

AGENDA

MAY 23, 2019

8:00 P.M.

- I. Welcome by Mayor to attendees.
- II. Call to Order.
- III. Comments by Department Heads, Village Administrator and Counsel on Agenda Items (including Treasurer on Treasurer's Report)
- IV. Trustees/Mayor Questions/Comments.
- V. Citizens Comment on Agenda Items.
- VI. Set Date for Public Hearing - June 6, 2019 - "A Proposed Local Law to authorize a temporary Pilot Program of restricted parking at the western side of Garden City Parking Field 7N under a Pilot Program for a period of up to one (1) year for persons residing in the premises adjacent to Field 7N, at a fee of \$275 for the duration of the Pilot Program". This is recommended to be a Type II and would then be exempt from further SEQRA Review.
- VII. Approval of Minutes - May 9, 2019.
- VIII. New Business

A. Formal Agenda

Appointment by the Mayor Subject to Board of Trustees Approval

1. Appoint - Member Board of Commissioners of Cultural and Recreational Affairs  
William P. Garry, 42 Locust Street, for a term to expire April 4, 2022.  
(Replacing Walter McKenna who resigned as of May 1, 2019).

B. Consent Calendar

Departmental Communications:

Finance

1. Transfer of Funds.
  - (a) As per CSEA Supervisor Collective Bargaining Agreement, any employee who has a vacation time bank that exceeds the maximum "two years vacation allowance", shall be paid for such accrued additional vacation days. Board approval is requested for the following transfers:

From: Contingent \$21,511.88

To:

Building - Other Payouts	\$ 17,148.56
Engineer - Other Payouts	\$ 906.68
Street - Administration Other Payouts	\$ 695.63
Purchasing - Other Payouts	\$ 982.49
Parks - Other Payouts	\$ 1,778.52

(b) \$12,000 to Personnel - Printing, Postage and Stationery, from Administration - Regular Salary, funds needed in order to place ads in various publications for recruitment.

### Sick Leave

2. One Employee - Police Department (1).

### Human Resources

3. Annual Contractual Salary Step Increments - CSEA Rank and File Unit  
CSEA Supervisory Unit  
PBA Unit

- *The above CBA's provide for an employee to be granted a salary increase annually to the next higher step within the salary range of the position classification upon the recommendation of the Department Head and the approval of the Board of Trustees. The date of the step increase is tied to the employees date of hire (payroll which is closer to June or December). All are effective June 1, 2019.*

### Fire

4. NYS AFC 113<sup>th</sup> Annual Conference and Fire 2019 Expo - June 12-15, 2019, in Syracuse, New York - \$500. (Ex-Fire Chief Gallo) **(Operating Budget)**
- *Request authorization to send one (1) department member to attend training seminars as well as to see the various new fire related equipment related to the fire service.*

### Recreation

5. Additional Contract Work - Pool Bathhouse and Deck Improvements - Preferred Construction Incorporated. \$19,434. **(Capital Budget)**
- *Request authorization to approve Change Orders with Preferred Construction Incorporated, 223 Wall Street, Halesite, New York in the amount of \$19,434 for additional work as follows:*

(a) Change Order #16 - Remove and raise nine (9) light fixtures in the breezeway. \$11,940

(b) Change Order #17 - Install one additional light fixture over the entrance of the first aid office, electric service and junction box is already in place. \$1,206.

(c) Change Order #18 - Provide necessary wiring, junction boxes for two additional light fixtures to be added to the women's restroom exterior wall. \$2,756.

(d) Change Order #19 - Remove and replace existing concrete slab, which is sloped and pitching at the new concrete wall. This work will be done as part of the regular contract concrete pour. \$3,532.

### Public Works

6. Engagement of Professional Services - GIS Support Services - H2M Architects and Engineers. \$25,000. **(Capital Budget)**
  - *Requested authorization to engage H2M Architects and Engineers, 538 Broad Hollow Road, Melville, New York, to provide GIS services in support of the Village's upcoming Tyler Technologies, Inc., installation of a comprehensive IT System for the Public Works Department which was approved at the January 17<sup>th</sup> Board of Trustees Meeting.*
7. Engagement of Professional Services - Rehabilitation of Well No. 13 - H2M Water \$28,700.
  - Requested authorization to engage H2M Water, 538 Broadhollow Road, Melville, New York, for engineering services for the rehabilitation of Well No. 13. **(Capital Budget)**
8. Purchase of Software and Licenses - Environmental Systems Research Institute, Inc. \$33,792.20. **(Capital Budget)**
  - *Requested authorization for the purchase of upgraded software and corresponding licenses from Environmental Systems Research Institute, Inc., 380 New York Street, Redlands, California, for the Village's GIS System, in the amount of \$33,792.20.*

### Building

9. Professional Service Agreement - Richard Barbieri.
  - *A resolution authorizing the Mayor to extend the current Agreement with Richard Barbieri to provide "as needed" services to the Building Department for an additional fiscal year, to wit: through May 31, 2020. The Building Department has retained Mr. Barbieri to provide plan review and inspection services under a contract for fiscal year 2018-2019, containing an option clause to renew for an additional fiscal year. The Building Department now desires to exercise the option (and Mr. Barbieri is agreeable) and continue his services at the same compensation of \$75 per hour.*  
**(Operating Budget)**

## Award of Bids

### 10. Grass Seed and Fertilizer.

a) Renewal of Contract Award for Item Nos. 2 and 5 (Grass Seed Mix) - Renew award for an additional year at the same prices and conditions with SiteOne Landscape Supply, 999 South Oyster Bay Road, Bethpage, New York, for the same prices and conditions (Per unit cost) at an estimated cost of \$12,596.50. **(2019/20 Operating Budget)**

b) Renewal of Contract Award for Item Nos. 1, 7, 8, 9 10, 12 and 13 (Fertilizer) Renew award for an additional year at the same prices and conditions with Nassau Suffolk Turf Services, Inc., 60 Gazza Boulevard, Farmingdale, New York, for the same prices and conditions (per unit cost) at an estimated cost of \$36,445.35. **(2019/20 Operating Budget)**

## External Communications

### Agreements:

11. Approval of an Intermunicipal Agreement with the County of Nassau for a Farmers Market to be held on Tuesdays, from June 4 through November 26, 2019 between the hours of 7:00 a.m. - 1:00 p.m. at County Seat Drive.
- *Authorization is requested for the County to operate a "Farmer's Market" in the parking lot area between the Old Social Services Building and the Supreme Courthouse as they have, during this time period, since 2007. This agreement has been reviewed by Village Counsel and has approved it as to form.*
  - *This is recommended to be a Type II and would then be exempt from further SEQRA Review.*
12. Nassau County Board of Elections - Early Voting Polling Place Agreement.
- *Authorization is requested for the Board of Elections to utilize St. Paul's Recreation Complex (Fieldhouse) for the 2019 November General Early Voting Initiative for the following dates: Saturday, October 26 through and including Sunday, November 3, 2019. Weekdays for at least eight (8) hours between the hours of 6:00 a.m. and 8:00 p.m. and on weekend days for at least five (5) hours between the hours of 9:00 a.m. and 6:00 p.m. The Nassau County Board of Elections will reimburse the Village \$2,000 for the use of the premises. This has been reviewed by Village Counsel and has approved it as to form.*

### Permit:

13. Garden City High School requesting authorization to hold its annual Homecoming Day Parade on Saturday, September 14, 2019 at 1:00 p.m.

Board of Trustees

- IX. Presentation by Mr. Justin Burke, Director of External Affairs, Winthrop University Hospital, with regard to the Winthrop Ambulance Service.
- X. Citizen Comment on any Topic (limited to four minutes each)
- XI. Adjournment.

BOARD OF TRUSTEES MEETING - MAY 23, 2019

GENERAL COMMUNICATIONS

1. Resignation of Walter McKenna, Member Board of Commissioner of Cultural and Recreational Affairs, as of May 1, 2019.