

AGENDA

SEPTEMBER 17, 2020

8:00 P.M.

- I. Welcome by Mayor to attendees.
- II. Call to Order.
- III. Comments by Department Heads, Village Administrator and Counsel on Agenda Items
(including Treasurer on Treasurer's Report)
- IV. Trustees/Mayor Questions/Comments.
- V. Organization Procedure.
- VI. Citizens Comments on Agenda Items.
- VII. Approval of Minutes - August 5, 2020
August 13, 2020

VIII. New Business

A. Consent Calendar

New Business

Finance

1. Appropriation of Revenue - Police.
Under the New York State Civil Practice Law, certain funds received from forfeiture of assets are restricted to fund "unbudgeted" police expenditures. At the close of the 2019-2020 fiscal year, the Village had \$51,643.77 held in Reserve. These funds are restricted under this statute and Board authorization is requested to appropriate this amount to Police - CPLR Program Expenses in the 2020-2021 fiscal year.
2. Appropriation of Termination Reserve.
 - *Board authorization is requested to appropriate \$89,729.42 from Reserve for Compensated Absences, to Termination Payout for payment for two employees who retired. (Public Works and Police Departments).*
3. Transfer of Funds.
 - a. \$959.98 to Tax Discounts, from Contingent, due to a higher number of tax payments made earlier than anticipated.
 - b. \$324 to Elections - Printing, Postage and Stationery, from Contingent. Funds needed for the ballots and envelopes for the September 15, 2020 Village Election which was rescheduled from March 18, 2020 due to COVID-19.

- c. \$990 to Elections - Consultant Fees, from Contingent. Funds needed for the Election Inspectors and Translator for the September 15, 2020 Village Election which was rescheduled from March 18, 2020 due to COVID-19.
- d. \$4,000 to Building Department - Court Reporter, from Contingent, to fund Court Reporter fees for meetings delayed to COVID-19.
- e. \$6,125 to Capital Projects (to fund Field #2 Renovation), from Contingent. The Capital Project was closed at the end of the 2019-20 fiscal year before this outstanding bill was discovered and sent to the Village by the Engineering Firm.
- f. \$8,700 to Administration - Equipment, from Technology - Consultant Services, for Board Room Wiring of Equipment. To be ratified at the September 17, 2020 Board Meeting.
- g. \$40,000 to Parks - Overtime, from Recreation - Regular Salary, funding needed to cover overtime due to Tropical Storm Isaias from available funding due to open positions for three months.

Sick Leave

4. Seven employees - Police (3), Recreation (2) and Public Works (2) Departments.

Human Resources

5. New Northwell Health Occupational and Environmental Medicine of New York, 225 Community Drive, Great Neck, New York - \$46,850.
 - *This is an agreement for professional services for Village employees and volunteer personnel of the Garden City Fire Department. The agreement also includes medical examinations to certify employees are medically capable to safely perform essential job tasks and return to work. The terms are October 1, 2020 through September 30, 2022. This is subject to Village Counsel approving this agreement as to form. (Operating Budget)*

Village Clerk

6. Adoption of the New York State Schedule for Records Retention - LGS-1.
 - *Board authorization is requested to adopt a resolution adopting the New York State Schedule for Records Retention. Under state law, all villages are required to establish a "Records Retention Schedule" identifying the minimum period of time a record will be kept before destruction. The State Commissioner of Education promulgates minimum time periods for various records, although Villages are free to establish longer minimum periods. This Resolution adopts the State Schedule without change.*

Village Counsel

7. LIRR Third Track Project - Claim for funds.

- *Board authorization is requested to adopt a resolution authorizing the Village Attorney to make claim (including litigation) for certain funds (\$15,700 plus interest) deposited by the New York State Department of Transportation (on behalf of the LIRR/MTA) with the New York State Comptroller, which funds were deposited as the funds available to compensate parties with an interest in certain premises more particularly described as Section 33, Block 213, Lot 76 condemned by the State in connection with the “Third Track Project”.*

Fire

8. Agreement - Nassau County Fire Service Mutual Aid Plan.

- *Board authorization is requested to authorize the Mayor and Fire Chief to accept the Nassau County Fire Service Mutual Aid Plan. The purpose of this plan shall be to provide assistance and protection for all communities within the County of Nassau in the cases of fire and other emergencies in which the services of equipment and firefighters would be used and to cooperate and act in accordance with the State and Local Laws.*

Recreation

9. Engage Contractor - Tree Removal - Harder Services, Inc. - \$23,790.

- *Board Authorization is requested to ratify the engagement of Harder Services, Inc., 63 Jerusalem Avenue, Hempstead New York, for removal and disposal of large trees at a cost of \$23,790. **(Operating Budget)***

10. Change Order - Louis Barbato Landscaping, Inc. - \$218.05.

- *Board Authorization is requested to ratify a Change Order in the amount of \$218.05, for Louis Barbato Landscaping, Inc., 1600 Railroad Avenue, Holbrook, New York to correct the full amount of the Change Order that was reported at the July Board of Trustees meeting, from \$4,142.95 to \$4,361.00 to include the retainage amount with regard to trees planted. **(Capital Budget)***

Public Works

11. Change Order - Nassau Boulevard Railroad Parking Lot.

- *Board authorization is requested for a Change Order from Pioneer Landscaping and Asphalt Paving, Inc., 168 Townline Road, Kings Park, New York, in the amount of \$225,952.25, for additional labor and materials. The bid for the Nassau Boulevard Railroad Parking Lot was awarded on May 21, 2020, in the amount of \$899,000. This project has a budget of \$1,200,000. The Change Order increases the amount of the project to \$1,124,952.25. **(Capital Budget)***

Award of Bids

12. Commingled and Paper Recycling.

- (a) Reject only bidder, Omni Recycling of Westbury, Inc., 7 Portland Avenue, Westbury, New York, as the bid they submitted is non-compliant.

External Communications

13. Garden City Chamber of Commerce asking that the Village “waive” three (3) months of its License Fees (rent of \$434.40 per month), due to its dire financial situation.

Permits:

14. Garden City Chamber of Commerce requesting authorization to hold a two day family friendly and socially distant Outdoor Movie Night on Friday, September 25 and Saturday, September 26 with rain dates of Friday, October 2 and Saturday, October 3 at 7:30 p.m.
15. Garden City Chamber of Commerce requesting authorization to extend the enhanced Outdoor Dining program through the end of the year.

IX. Citizen Comment on non-agenda items. (limited to four minutes each)

X. Information Only - Contracts/Agreements.

Pursuant to the authority granted by Resolution No. 64-2020, the Mayor has authorized the following Agreements/Contracts to be executed without further Resolution of the Board:

- LanRover Network Services, Inc., 85 S. Snedecor Avenue, Bayport, New York, for the renewal of a professional service agreement with regard to ShoreCare Partner Support for an additional year through August 29, 2021 - \$6,611.25. (Village Administrator)
- CPI-HR, 109 Twin Oaks Drive, Syracuse, New York, for the renewal of a professional service agreement with regard to the Affordable Care Act obligations - \$15,500. (Human Resources)
- H2M, Architects and Engineers, 538 Broad Hollow Road, Melville, New York, for engineering services, for the Clinton Road Plant AOP+ Pilot Study. (Refer to Resolution No. 58-2020 from the May 7, 2020 Board of Trustees Meeting.) - \$100,000. (Public Works)
- Donnelly Mechanical Corp., 96-59 222 Street, Queens Village, New York, for the design of HVAC System at the Garden City Library - \$32,500. (Public Works)
- Donnelly Mechanical Corp., 96-59 222 Street, Queens Village, New York, for the design of the HVAC System at Garden City Village Hall - \$45,000. (Public Works)

XI. Board discussion of the following topics for potential formal action - no public comments

- Village Dump - Consideration of changing the process for the issuance of “stickers”.
- Request for Funds from Town of Hempstead for Library and Senior Center HVAC Systems.

XII. Adjournment.