

AGENDA

FEBRUARY 8, 2018

8:00 P.M.

- I. Welcome by Mayor to attendees.
- II. Call to Order.
- III. Oaths of Office - Two Police Officers - Deputy Mayor Trouvé
- IV. Board Approval - Volunteer Firefighters - Donald B. Byrne
Timothy E. Fitzgerald
Daniel Roeper
- V. Comments by Department Heads, Village Administrator and Counsel on Agenda Items
(including Treasurer on Treasurer's Report)
- VI. Trustees/Mayor Questions/Comments.
- VII. Citizens Comments on Agenda Items.
- VII. Approval of Minutes - January 11, 2018.
- IX. New Business
 - A. Formal Agenda
 1. Appointment of Ralph V. Suozzi, Registrar of Vital Statistics.
 2. Reappoint - Member Environmental Advisory Board - Carole L. Neidich-Ryder,
8 Franklin Court East, for a term to expire April 5, 2021. (Her term expired April 3, 2017).
 3. Reappoint - Member Planning Commission - H. Bradford Gustavson, 70 Poplar Street,
for a term to expire April 6, 2020. (His term expired April 3, 2017).
 4. Reappoint - Member Planning Commission - Scott Brandewiede, 112 Fifth Street,
for a term to expire April 6, 2020. (His term expired April 3, 2017).
 5. Reappoint - Alternate Member Planning Commission - Gregory Senken, 161 Wellington
Road, for a term to expire April 6, 2020. (His term expired April 3, 2017).
 6. Reappoint - Member Board of Commissioners of Cultural and Recreational Affairs
Michael Ryder, 59 Fairmount Boulevard, for a term to expire April 5, 2021.
(His term expired April 3, 2017).

7. Reappoint - Member Board of Commissioners of Cultural and Recreational Affairs
Judy Courtney, 3 Tremont Street, for a term to expire April 5, 2021.
(Her term expired April 3, 2017).
8. Reappoint - Member Architectural Design Review Board - Donald A. Hickey, Jr.,
153 Roxbury Road, for a term to expire April 5, 2021. (His term expired April 3, 2017).
9. Reappoint - Member Architectural Design Review Board - Daniel Fabrizi,
107 Tullamore Road, for a term to expire April 5, 2021. (His term expired April 3, 2017).
10. Reappoint - Member Zoning Board of Appeals - John A. Ardito, 122 Wilson Street,
for a term to expire April 4, 2022. (His term expired April 3, 2017).

B. Consent Calendar

Departmental Communications:

Finance

1. Tentative 2018 Assessment Roll.
 - *Notice is given that the 2018 Tentative Assessment Roll has been filed in the Office of the Village Clerk as required by law. (No action is required.)*
2. Appropriation of Termination Reserve - \$19,390.94.
 - *It is requested to appropriate \$19,390.94 from Reserve for Compensated Absences to Termination Payout for payments from the Reserve maintained for that purpose for one retired employee.*
3. Conference Attendance - New York State GFOA (Government Finance Officers Association), 39th Annual Conference.
 - Board authorization is requested to approve the attendance of Darcia Palmer, Deputy Village Treasurer at the New York State GFOA 39th Annual Conference, to be held in Albany, New York, March 21-23, 2018, at a total cost of approximately \$1,000. **(Operating Budget)**
4. Transfer of Funds.
 - (a) \$7,700 from Safety Inspection - Contractual Services, to Safety Inspection - Part-Time, to fund three part-time interns assisting with multiple projects, including permit closeouts and Data Entry for Digital Scan Project.
 - (b) \$5,000 from Administration - Equipment to Publicity - Preparation and Distribution of Literature, to fund the creation and printing of New Resident Handbooks.
 - (c) \$1,100 from Personnel - Regular, to Personnel - Printing, Postage and Stationery, to reinstate prior balances that were necessary for the timely transfer to Grievance Proceeding in order to meet claims presented against the Village.

(d) \$3,000 from Personnel - Part-Time Help, to Grievance Proceeding, to fund the payment of Arbitrator's bills.

(e) \$2,050 from Personnel - Part-Time Help, \$1,548.35 to Personnel - Consultant, and \$501.65 to Personnel - Printing, Postage and Stationery, to reinstate prior balances that were necessary for the timely transfer to Grievance Proceeding in order to meet claims presented against the Village.

(f) \$2,204.09 from Contingent to Engineer - Other Payout, to fund payment of Compensatory time, as per Supervisor's Unit Stipulation Agreement.

(g) \$1,985.09 from Contingent to Streets - Other Payout, to fund payment of Compensatory time, as per Supervisor's Unit Stipulation Agreement.

(h) \$5,159.10 from Contingent to Recreation - Other Payout, to fund payment of Compensatory time, as per Supervisor's Unit Stipulation Agreement.

Sick Leave

5. Five Employees - Police (1) and Public Works (4) Departments.

Clerk's Office

6. General Village Election - Election Inspectors.

- *It is necessary to appoint the Election Inspectors for the Village Election being held on March 20, 2018.*

Village Administrator

7. Conference Attendance - New York State GFOA (Government Finance Officers Association), 39th Annual Conference.

- *At the January 11, 2018 Board Meeting authorization was granted for Courtney Rosenblatt, Village Auditor to attend the above conference from March 21 through March 23, 2018 in Albany, New York at a cost, not to exceed \$1,300. Mrs. Rosenblatt would like to attend the pre-conference meetings which begin on March 20, therefore, she will be leaving the Village on March 19th in order to attend the meetings scheduled for March 19. There is no additional cost to the Village.*

Police

8. Agreement - NYDREF, LLC, a New York Limited Liability Company and the Garden City Police Department - \$1,800.

- *This is a web-based computer program which will assist the Police Department in the investigation of illegal drugs regarding identification, proper charges and court preparation. The annual cost of \$1,800 is a one-time "up front" payment. This agreement has been reviewed by Counsel and approved as to form. **(Operating Budget)***

NEXT BOARD OF TRUSTEES MEETING - FEBRUARY 27, 2018

9. Agreement - Hampshire House Condominium and the Village of Garden City.
- *This is an agreement to allow the installation and maintenance of Wi-Fi equipment on the rooftop property located at 111 Seventh Street. This is part of the Police Department's Critical Infrastructure Security Plan which will be completed in phases over the next several years. This agreement has been reviewed by Counsel and approved as to form. This is recommended to be a Type II and would then be exempt from further SEQRA Review.*

Recreation

10. Pool Facility

- (a) Amendment for Engineering Services - \$18,350.
- *It is requested to approve an amendment to the Engineering Services Contract by adding to the Scope of the original Engineering Services Contract with Cameron Engineering & Associates, LLP in order to address drainage issues in the men's shower and courtyard areas and to perform a study of the pool mechanical and filtration equipment, pool water chemistry, electrical and ventilation systems. Funds are available in the Pool Facility Renovations Capital Project.*
- (b) Engage the Services of Cameron Engineering & Associates.
- *Engage the Services of Cameron Engineering & Associates, LLP, 177 Crossways Park Drive, Woodbury, New York in order to address the above issues with the Pool Facility at an amount not to exceed \$18,350.*

11. Conference Attendance - New York State Recreation and Parks Society (NYSRPS) Annual Conference and Exposition.

- *Board authorization is requested to approve the attendance of Tom McGerty, Recreation Attendant and Kevin Ocker, Chairman, Board of Commissioners of Cultural and Recreational Affairs, at the NYSRPS Annual Conference and Exposition, to be held in Syracuse, New York, April 15-17, 2018, at a total cost of approximately \$1,600.*
(Operating Budget)

Public Works

12. Directional Drilling Contract - Island Cable Company.

a) Approve additional funding for the Directional Drilling Contract with Island Cable Company, 562 Grant Avenue, Collingswood, New Jersey in the amount of \$25,000.

b) Transfer of Funds - \$25,000 from Street Cleaning - Regular Salary to Street Lighting and Traffic Control - Contractual Services, to fund directional drilling work needed to repair street light outages.

13. Engagement of Professional Services - Consumer Confidence Report - H2M Water.

- *Engage H2M Water, 538 Broad Hollow Road, East Melville, New York, to prepare the 2017 Annual Water Supply Statement/Consumer Confidence Report - \$3,000.*
(Operating Budget)

NEXT BOARD OF TRUSTEES MEETING - FEBRUARY 27, 2018

14. Acceptance of Maintenance Bond - Remove and Replace Roofing System at Garden City Village Hall.
 - *Long Island Roofing and Repairs Service Corp., 1503 Bellmore Avenue, Bellmore, New York, was the contractor for the "Remove and Replace Roofing System at Garden City Village Hall". It is requested that the Board accept the Maintenance Bond which guarantees for one year the work that they completed for the Village. The bond is in the amount of \$76,505. This Maintenance Bond has been reviewed by Counsel and approved as to form*

15. Notice of Appropriation - LIRR Expansion Project, Nassau County, New York State Department of Transportation.
 - *Request authorization for the Village to execute two "Agreements for Advance Payment" with the New York State Commissioner of Transportation, copies of which are on file with the Village Clerk, in connection with the tentative acceptance of an offer of \$610,000, as payment for Garden City's interest in the property known as Map 59 FEE;PE, Parcels 70 and 71 and for tentative acceptance of an offer of \$126,000, for Garden City's interest in the property known as Map 64 PE, Parcel 69. This is in connection with the MTA/LIRR's "Third Track" Project. The State has condemned the foregoing properties, adjacent to the Track near the New Hyde Park Railroad Crossing, for use as "Staging Areas" and related purposes. These two agreements authorize the Village to accept the State's offers of compensation for the taking of the two properties and have been validated as not unreasonable by the Village's own appraisers.*

16. Professional Rate Services Renewal - Electrical Work - Corkery Electric Services, Inc.
 - *Authorization is requested to engage Corkery Electric Services, Inc., 300 Jerusalem Avenue, Hempstead, New York, for electrical work at Village facilities for the period January 1, 2018 through December 31, 2018 as per the rates on file with the Village.*

17. Professional Rate Services Renewal - Electrical Well Contractor - Wire to Water, Inc.
 - *Authorization is requested to engage Wire to Water, Inc., 136 Gazza Boulevard, Farmingdale, New York, as the electrical well contractor for water well service calls for the period January 1, 2018 through December 31, 2018 as per the rates on file with the Village.*

18. Purchase of Equipment - Municipal Service Yard (Shop) - Myers Tire Supply - \$14,804.41.
 - *Authorization is requested to purchase a Wheel Balancer (\$5,093.64) and an Air Tire Changer (\$9,710.77) from Myers Tire Supply, 5858 East Molloy Road, Syracuse, New York, for a total cost of \$14,804.41. This purchase is to replace outdated machines that are unable to accommodate the truck tires serviced by the Village Shop. This equipment was not part of the department's original Capital Equipment request for 2017/18. Funds are available in the Capital Equipment Account.*

Award of Bid

19. Rehabilitation of Well No. 9.

- a) Increase the Capital Project for the Rehabilitation of Well No. 9.
- *Request authorization to increase the Capital Project by \$20,000 in order to engage H2M Architects and Engineers for the professional services required for the Rehabilitation of Well No. 9. This will increase the project from \$165,000 to \$185,000.*
- b) Award bid to A.C. Schultes, Inc., 664 South Evergreen Avenue, Woodbury Heights, New Jersey, low bidder at a cost of \$158,350. **Capital Budget**
(Five Vendors invited to bid two vendors responded)
- *This is recommended to be a Type II and would then be exempt from further SEQRA Review.*
- c) Engage H2 Architects and Engineers, 538 Broad Hollow Road, East Melville, New York, for professional engineering services associated with the Rehabilitation of Well No. 9 at a cost of \$22,900.

External Communications:

Permits:

Solicit:

20. Mr. Anthony Sampogna, 145 Natures Lane, Miller Place, New York, requesting a permit to operate a mobile knife and tool sharpening business in Garden City, for the year 2018.

Parades

21. Garden City Chamber of Commerce, requesting authorization to hold its annual Vintage Car Parade on Easter Sunday, April 1, 2018. Further requested to close Franklin and Stewart Avenues and Seventh Street.
22. Garden City Athletic Association requesting to hold its annual Baseball/Softball Opening Day Parade on Saturday, April 14, 2018 beginning at 9:00 a.m.
- X. Trustee Work Session - (No Public Comments)
Topic - Presentation Emergency Ambulance Service - Enter into a Service Agreement with regard to Ambulance Services within the Village.
- XI. Citizen Comment on any Topic (limited to four minutes each)
- XII. Adjournment.