTMENT: 465-4100

Water use charges are billed on a quarterly basis. Payable by mail or at Village Hall (Business Office/Clerk's Office).

Approximately 350 Village homes located in the Western Section are serviced by the Western Nassau Water Authority. For general information call 327-4000 ... for emergencies call 327-4100.

Water conservation measures are in effect throughout the Village.

STREET LIGHTING

465-4009

To report a problem, call during business hours.

RECREATION

OFFICE: 465-4075

COMMUNITY PARK

Court Reservations: 483-2525

Tennis - Platform Tennis - Miniature Golf

Swimming Pool Office (Summer): 483-1714

www.gardencityrecreation.org and www.facebook.com/gardencityrecreation.

The office is located at 108 Rockaway Avenue, in the "cottages"

at the St. Paul's Recreation Complex

PLAYGROUNDS

(Supervised during non-school hours)

Community Park • Edgemere • Grove • Hemlock • Nassau Haven • St Paul's Recreation Complex • Tullamore

Include shelter buildings, baseball and playing fields, tennis, basketball and volleyball courts, and play areas for the younger children.

OUTDOOR SWIMMING POOL COMPLEX

Includes one large family pool with double chute water slide, and intermediate "lap" pool with ramp entry, interactive play pool, adult chaise lounge areas, various shade structures, indoor air conditioned dining area, First Aid room, women's and men's shower and restroom areas, a family bathroom with baby changing table and shower, landscaped sunning and play areas, shaded children's playground, picnic areas, outdoor movie area and food concession. Restroom and shower areas underwent full renovation in 2016.

VILLAGE DEPARTMENTS

COMMUNITY PARK

Four lighted indoor “har tru” tennis courts, four platform tennis courts, miniature golf course, lighted roller hockey rink, children’s playground, clubhouse, lighted 90’ baseball field with infield synthetic turf, lighted little league/softball field with synthetic turf infield, full size multi sport synthetic turf lighted field, lighted little league field, and softball/little league field. Fields, Clubhouse and Miniature Golf course available for rentals. There is a food concession located between the roller rink and multi-sport field.

RENTALS

It’s never too early to plan your next event. Whether you are planning a birthday party, a group event, need space for a meeting or just looking to get together with family, friends or co-workers, consider renting one of our Recreation facilities - Senior Center, Community Park Clubhouse, the St. Paul’s Center, Platform Tennis Building and the Turf Fields at Community Park! For additional information or to rent one of our facilities please call the Recreation Office at 465-4075.

PROGRAMS

Extensive seasonal recreation programs for all levels are provided. Detailed information on these programs is outlined in the quarterly newsletter “Recreation and Parks Update” and the pool membership package which is mailed to each resident household. Also, the local newspapers provide program information. Indoor sports and cultural programs are offered at Cluett Hall and the Field House at the St. Paul’s Campus and Senior Center.

Summer concerts are scheduled at the Gazebo on the corner of Stewart and Hilton Avenues.

Please contact the Recreation Department for information and telephone numbers for the following athletic organizations:

- Garden City Athletic Association: Baseball, Basketball, Softball, Soccer and Football
- Garden City Centennials: Soccer
- Garden City Rams: Lacrosse

VILLAGE JUSTICE COURT

465-4085



The Court is located on the second floor of Village Hall, above Police Headquarters.

The Court is administered by a Village Justice elected for a four-year term, who is assisted by two Associate Village Justices appointed annually by the Mayor.

PUBLIC LIBRARY

THE LIBRARY

742-8405

www.gardencitypl.org

The Library is located at 60 Seventh Street, adjacent to the Garden City Railroad Station, opposite the Garden City Hotel.

LIBRARY HOURS:

- Monday-Thursday
9:30 A.M. to 9 P.M.
- Friday
9:30 A.M. to 5:30 P.M.
- Saturday
9:30 A.M. to 5 P.M.
- Sunday (Mid Sept-Mid June)
1 P.M. to 5 P.M.

SPECIAL SERVICES:

- Adult Department: *Book Club in a Bag, Playaway (listening books), Programs*
- Art Exhibit Space
- Audio Books
- Author Talks
- Book Discussion Groups
- Book Sales
- Café



SPECIAL SERVICES (continued)

- Children's Department: *Computer Center, Launch Pads, School Visit Outreach Programs, Storytime Programs, Summer Reading Club (preschool - 5th grade), Video Games and more.*
- Computer Lab
- Concerts
- Craft Workshops
- DVDs
- Electronic Library Accounts
- Eyeglasses Collection - Used
- Genealogy
- Homebound Services
- Homework Helper
- Large Print Books
- Lectures
- Library Newsletters
- Microfilm Machine
- Monday Movies
- Museum Passes
- Music CDs
- Notary Public
- Photocopy Machine
- Readers' Advisory
- Study Rooms
- Wireless Internet
- Young Adult Department: *Computer Center, Game Night, Programs, Video Games*
- Friends of the Library
- Meeting Rooms (2): *restricted to non-profit organizations*
- Special Collection: *Garden City Archives, Long Island History*

BOARDS AND COMMISSIONS

RESIDENTS ARE APPOINTED BY THE MAYOR AND BOARD OF TRUSTEES TO SERVE ON VARIOUS BOARDS AND COMMISSIONS AND ALL SERVE VOLUNTARILY WITHOUT COMPENSATION.

ZONING BOARD OF APPEALS

The Board of Appeals interprets the Zoning Code and makes decisions on applications for variances and special permits. The Board consists of five members and one alternate member who serve for five-year terms.

ZONING CHANGE REVIEW COMMITTEE

This Board consists of members appointed by the Mayor to review applications and consult with applicants, staff and/or third parties as deemed necessary regarding applications for re-zoning in connection with commercial development projects and residential projects of five or more units.

ARCHITECTURAL DESIGN REVIEW BOARD

This Board examines the exterior design of buildings for the purpose of maintaining appropriate standards of appearance with respect to the specific buildings and their relationship to their surroundings. All plans for new buildings, additions, alterations and signs are required to be submitted, with the exception of additions or alterations to one-family homes. Seven members of the Board are appointed for three-year terms.

BOARD OF LIBRARY TRUSTEES

Five qualified residents of the Village are appointed to five-year terms on the Board of Library Trustees and are responsible for Library operations.

PLANNING COMMISSION

This Commission is appointed for terms of three years. The group reviews plans for the development of vacant areas, streets, parks and other public places and subdivisions of private property to assure consistency with established community standards. With the exception of a one-family dwelling on a single plot, the Planning Commission also performs site plan review for all new buildings, additions to buildings, altered land use activities and projects containing more than one home. The Commission also conducts studies and is advisory to the Board of Trustees on matters relating to zoning, parking and other issues.

BOARD OF COMMISSIONERS OF CULTURAL AND RECREATIONAL AFFAIRS

This Board consists of eight members; one representative from each section of the Village and four at-large members. The Commissioners oversee development of the Village's Recreation Program.

BOARDS AND COMMISSIONS

TRAFFIC COMMISSION

The Traffic Commission is appointed annually by the Mayor and ratified by the Board of Trustees. The Commission is comprised of one Trustee from each of the four sections of the Village, who are voting Members. The Superintendent of Public Works and the Chairman of the Board of Police Commissioners act in a supporting role. This Commission is responsible for traffic control operations and devices. Requests for signs by residents related to quality of life issues and review of parking regulations are discussed at monthly meetings and determinations are made as required.

BOARD OF POLICE COMMISSIONERS

Members of this Board supervise, control and direct the operations of the Police Department. Each year, members of the Board are appointed by the Mayor and ratified by the Board of Trustees. The Chairman is responsible for the day-to-day operation of the Police Department, its own Police Officers and the civilian staff.

ENVIRONMENTAL ADVISORY BOARD

This eight-member Board is appointed for four-year terms. The Chairperson is a Member of the Board of Trustees. This Board is responsible to the Board of Trustees and reports on environmental matters affecting the Village. Additionally, the Superintendent of Public Works acts as Recording Secretary and Garden City High School is represented by up to three students.

BOARD OF ETHICS

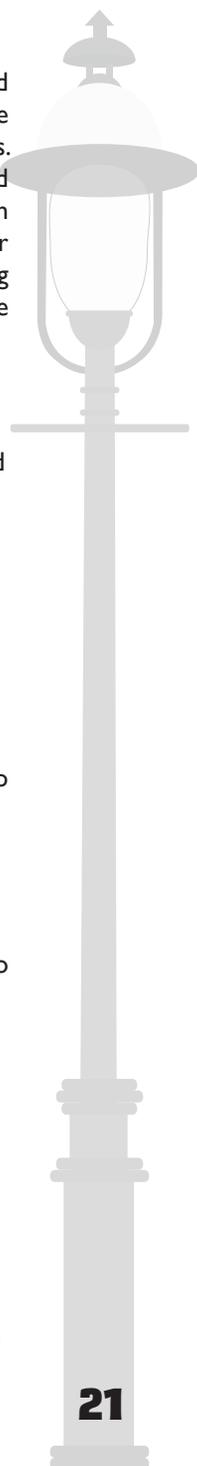
The Board of Ethics recognizes that there are rules of ethical conduct for public officers and employees which must be observed if a high degree of moral conduct is to be obtained and if public confidence is to be maintained in our unit of local government. This Board ensures that all Village Officials and Employees are conducting themselves in such a manner. The Mayor appoints this Board.

CITIZENS BUDGET REVIEW COMMITTEE

Representatives from each Property Owners' Association assist the Board of Trustees in the budget process.

HISTORIAN

The Historian is appointed by the Mayor and is responsible for collecting and preserving material relating to the Village's history. In addition to historic preservation, the Village Historian also provides information to interested residents and those doing research.



MEETINGS

BOARD OF TRUSTEES VILLAGE HALL 8:00 P.M.

1st and 3rd Thursday of each month except in July, August, September and January when there is one meeting. In February, meetings will be held on the 1st Thursday and 3rd Tuesday. In April, the first meeting is typically held on the 1st Monday and is the *Annual Organizational Meeting*.

BOARD OF COMMISSIONERS OF CULTURAL AND RECREATIONAL AFFAIRS SENIOR CENTER ON GOLF CLUB LANE 7:30 P.M.

3rd Wednesday of each month (June, July, August To Be Determined).

TRAFFIC COMMISSION VILLAGE HALL 7:00 P.M.

3rd Thursday of every other month (except July and August).

BOARD OF LIBRARY TRUSTEES LIBRARY 7:30 P.M.

2nd Monday of each month.
(Except October meeting - 3rd Monday).

PLANNING COMMISSION VILLAGE HALL 7:30 P.M.

2nd Wednesday of each month.

ARCHITECTURAL DESIGN REVIEW BOARD VILLAGE HALL 7:30 P.M.

4th Tuesday of each month.

ZONING BOARD OF APPEALS VILLAGE HALL 7:00 P.M.

3rd Tuesday of each month.

ENVIRONMENTAL ADVISORY BOARD VILLAGE HALL 8:00 P.M.

Last Wednesday of every other month.



GARDEN CITY PUBLIC SCHOOLS

*The Garden City Public School System is a separate entity
with its own elected governing Board.
It consists of the following:*

ADMINISTRATION

478-1000

www.gardencity.k12.ny.us

HIGH SCHOOL (9-12)

478-2000

www.gardencity.k12.ny.us/gchs

MIDDLE SCHOOL (6-8)

478-3000

www.gardencity.k12.ny.us/gcms

HEMLOCK SCHOOL (K-1)

478-1600

www.gardencity.k12.ny.us/hemlock

HOMESTEAD SCHOOL (K-1)

478-1700

www.gardencity.k12.ny.us/homestead

LOCUST SCHOOL (K-1)

478-1800

www.gardencity.k12.ny.us/locust

STEWART SCHOOL (2-5)

478-3000

www.gardencity.k12.ny.us/stewart

STRATFORD SCHOOL (2-5)

478-1500

www.gardencity.k12.ny.us/stratford

PAROCHIAL & NON-PUBLIC SCHOOLS

GARDEN CITY NURSERY SCHOOL

481-7765

www.gcns.org

GARDEN MANOR NURSERY SCHOOL

775-2626

www.christchurchgc.org

GARDEN CITY COMMUNITY CHURCH NURSERY SCHOOL

746-1756

www.gcccnurseryschool.com

CATHEDRAL NURSERY SCHOOL

746-3311

www.cathedralnurseryschool.com

LUTHERAN PRE-SCHOOL

741-6447

www.resgc.org

SAINT ANNE'S SCHOOL (N-8)

352-1205

www.stannesgcschool.org

SAINT JOSEPH SCHOOL (N-8)

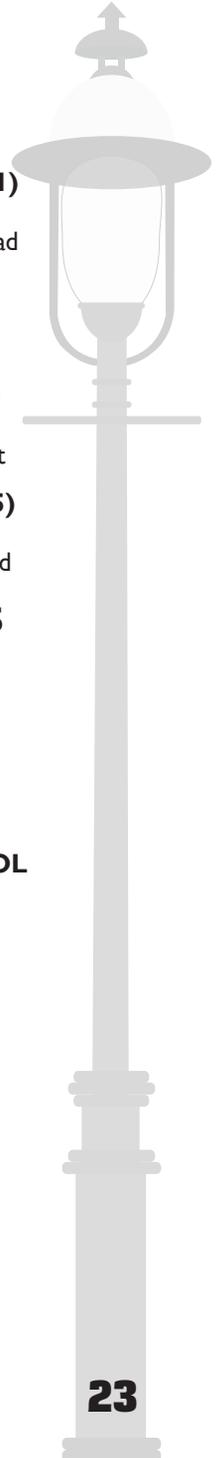
747-2730

www.st-josephschool.com

WALDORF SCHOOL

742-3434

www.waldorfgarden.org



REGULATIONS



There are a number of regulations included in the Village Code that are important to help the community maintain the quality of life for everyone. Listed below is a brief explanation of some of the more commonly referred to laws.

Subject to appearance tickets answerable in Village Justice Court, penalties of up to \$250 per occurrence and/or 15 days imprisonment for violations can be imposed.

ALARMS (Security & Fire Systems)

Security alarm systems must be registered with the Police Department within ten days of installation. All fire alarm systems are required to be registered with the County of Nassau 571-1001. Users are responsible for all false alarms, for which penalties can be imposed.

ALCOHOLIC BEVERAGES

Possession and consumption of alcoholic beverages in open containers on public property is prohibited.

ANIMALS

Dogs must be licensed. Forms are available for download on the Village website, www.gardencityny.net. Owners are responsible for keeping dogs on leash or on their property. Owners must remove dog waste from public streets and public areas. Dogs are not allowed in Village parks.

Keeping of certain animals is prohibited, i.e., chickens, ducks, poultry, pigeons, reptiles, rodents, livestock.

BACKFLOW PREVENTION DEVICES

Underground lawn irrigation systems must have backflow preventers. Contact the Department of Public Works for further information at 465-4010.

DOOR-TO-DOOR SOLICITATION

Permits are required for door-to-door solicitation. Homeowners can file notices of objection at Village Hall requesting that their homes not be visited by salespeople or other solicitors.

Permits are not required for religious, political or news distributions. However, the list of residents who request not to be visited must be complied with.

GARAGE SALES

Permit required to hold a garage sale for a period of no more than three consecutive days excluding Sundays and holidays.

LEAVES/GARDEN MATERIALS

Placement of leaves and other garden materials on public park areas or median strips is prohibited.

LITTERING

Littering on sidewalks, streets and public places is prohibited.

REGULATIONS

NOISE

Power gardening, lawn maintenance and building construction equipment may not be operated between 8:00 P.M. and 8:00 A.M.

PARKING

Parking on the street between the hours of 2:00 A.M. and 6:00 A.M. is prohibited. See Police Department listing for further information. Abandoned vehicles will be impounded and stored.

RUBBISH

Curbside placement of rubbish is not permitted prior to 7:00 P.M. on Tuesdays.

SIDEWALKS

Owners are responsible for maintaining and keeping clean the sidewalks and paths in front of or abutting their property.

SIGNS

There are several laws dealing with signs. Contact the Building Department for further information.

SNOW AND ICE REMOVAL

Owners, lessees or occupants of homes are responsible to remove ice or snow from sidewalks and paths within 24 hours of the cessation of the storm.

TREES

Permits required for:

- Planting of trees between curblines and property line of street.
- For removal of two or more trees, contact the Recreation and Parks Department.

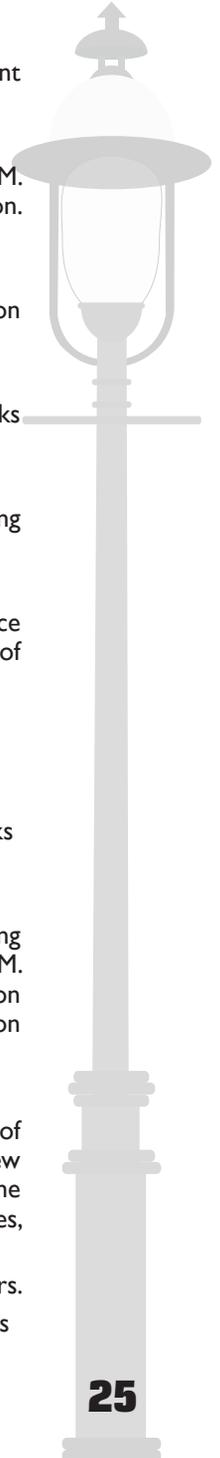
WATER CONSERVATION

Lawn sprinkling is permitted from April 16 to November 30 during the hours of 5:00 A.M. and 10:00 A.M. and 6:00 P.M. and 10:00 P.M. Properties with odd numbered addresses are permitted to sprinkle on odd numbered days and even numbered or those with no address on even numbered days.

ZONING

All uses and structures must conform to the zoning regulations of the Village Code. Most require building permits. This includes new construction, additions or alterations to principal buildings (i.e. one family homes) and accessory structures (i.e. fences, decks, pools, garages, etc.). Some examples of the use provisions are:

- One family per dwelling with provisions for no more than two boarders.
- Allowance for accessory offices in one-family homes with limitations on size, location and occupancy.
- No parking of commercial vehicles in residential districts.

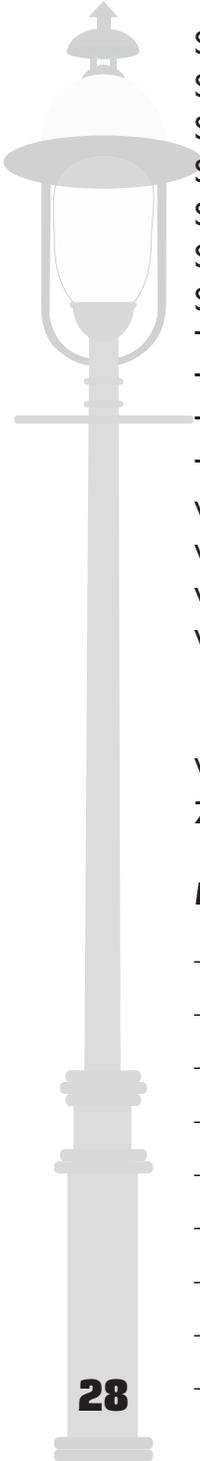


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VILLAGE TELEPHONE DIRECTORY



General Information 465-4166

Court 465-4085

Building 465-4040

Library 742-8405

Business Office:

- Clerk's Office 465-4051
- Village Tax Information 465-4156
- General Tax Information
(County, School, Town) 489-5000
- Veteran's Exemption 465-4000

Public Schools:

- Administration 478-1000
- High School 478-2000
- Middle School 478-3000
- Hemlock School 478-1600
- Homestead School 478-1700
- Locust School 478-1800
- Stewart School 478-1400
- Stratford School 478-1500

Permits and Licenses 465-4000
www.thegardencitywelcomingclub.org

Block Parties, Dogs, Garage Sales,
Railroad Parking, Village
Transfer Station

Private/Parochial Schools:

- St. Anne's School 352-1205
- St. Joseph School 747-2730
- Lutheran Pre-School 741-6447
- Garden City Nursery School 481-7765
- Cathedral Nursery School 746-3311
- Garden City Community
Church Nursery School 746-1756
- Garden Manor Nursery School 775-2626
- Waldorf School 742-3434

Public Works:

- Administration 465-4003
- Sanitation 465-4031
- Recycling 465-4030
- Street Lighting 465-4009

Recreation and Parks:

- Office 465-4075
- Community Park
Reservations 483-2525
- Senior Recreation
Center 465-4075
- Swimming Pool
Office (Summer) 483-1714

Community Organizations

- Chamber of Commerce 746-7724
www.gardencitychamber.org
- Mineola-Garden City Rotary Club
www.rotaryclubmineola-garden-city.org
- Garden City Welcoming Club
www.thegardencitywelcomingclub.org
- Garden City Historical Society
www.gardencityhistoricalsociety.org

Water/Sewer:

- Business Hours 465-4020
- Billing Information 465-4160
- After Hours 465-1000

Fire:

- Business Call 746-1301
- Emergencies Only 911

Police:

- Business Calls 465-4100
- Emergencies Only 911



INCORPORATED VILLAGE OF GARDEN CITY
351 STEWART AVENUE
GARDEN CITY, NY 11530

BULK RATE
U.S. POSTAGE
PAID
Garden City, NY
Permit No. 54