

AGENDA

ANNUAL ORGANIZATIONAL MEETING

APRIL 12, 2018

8:00 P.M.

- I. Welcome by Mayor to attendees.
- II. Call to Order.
- III. Comments by Department Heads, Village Administrator and Counsel on Agenda Items (including Treasurer on Treasurer's Report)
- IV. Trustees/Mayor Questions/Comments.
- V. Organization Procedure
- VI. Public Hearing - Tentative Budget for 2018/2019.
- VII. a) Continuation of March 22, 2018 Public Hearing: (a) Proposed Local Law to amend Section 200-16.1(A)(3) of the Code of the Village of Garden City, (b) Special Permit Application to construct multi-family residence project at 555 Stewart Avenue, and (c) Site Plan Review for multi-family residence project at 555 Stewart Avenue.

b) Resolution to declare Board of Trustees to be Lead Agency.
- VIII. Resolutions:
 - a) Adoption of Budget
 - b) Collection of Taxes
 - c) Fix 2018 Tax Rate
- IX. Citizens Comments on Agenda Items.
- X. Approval of Minutes - March 15, 2018 - Special Meeting (Budget)
March 20, 2018 - Special Meeting (Budget)
March 22, 2018 - Regular Board Meeting
- XI. New Business

A Consent Calendar

Finance

1. Unpaid Sidewalk Repairs, Property Maintenance and Bamboo Bills Reassessed.
 - *Board authorization is requested to adopt resolutions which places unpaid sidewalk repairs, high grass and bamboo remediation bills on the Village Tax Roll. The property owner has fifteen (15) days from the day of notice in which to make payment. All amounts outstanding after fifteen (15) days from this notice will be added to the 2018/2019 Village Tax Roll. Currently, unpaid sidewalk repair bills total \$44,374.50, high grass bills total \$175 and bamboo bills total \$11,790.*

NEXT BOARD OF TRUSTEES MEETING - APRIL 26, 2018

2. Tax Certiorari Settlements - Board authorization is requested to approve the Tax Certiorari Settlements outlined by Counsel.

All tax certiorari settlements are within budgeted amounts.

a) Stewart & Clinton Co., LLC, with regard to property located at 71 Clinton Road, which will result in a refund of \$420,000, and a new assessment of \$312,000. This is for the tax years 2008/2009 through current year, 2017/2018.

b) 5 Gems, LLC, with regard to property located at 975 Franklin Avenue, an office building, which would result in a refund of \$55,000, and a new assessment of \$70,000. This is for tax years 2008/2009 through current year, 2017/2018.

3. Appropriation of Revenue - Department of Buildings - Insurance.

- Board authorization is requested to appropriate \$769.65 from Insurance Recoveries, received from insurance reimbursements, to Safety Inspection - Printing, Postage and Stationery, to be used to replace code books, personal equipment and reimburse dry cleaning due to the flood of May 16, 2017 in the Building Department.

4. Transfer of Funds:

a) \$20,000 from Contingent, to Snow Removal - Maintenance of Equipment, to fund repairs due to overactive snow season.

b) \$26,000 from Contingent, to Sanitary Sewers - Maintenance of Equipment, to fund the repair of electrical controls at the Sewer Station.

c) \$4,800 from Engineer - Maintenance of Software to Recycling - Maintenance of Equipment, to fund the maintenance and repair of the recycling trucks.

d) \$5,000 from Street Administration - Regular Salary to Central Garage - Maintenance of Equipment, to fund numerous unbudgeted repairs to mechanical equipment.

e) \$10,000 from Street Administration - Regular Salary to Street Maintenance - Maintenance of Equipment, to fund additional maintenance of equipment due to increased street crew productivity.

f) \$10,000 from Street Administration - Regular Salary to Storm Sewers - Materials and Supplies, to fund additional supplies required due to increased productivity as a result of better equipment.

g) \$1,160 from Snow Removal - Contractual Services to Street Administration - Postage, Printing and Stationery, to fund the mailing of sidewalk letters.

Sick Leave

5. Four employees- Police (2) and Public Works (2) Departments.

Village Administrator

6. Stipulation of Settlement between the Professional Firefighters Association of Nassau County, (PFFA) and the Village of Garden City.
 - *This agreement is among the Village and the PFFA.*
7. Settlement Authority.
 - *Board authorization is requested to adopt a resolution acknowledging the authority of the Village Auditor to pay uncontested claims, and authorizing the Village Administrator to approve the settlement of contested claims up to the amount of \$10,000 with the concurrence of the Village's General Municipal Law Counsel, and further authorizing the Village Administrator to settle contested claims up to the amount of \$30,000 with the concurrence of the Village's General Municipal Law Counsel and the Legal Committee of the Board of Trustees. While the Village Auditor is empowered to pay certain uncontested claims, the Board of Trustees wishes to delegate its authority to settle contested claims under limited conditions. Specifically, for claims (e.g., Notices of Claim and/or litigations) that can be settled for less than \$10,000 the Village Administrator would be empowered to settle the claim with the concurrence of the Village Attorney. For amounts above that but not exceeding \$30,000, the concurrence of the Board of Trustees Legal Committee would also be required. For amounts above \$30,000, a Board of Trustees' Resolution would be required. Any settlements would be required to be reported to the Board of Trustees on a monthly basis by the Village Administrator.*

Clerk's Office

8. Adopt Part-Time and Seasonal Salary Schedule - Effective June 1, 2018
 - *There are **no** increases in salaries.*

Fire

9. New Ladder Truck 147.
 - (a) Change Order - Ferrara Fire Apparatus, Inc. - \$9,955.
 - *It is requested to approve a Change Order for the purchase of the New Ladder Truck. The New Ladder Truck Committee has met with the manufacturer and engineers and after a lengthy discussion, it has been decided that additional items are needed. Therefore, the original contract price of \$1,325,569 needs to be amended to \$1,335,524. Funds are available in the Capital Project Account.*

Police

10. Conference Attendance - New York State Bureau of Weights and Measures - Annual Truck Scale Calibration.
 - *At the February 27, 2018 Board Meeting authorization was granted for Police Officer Hudak to attend the above conference from May 7 through May 9, 2018 in Syracuse, New York at a cost, not to exceed \$600. The New York State Bureau of Weights and Measures has changed the date of the Village's appointment to May 13 through May 15, 2018.*

11. National Cyber Crime Conference, scheduled for April 23 through April 25, 2018, Norwood, Massachusetts, approximate cost of \$600. (Detective Madden)
- *At this conference, police, prosecutors and forensic examiners will take part in three full days of training that will help them face the challenges posed by digital evidence and technology in their criminal investigations. This conference is a great opportunity for attendees to learn how to better investigate cases involving digital evidence. **Operating Budget***
12. Agreement - Medical Services - Long Island Jewish, Valley Stream, a member of Northwell Health, Inc., (Dr. Fred Fefer of Nassau Cardiology), 520 Franklin Avenue, Garden City, New York \$10,000. **Operating Budget**
- *To utilize the medical services for the Police Department physicals under the same terms and conditions of the previous agreement for the year 2018/19. Village Counsel has approved this agreement as to form.*

Recreation

13. Engage Harder Services, Inc. - On Demand Service Agreement - Routine and Emergency Tree Work.
- *Board authorization is requested to enter into an agreement for both routine and emergency tree work with Harder Services, 63 Jerusalem Avenue, Uniondale, New York. This vendor will also provide the services of a "Certified Arborist" to assist the Village in individual tree evaluation and long term assessment of the Village's tree inventory. This is recommended to be a Type II and would then be exempt from further SEQRA Review. **Operating Budget***

Public Works

14. Engagement of Professional Services - Traffic Engineering Services - VHB Engineering, Surveying and Landscape Architecture, P.C., 100 Motor Parkway, Hauppauge, New York. **Operating Budget**
- *Board authorization is requested to engage VHB Engineering, Surveying and Landscape Architecture, P.C., to provide expert traffic engineering services to assist the Village's Traffic Commission with the tasks of: (1) Intersection and Stopping Sight Distance Elevation - \$1,250 per location and (2) Meetings and Hearings (optional) \$760. Also included in the proposal is reimbursement of an estimated cost of \$100 for expenditures made specifically for the individual projects.*

Award of Bids

15. Liquid Chlorine.
- a) Renewal of Contract Award for Liquid Chlorine - Renew award for an additional year at the same prices and conditions with Autochem Corp., 296 West Montauk Highway, Hampton Bays, New York, for a total award of \$27,400. *This is recommended to be a Type II and would then be exempt from further SEQRA Review. **Operating Budget***

16. Heating, Ventilation and Air Conditioning Systems Diagnostic Survey and Assessment at Garden City Village Hall and Garden City Public Library.

(a) Transfer Funds - \$41,700 from Contingent, to Building - Contractual Services, to fund the Heating Ventilation and Air Conditions Systems Diagnostic Survey and Assessment for Village Hall and the Library.

(b) Award bid to Donnelly Mechanical Corp., 96-59 222nd Street, Queens Village, New York, only bidder at a cost of \$41,700.

(Four Vendors invited to bid one vendor responded)

- *This is recommended to be a Type II and would then be exempt from further SEQRA Review.*

Trustee Minuto/Zoning Change Review Committee

17. Retain a Planner to Review an Application for a Zoning Change.

a) Transfer of Funds - \$35,000 from Contingent to Safety Inspection - Consultant Fees, fo fund the retention of a Planner to assist the Zoning Change Review Committee in reviewing a pending application for a zoning change, as well as the overall integration of the zoning in the area surrounding the applicant's property.

b) Authorization for the Mayor/Village Administrator to retain a Planner in order to assist the Zoning Change Review Committee to retain a Planner (not to exceed \$35,000) to assist it in reviewing a pending application for a zoning change, as well as the overall integration of the zoning in the area surrounding the applicant's property. The Zoning Change Review Committee ("ZCRC") is currently studying a proposal from an applicant for a zoning change in the Ring Road/Roosevelt Field area (currently zoned Commercial). In order to better study the benefits/detriments of the proposed zoning change, the Village would like to engage a professional municipal planner to assist the ZCRC in studying the proposal as well as the appropriate/feasible zoning uses for the area.

XII. Citizen Comment on any Topic (limited to four minutes each)

XIII. Adjournment.