

AGENDA

APRIL 15, 2020

8:00 P.M.

- I. Welcome by Mayor to attendees.
- II. Call to Order.
- III. Comments by Department Heads, Village Administrator and Counsel on Agenda Items
(including Treasurer on Treasurer's Report)
- IV. Trustees/Mayor Questions/Comments.
- V. Citizens Comments on Agenda Items.
- VI. Approval of Minutes - March 19, 2020 - Special Board Meeting (Budget)
March 19, 2020 - Regular Meeting
April 2, 2020 - Special Meeting (Budget)
- VII. New Business

- A. Consent Calendar

- New Business

- Finance

1. Unpaid Sidewalk Repairs and Property Maintenance.

- *Board authorization is requested to adopt resolutions, which places unpaid sidewalk repairs, high grass and water leak remediation bills on the Village Tax Roll. As outlined in the resolutions, the property owner has 15 days from the day of notice in which to make payment. All amounts outstanding after 15 days from this notice will be added to the 2020-2021 Village Tax Roll. Currently, unpaid sidewalk repair bills total \$29,794.50, high grass bills total \$1,732.15.*

2. Correction of Errors.

- *Board authorization is requested to reduce the 2020 Assessed Value of a property located at 34 Avalon Road from \$12,000 to \$9,000 as per the Village Assessor's recommendation. This reduced assessment is due to a fire that rendered the property uninhabitable. Once repairs are complete (assuming completion before January 1, 2021) the dwelling will be reassessed accordingly for the 2021/22 tax year.*

NEXT BOARD OF TRUSTEES MEETING – TBD

(04/9/20)

3. Transfer of Funds.
 - a. \$1,500 to Central Garage Materials and Supplies, from Snow Removal Overtime, to cover purchases of paper products, cleaners and tools for the Village Yard through the end of the fiscal year.
 - b. \$30,000 to Street Maintenance Materials and Supplies, from Snow Removal Overtime, for additional funds for the remainder of the fiscal year 2019-2020.
 - c. \$15,000 to Refuse and Garbage (Sanitation) Maintenance of Equipment, from Snow Removal Overtime, to cover all scheduled services and unforeseen repairs during the remainder of this fiscal year.
 - d. \$7,500 to Recycling Maintenance of Equipment, from Snow Removal Overtime, additional funds needed to cover service scheduled for two trucks in May 2020.
 - e. \$2,000 to Source of Supply, Power and Pumping Maintenance of Equipment, from Water Administration Contingent, to cover upcoming repairs needed to be made to the Water Department's back-up generators for the remainder of this fiscal year.
 - f. \$18,500 to Street Cleaning Maintenance of Equipment, from Snow Removal Overtime, to cover additional services/repairs needed for vehicles and equipment through the end of the fiscal year.
 - g. \$650 to Building Maintenance of Plant, from Central Garage - Maintenance of Plant, for revision to proposal of emergency repair to pin hole leak in domestic water piping at Village Hall.
 - h. \$2,400 to Storm Sewers Contractual Services, from Snow Removal Contractual Services, for additional funds needed to process purchase order for D & B Engineers and Architects, P.C. for the preparation of the 2019 Storm Water Management Program Annual Report and MS4 Permit Compliance Activities.
 - i. \$85,000 to Building – Maintenance of Plant, from Contingent, ratification of transfer due to emergency cleaning of facilities services due to COVID-19.

Sick Leave

4. Thirteen employees - Police (6), Recreation (1) and Public Works (6) Departments.

Clerk's Office

5. Set Date for Regular Board of Trustees Meetings - May 7, May 21, June 4, June 18, July 16, August 13, September 17, October 1, October 15, November 5, November 19, December 10, January 14, February 4, February 23, March 11, March 25, April 5.

NEXT BOARD OF TRUSTEES MEETING – TBD

(04/9/20)

Human Resources

6. Retirement System Reporting - Standard Workday.
 - *Board authorization is requested as the New York State Retirement System requires a Board of Trustees resolution adopting the standard workday.*
7. Adopt Part-Time and Seasonal Salary Schedule - Effective May 1, 2020.
 - *Board authorization is requested to approve an amended Part-Time Schedule which includes increases in some titles with alignment to the budget review presented by departments and market review of rates for seasonal employees. The term for “seasonal employees” is from May 1, 2020 through September 30, 2020.*

Public Works

8. St. Paul’s School Window Protection - Change Orders - Talty Construction, Inc.
 - *Board authorization is requested to ratify Change Order #1 for \$3,600, Change Order #2 for \$13,133.40 and Change Order #3 for \$19,043.43 submitted by Talty Construction, Inc., 108 Powell Avenue, Rockville Centre, New York, for a total cost of \$35,776.83, for additional labor and materials. This increases the amount of the St. Paul’s School Window Protection Bid, awarded on January 9, 2020 from \$39,400 to \$75,176.83. The total amount exceeds the CNY budgeted amount of \$69,000 by \$6,176.83. Funding is available in the St. Paul’s Recreation Facility Account.*
9. Engineering Proposal - 2020 Storm Water Management Program Services and MS4 Permit Compliance Activities.
 - *Board authorization is requested to engage D & B Engineers and Architects, P.C., 330 Crossways Park Drive, Woodbury, New York, for the preparation of the 2019 Storm Water Management Program Annual Report and MS4 Permit Compliance Activities. This proposal assists the Village in maintaining its mandated compliance with the DEC General Permit for Stormwater Discharges from MS4s. In addition, D & B will continue to review DEC’s latest proposed revisions to the MS4 General Permit and submit technical comments to DEC on behalf of the Village. The cost to prepare the 2020 Stormwater Management Program Annual Report is \$3,800. **(Operating Budget)***
10. Water Shed UV Reactor and Control Stations.
 - *Board authorization is requested for an increase in the funding, awarded October 3, 2019, to purchase additional options required for the Water-Shed UV Reactor and Control Stations as follows:*

Well No. 7	\$38,362	(increase from \$293,830 to \$332,192
Well Nos. 8 and 12	\$76,724	(increase from \$587,660 to \$664,384)
Well Nos. 10 and 11	\$76,724	(increase from \$587,660 to \$664,384)
Well Nos. 13 and 14	\$76,724	(increase from \$587,660 to \$664,384)

- *These stations, purchased from EFI-Solutions, 1221 North Elm Street, Centralia, Illinois, are needed to house the Trojanuvflex Advanced Oxidation Process (AOP) System for Well Nos. 7, 8 12, 10, 11, 13 and 14 for the removal of 1,4 dioxane. (Capital Budget)*

Award of Bids

11. New (Unused) Tires and Related Services.
First Renewal of Contract Award for New (Unused) Tires and Related Services for an additional year at the same prices and conditions with Hempstead Tire Service, 265 Hempstead Turnpike, West Hempstead, New York, on an “as needed basis”, based on unit costs on file with the Village Clerk, for items #1-12, 14-30, 32 and 34-35. **(Operating Budget)**
12. New (Unused) Tires and Related Services.
First Renewal of Contract Award for New (Unused) Tires and Related Services for an additional year at the same prices and conditions with Barnwell House of Tires, 65 Jetson Lane, Central Islip, New York, on an “as needed basis”, based on unit costs on file with the Village Clerk, for items #13, 31 and 33. **(Operating Budget)**
(Approximate cost of \$55,000 for both tire renewals.)
13. Recycling Containers - 25 Gallon Containers. Award bid to T.M. Fitzgerald and Associates, 850 West Chester Pike, Havertown, Pennsylvania, sole bidder, for a quantity of 6,650 containers, for a total cost of \$59,717. **(Operating Budget)**
(Within the \$60,000 budgeted amount)
14. Edgemere Park Safety Surface. Award bid to The Landtek Group, 235 County Line Road, Amityville, New York, low bidder for a total cost of \$105,900. **(Capital Budget)** (Within the \$139,400 budgeted amount.)
15. Sign Replacement. Award bid to Berkshire Sign Studio, 528 Main Street, Bennington, Vermont, low bidder, for a total cost of \$30,936.50 **(Capital Budget)**
(Within the \$45,000 budgeted amount)
16. Perennials, Bulbs and Annuals. (a) Perennials - Award Bid to Bissett Nursery, a SiteOne Landscape Supply, 323 Long Island Avenue, Holtsville, New York, overall low bidder, for Items 1-15 (assorted perennials) per unit cost, per item and for Items 32-48 (assorted bulbs), per unit cost, per item “on an as needed basis”.

(b) Annuals. Award Bid to Emma’s Garden Growers, 30 East Gate Drive, Huntington, New York, overall low bidder, for items 16-31 (assorted annuals), per unit cost, per item “on as needed basis”.
Total Award for Perennials, Bulbs and Annuals for 2019/20 - \$21,000.

Total Award for Perennials, Bulbs and Annuals for 2020/21 - \$21,000
(Pending approval of the budget) (Operating Budget)

17. Trees, Shrubs and Mulch.

First Renewal of Contract Award for Trees, Shrubs and Mulch, for an additional year at the same prices and conditions with SiteOne Landscape Supply Company, 1385 East 36th Street, Cleveland, Ohio, on an “as needed basis” based on unit costs on file with the Village Clerk. **(Operating Budget)**

18. Trees, Shrubs and Mulch.

First Renewal of Contract Award for Trees, Shrubs and Mulch, for an additional Year at the same prices and conditions with The Garden Department, Corp., 3672 Route 112, Coram, New York, on an “as needed basis” based on unit costs on file with the Village Clerk. **(Operating Budget)**

(Approximate cost of \$30,000 for both trees, shrubs and mulch renewals.)

External Communications

Permits:

Solicit:

19. Mr. Anthony Sampogna, 102 Rosalind Road, Yaphank, New York, requesting a permit to operate a mobile knife and tool sharpening business in Garden City, for the year 2020.

VIII. Citizen Comment on non-agenda items. (limited to four minutes each)

IX. Adjournment.