

AGENDA

JULY 25, 2018

8:00 P.M.

- I. Welcome by Mayor to attendees.
- II. Call to Order.
- III. Comments by Department Heads, Village Administrator and Counsel on Agenda Items (including Treasurer on Treasurer's Report)
- IV. Trustees/Mayor Questions/Comments.
- V. Citizens Comments on Agenda Items.
- VI. Approval of Minutes - July 10, 2018.
- VII. New Business
  - A. Formal Agenda
    1. Reappoint - Member Planning Commission - Keith Galanti, 33 Osborne Road, for a term to expire April 5, 2021. (His term expired April 2, 2018).
    2. Reappoint - Member Planning Commission - Craig Biscone, One St. Paul's Crescent, for a term to expire April 5, 2021. (His term expired April 2, 2018).
    3. Appoint - Member Planning Commission - Patrick J. Ward, 11 Laurel Street, for a term to expire April 5, 2021. (He is replacing William A. Bellmer).
    4. Appoint - Member Planning Commission - Allyson Murray, 19 Beech Street, for a term to expire April 5, 2021. (She is replacing Neal J. Sweeney).
    5. A Resolution pursuant to NYS Village Law 10-2010 abolishing and discontinuing all of the competitive class positions in the Fire Department (i.e., all of the "paid/career" firefighter positions, inclusive of lieutenant and/or other supervisory such positions), effective 12:01 a.m. on August 27, 2018, subject to a permissive referendum as required by law.

B. Consent Calendar

Departmental Communications:

Finance

1. Appropriation of Termination Reserve - \$13,626.81.
  - *It is requested to appropriate \$13,626.81 from the Reserve for Compensated Absences to Termination Payout Account for payment to employees who have separated from Village service. (Building, Public Works and Police Departments)*

NEXT BOARD OF TRUSTEES MEETING - SEPTEMBER 20, 2018

2. Transfer of Funds - Fiscal Year - 2017-2018:
  - a) \$4,861.42 to Refuse and Garbage - Gas and Oil, from Street Lighting and Traffic Control - Materials and Supplies, due to gas prices higher than expected during budget year.
  - b) \$1,018.14 to Street Cleaning - Gas and Oil, from Engineering - Maintenance of Equipment, due to gas prices higher than expected during budget year.
  - c) \$2,699.72 to Street Administration - Gas and Oil, from Street Maintenance - Materials and Supplies, due to gas prices higher than expected during budget year.
3. Transfer of Funds - Fiscal Year - 2018-2019:
  - a) \$2,750 to Building - Equipment, from Building - Materials and Supplies, to purchase a pump above the threshold and considered an asset.

Village Administrator

4. NYCOM's Annual Fall Training School, scheduled for September 24 through September 28, 2018 in Lake Placid, New York, approximate cost \$8,000. **Operating Budget**  
*(Ms. Altman, Mrs. Rosenblatt, Mrs. Woo and Ms. Palmer)*
5. Engagement of Professional Services - Corporate Plans (CPI-HR), 109 Twin Oaks Drive, Syracuse, New York - \$33,000.
  - *CPI-HR will be providing the Village with Human Resources Assistance Services to advance the improvement of the function's effectiveness and efficiency while also aligning the scope and breath of the function with Best Practices. CPI-HR will provide guidance and assistance while helping to minimize risk for the Village. The services provided by CPI-HR, along with the implementation of ADP Workforce will allow the Human Resources Department to continue to be well-managed and structured.*

Agreements

6. Renew Agreement - Adelphi University - Use of the Parking Field at Community Park.  
Term - September 10, 2018 - May 21, 2020.
  - *This is the same agreement as in previous years except for the changes in the dates.*
7. License Agreement - Cathedral Nursery School.
  - *A Resolution authorizing the Village to extend the License Agreement with the Cathedral Nursery School for one additional year (until June 30, 2020), and terminating such License Agreement effective such date, subject to written agreement by the School confirming the June 30, 2020 termination date of the license, its lack of entitlement to any presence at the site after such date, and the School's agreement in writing not to seek any further extensions or any new or similar license for the current site or any other Village-owned facilities.*

## Recreation

8. National Recreation and Parks Association - Certified Playground Safety Inspector Course, scheduled for October 24 through October 26, 2018, in New City, New York, approximate cost \$900. **(Operating Budget)** *(Mr. McGerty)*

## Police

9. IMPACT Training, scheduled for September 17 through September 18, 2018, Saratoga Springs, New York, approximate cost of \$600. (Lt. Braun and Sgt. Federlein) **(Operating Budget)**

## Public Works

10. Engagement of Professional Services - Facility Condition Assessment Services - CBRE-Tri State, 200 Park Avenue, New York, New York - \$4,000. (Board of Trustees Priority List)
  - *This is to perform a facility condition assessment of the Library, Public Works Facility, Water Works Facility and Village Hall. (Operating Budget)*
11. GPS Tracking System.
  - a) Authorization is requested to approve the funding (Board of Trustees Priority List), to enable the Village to install a GPS Tracking System in all Village vehicles - \$30,830.
  - b) Transfer Funds \$30,830 to Central Garage - Contractual Services, from Contingent, to fund Board Priority Project to install GPS tracking in all Village vehicles.
12. Fire Department Station No. 3 - Furnish, Deliver and Install one (1) Emergency Standby Generator and one (1) New Automatic Transfer Switch with Concrete Pad.
  - a) Authorization is requested to approve the above Capital Project for Fire Department Station No. 3 (St. James Street North and Clinton Road) in the amount of \$109,643.
  - b) Transfer Funds \$109,643 to Capital Projects (to fund a new project, Emergency Generator Fire Station #3) from Contingent, to fund an unbudgeted Capital Project.
  - c) Award Bid - Furnish, Deliver and Install one (1) Emergency Standby Generator and one (1) New Automatic Transfer Switch with Concrete Pad - Award Bid to Corkery Electric Services, Inc., 390 Jerusalem Avenue, Hempstead, New York, low bidder for Item Nos. 1 and 2, for a total cost of \$99,675. **(Capital Budget)**
13. Garden City Senior Center - Furnish, Deliver and Install one (1) Emergency Standby Generator and one (1) New Automatic Transfer Switch with Concrete Pad.
  - a) Authorization is requested to approve additional funding to furnish, deliver and install one (1) emergency standby generator and one (1) new automatic transfer switch with concrete pad at the Garden City Senior Center (Eleventh Street and Golf Club Lane) in the amount of \$40,210.

b) Transfer Funds \$40,210 to Capital Projects, (to increase funding for Emergency Electric Generator Project) from Contingent, due to additional funds needed to install an emergency stand-by generator at the Senior Center. The initial project was approved in 2017/18 for \$82,000.

c) Award Bid - Furnish, Deliver and Install one (1) Emergency Standby Generator and one (1) New Automatic Transfer Switch with Concrete Pad - Award Bid to Anker's Electric Service, Inc., 10 South Fifth Street, Locust Valley, New York, low bidder for Item Nos. 3 and 4, for a total cost of \$111,100. **(Capital Budget)**

#### External Communications

#### Permits

14. Cherry Valley Club, 28 Rockaway Avenue requesting to hold its annual Fireworks Display on Monday, September 3, 2018.

#### Solicit

15. Volunteer Contingent of the Garden City Fire Department, requesting to solicit throughout the Village for their annual house-to-house fund drive, August 1 through August 31, 2018.  
*Mondays - Fridays from 4:00 p.m. - 8:00 p.m.*  
*Saturdays from 11:00 a.m. - 5:00 p.m.*

VIII. Citizen Comment on any Topic (limited to four minutes each)

IX. Adjournment.