

AGENDA

JUNE 7, 2018

8:00 P.M.

- I. Welcome by Mayor to attendees.
- II. Call to Order.
- III. Comments by Department Heads, Village Administrator and Counsel on Agenda Items
(including Treasurer on Treasurer's Report)
- IV. Trustees/Mayor Questions/Comments.
- V. Citizens Comments on Agenda Items.
- VI. Approval of Minutes - May 24, 2018
- VII. New Business

A. Consent Calendar

Departmental Communications:

Finance

1. Appropriation of Termination Reserve - \$108,663.38.
 - *It is requested to appropriate \$108,663.38 from the Reserve for Compensated Absences to Termination Payout Account for payment to a Police Department employee who retired.*
2. Transfer of Funds- Fiscal Year 2017/18.
 - (a) \$17,000 from Sanitation - Contractual Services, to Central Garage - Gas, to fund higher than usual budgeted natural gas.
 - (b) \$6,100 from Sanitation - Contractual Services, to Building - Electricity, to fund higher than budgeted electric bills.
 - (c) \$2,875 from Street Administration - Regular Salary, to Central Garage - Maintenance of Plant, to fund the repair of Village Yard garage doors.
 - (d) \$65,000 from Sanitation - Contractual Services, to Sanitation - Part-Time, to fund part-time help to cover long term disability absences.
 - (e) \$7,000 from Sanitation - Contractual Services, to Building - Overtime, to fund overtime incurred throughout the fiscal year due to numerous mechanical breakdowns in Village Hall and the Library.

(f) \$6,774 from Street Administration - Payroll, to Street Maintenance - Materials and Supplies, to fund additional asphalt for road repairs.

3. Transfer of Funds- Fiscal Year 2018/19.

(a) \$15,000 from Contingent to Personnel - Salary - Regular, to fund the approved increase in salary for the Village Auditor.

(b) \$30,000 from Finance - Regular Salary to Finance - Consultant Fees, to fund cost of an accounting temp, until the position is filled.

Sick Leave

4. Two Employees - Police (1) and Public Works Department (1).

Personnel

5. Annual Contractual Salary Step Increments - CSEA Rank and File Unit
CSEA Supervisory Unit

- *The above CBA's provide for an employee to be granted a salary increase annually to the next higher step within the salary range of the position classification upon the recommendation of the Department Head and the approval of the Board of Trustees. The date of the step increase is tied to the employees date of hire (payroll which is closer to June or December).*

Village Administrator

6. Engagement of Professional Services - Total Technology Solutions - \$90,000.

- *Total Technology Solutions will provide the Village with 24x7 Network Monitoring and Alerting Support, network management tools to manage all network devices, infrastructure, alerts and troubleshooting. These combined services are a monthly cost of \$5,103 for annualized cost of \$61,236. In addition, the Village will purchase a 20 hour Technical Support Timeblock for onsite remediation for times when problems cannot be resolved remotely at a cost of \$28,764. (2018/19 Operating and Capital Budgets)*

7. Ratification of Engagement of Albrecht, Viggiano, Zureck & Company, P.C.,
245 Park Avenue, New York, New York, to conduct the audit of the Deferred
Compensation Plan for Employees of the Village of Garden City for year ended
December 31, 2018 for a cost of \$14,000.

- *This will be reimbursed by Nationwide. (The Village's Deferred Compensation provider.)*

Village Clerk

8. Review and approve Revised Resident Handbook.

- *The Handbook has been prepared by Carisa Giardino, Village Public Relations Consultant and when it is finalized it will be posted on the website and mailed to new residents.*

Building

9. Professional Service Agreement - Richard Barbieri.

(a) Transfer of Funds (2018/19) - \$44,000 from Contingent to Safety Inspection Contractual Services, to fund Plan Examination and Inspection Assistance for Richard Barbieri, on an “as needed” basis, including required insurance for this purpose.

(b) Engage the services of Richard Barbieri, 3 Cape Road, Amity Harbor, New York, to provide plan review and inspection services at a rate of \$75 per hour on an “as needed basis”. The contract terms - June 7, 2018 to May 31, 2019. **(2018/19 Operating Budget)**

Public Works

10. Renewal of Rates - Water Quality Testing - Pace Analytical Services, Inc.

- *Request authorization to approve the rates for Laboratory Analytical Services with Pace Analytical Services, Inc., 575 Broad Hollow Road, Melville, New York, for fiscal year (2018-2019) according to the rate schedule on file in the Village Clerk’s Office for Village drinking and ground water testing as required by the Nassau County and New York State Health Departments. **(2018/19 Operating Budget)***

Award of Bids

11. Renewal of Contract Award for Cold Water Meters - Renew bid award for an additional year at the same prices and conditions with Rio Supply Inc., of New York, 100 Allied Parkway, Sicklerville, New Jersey, for Cold Water Meters as per the unit prices, for a cost of \$136,493. **(2018/19 Operating Budget)**

- *This is recommended to be a Type II and would then be exempt from further SEQRA Review.*

12. Streetscape Bench Replacements.

(a) Reject low bids of American Recreation Products, Inc., for Item Nos. 1 and 2 as they did not meet the specifications.

(b) Award bid to Site Specialists, Ltd., 265 Post Avenue, Westbury, New York, second low bidder for Item No. 1 at a cost of \$26,046.62 and Item No. 2 at a cost of \$17,846.30. Freight charges of \$1,384 for a total cost of \$45,276.92 for benches. **(Capital Budget)**

- *This is recommended to be a Type II and would then be exempt from further SEQRA Review.*

13. Leaf Picker Parts - Award bid to Old Dominion Brush Co., 5118 Glen Alden Drive, Richmond, Virginia, only bidder, per unit prices, on an as needed basis at an approximate cost of \$72,000. **(2018/19 Operating Budget)**

- *This is recommended to be a Type II and would then be exempt from further SEQRA Review.*

14. Steel Items - Award bid to Rapid Steel Supply Corp., 49-63 30th Street, Long Island City, New York, low bidder, for Items No. 1-27, 29-44, 46-66 and 68-80, per unit prices, on an as needed basis at an approximate cost of \$34,000. No bids were received for Item Nos. 28, 45 and 67. **(2018/19 Operating Budget)**
 - *This is recommended to be a Type II and would then be exempt from further SEQRA Review.*

15. Street Sweeper Parts - 2018.
 - (a) Award bid for Item Nos. 1-4 and Item No. 6 to Malvese Equipment Co., Inc., One Henrietta Street, Hicksville, New York, only bidder, per unit prices, on an as needed basis.

 - (b) Award bid for Item No. 5 and Item Nos. 7-33, to Old Dominion Brush Co., 5118 Glen Alden Drive, Richmond, Virginia only bidder, per unit prices, on an as needed basis. Total Bid Award for Street Sweeper Parts - \$36,000. **(2018/19 Operating Budget)**
 - *This is recommended to be a Type II and would then be exempt from further SEQRA Review.*

16. 1½” Crushed Stone and Concrete Ready Mix.
 - (a) Award bid for Item No. 1, to Bittle and Sons, Inc., 1230 Station Road, Medford, New York, low bidder, per unit prices, on an as needed basis.

 - (b) Award bid for Item Nos. 2-4, to Universal Ready Mix, Inc., 197 Atlantic Avenue, Garden City, New York, low bidder, per unit prices, on an as needed basis. Total Bid Award for Crushed Stone and Concrete Ready Mix - \$46,000. **(2018/19 Operating Budget)**

External Communications

Permits

17. Adelphi University, One South Street requesting to hold a Fireworks Display on Sunday, August 26, 2018, at 9:00 p.m. (no rain date), on the campus of The Waldorf School (the fireworks will be set off from the baseball field).
 - *This is subject to the required proof of insurance, permit fee of \$500 and coordination with the Police Department.*

VIII. Public Hearing: (a) Proposed Local Law to amend Section 200-16.1(A)(3) of the Code of the Village of Garden City, (b) Special Permit Application to construct multi-family residence project at 555 Stewart Avenue, and (c) Site Plan Review for multi-family residence project at 555 Stewart Avenue. Continuation from May 10, 2018.

IX. Citizen Comment on any Topic (limited to four minutes each)

X. Adjournment.

BOARD OF TRUSTEES MEETING - JUNE 7, 2018

GENERAL COMMUNICATIONS

1. Resignation of Robert L. Cunningham, Member Board of Zoning of Appeals as of May 31, 2018.