

**GARDEN CITY PUBLIC LIBRARY
SPECIAL MEETING OF THE BOARD OF LIBRARY TRUSTEES
JANUARY 27, 2020
8:30 PM
APPROVED MINUTES**

A Special Meeting of the Board of Library Trustees was held at the Library on Monday, January 27, 2020 at 8:30 p.m.

Present: J. Randolph Colahan, Chair
Peter D'Antonio, Vice Chair
Lola Nouryan, Trustee
Germaine Greco, Trustee

Also Present: Trustee Colleen Foley
Nancy Minett, Representative of the Friends
Marianne Malagon, Library Director
Patricia Marson, Principal Account Clerk

Absent: Charles Murphy, Trustee – with notice

1. **Call to Order:**
Trustee Colahan called the Meeting to order at 8:30 p.m.
2. **Pledge of Allegiance:**
The Pledge of Allegiance was led by Trustee Colahan.

Trustee Nouryan entered the meeting at 8:35 p.m.

3. **Approval of Agenda:**
Trustee D'Antonio moved approval of the Agenda; Trustee Greco seconded and the motion was approved unanimously.
4. **Public Comments on Agenda Items:**
None.
5. **Representative of the Village Board on Agenda Items:**
Deferred until the Public Comment section of the meeting.
6. **Representative of the Friends on Agenda Items:**
Friends President Nancy Minett reported she had nothing to mention at this time.

7. **Security Guard RFQ:**

Director Malagon prepared a detailed report on the Security Guard RFQ. She met today with members of the GC Police Department and the District Manager of Securitas Security Services. Trustee Colahan commented we need security at the Library. Due to recent incident reports where GCPD was called, the Library is in a different place now. After some discussion the Library Board voted to go into Executive Session.

Move into Executive Session:

Trustee D'Antonio moved approval that the Meeting enter Executive Session to discuss specific personnel issues; Trustee Greco seconded and the motion was approved unanimously.

The meeting entered Executive Session at 8:38 p.m.

Trustee Colahan moved approval that the Meeting exit Executive Session; Trustee D'Antonio seconded and the motion was approved unanimously.

The meeting exited Executive Session at 8:47 p.m.

7. **Security Guard RFQ:**

Trustee D'Antonio moved approval that Securitas Security Services USA will provide security services to the Library for 40 hours per week and keep within budget; Trustee Greco seconded and the motion was approved unanimously.

Trustee D'Antonio moved approval that the Library Board request an appropriation of \$5,809.00 for this service; Trustee Greco seconded and the motion was approved unanimously.

8. **Children's Room Update:**

Meeting with H2M tomorrow for them to prepare the necessary feasibility study. We have plans previously from Elizabeth Martin. Trustee Colahan said to move forward with either or both of these plans, the money will be funded from State Bullet Aid (Deferred Revenue Account) which we received from former NYS Senator Hannon and an appropriation will have to be made. Director Malagon noted that we do not have to bid the initial plans as per the Village Administration.

Trustee Colahan moved approval to appropriate \$25,000.00 from Deferred Revenue to Operating Budget to pay for 1-2 architects' fees for the Children's Room proposal; Trustee D'Antonio seconded and the motion was approved unanimously.

9. **Other Business:**

Director Malagon discussed that there is no update on VoIP phones. Attorney Peter Bee and Village Administrator Ralph Suozzi are reviewing the language of the contract.

Trustee Colahan gave all trustees a copy of an article in Sunday's Newsday about Libraries in Nassau and Suffolk counties working with Social Services and the community.

10. **Public Comments on Library Related Matters:** (Limited to Five Minutes Each)
Trustee Colahan recognized the following:

Trustee Foley reported that the document Director Malagon provided for the Security Guard RFQ was impressive and very clear. She suggested a copy be sent to Village Administrator Ralph Suozzi and distributed to the Village Board. Trustee Foley asked Director Malagon if she is working with three architects then hiring one pursuing a vision? Trustee Colahan said there may be one or two working on drawings; one has already done sketches. Trustee Foley asked if the Library considered an RFP for the architect? Trustee Colahan stated, as per the Village, we did not have to seek bids for the initial drawings, but eventually for the actual projects we would put out for bid. Trustee Foley suggested checking with Attorney Peter Bee and Village Administrator Ralph Suozzi regarding bids; Trustee Colahan said Director Malagon is working with Mr. Suozzi and Village Treasurer Irene Woo regarding funding. Director Malagon reported that the goal is to get enough of a picture to decide and then to plan the budget. Trustee Foley stated the Village Board may need to see plans and documents that support what the Library Board wants. Trustee Colahan stated the plans provided initially may not be final. Trustee Foley reported that she understands.

Cyril Smith, Garden City resident
Rikki Massand, Garden City News

11. **Adjournment:**

There being no further business to discuss, Trustee D'Antonio moved approval to adjourn the meeting at 9:00 p.m.; Trustee Greco seconded and the motion was approved unanimously.

Respectfully submitted,

Patricia Marson
Principal Account Clerk

Approved:
February 10, 2020