



Seasonal Outdoor Dining Permit 2025

Incorporated Village of Garden City

351 Stewart Avenue
Garden City, NY 11530
(516) 465-4040 / Apassaro@gardencityny.net

New	
Renewal	
Amendment	

This application along with all required material shall be submitted to the Building Department along with the following fees: \$350 for a new permit, \$200 for a renewal permit, or \$125 to amend an existing permit.

Checklist of additional required items as pursuant to §148 of the Village Code:

1. Survey of the property indicating the adjacent property which is village owned.
2. A 1/4" scale drawing of the dining area including all furniture and fixtures to be used as well as all exits and entrances.
3. Descriptive material on all furniture and fixtures, and how they will be stored during nonoperational hours. (Existing businesses exempt until April 2027)
4. Proof of insurance as required by §148-8.
5. If there is music, location and description of all associated equipment and/or devices.

Please Complete the Following:

Name of Establishment: _____

Address: _____

Telephone Number: _____

Applicant's Name: _____

Applicant's Phone Number: _____ Applicant's Email: _____

Property Owner (If different from above): _____ Owner's Number: _____

How many seats are currently approved for your restaurant? _____

How many Indoor & Outdoor Seats are proposed? ____ Outdoor ____ Indoor ____ Total

Will alcohol be served? Yes No

Will there be live or mechanically reproduced music? Yes No

How will furniture be stored during nonoperational hours? Indoor Outdoor (secured)

Applicant's Signature: _____ Date: _____

OFFICE USE ONLY

Proof of Insurance Provided:

Date: _____

Fee Paid by: Check Cash

Approved By: _____

Anthony Passaro NYS CEO

Please call for inspection (516) 465-4038 or email APassaro@GardenCityNY.net



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Guidelines for Outdoor Dining

- The proposed outdoor dining area will not interfere with pedestrian traffic. (§148-5)
- Outdoor dining permits can be revoked at any time for violations, hazards or nuisances. (§148-9)
- Outdoor dining areas must be kept clean and refuse free. (§148-11)
- Outdoor dining areas must be swept and washed down nightly as well as power-washed yearly. (§148-11)
- Sufficient containers for trash shall be placed in the outdoor dining area. (§148-11)
- Outdoor dining can take place between 6:30 am and 11:00 pm every day except Sunday which is allowed between 8:00 am and 11:00 pm. No outdoor food orders after 10:00 pm every night. (§148-12)
- If music is provided it must be of a volume that will not violate any applicable law or ordinance. Music cannot create a nuisance to surrounding residents or property owners. All music must cease by 10:00 pm. (§148-13)
- Lighting shall not cause illumination in excess on neighboring properties (§148-13)
- All furniture for outdoor dining must be of a temporary nature. (§148-14)
- No signage or advertisements on outdoor furniture or fixtures. (§148-14)
- All furniture and fixtures shall be approved by the Building Department in conformity with guidelines established by the Board of Trustees and Architectural Design Review Board. (§148-14)

Applicant acknowledgement

- I certify that all information is true and accurate and subject to penalty for making a false statement subject to Penal Law §210.45.
- I attest I will comply with all the guidelines, rules, and approvals for the application herein as well as §148 of Garden City Village Code.
- I understand that this is a temporary permit only valid thru April 1st 2026.
- I further acknowledge the issuance of a permit pursuant to this application is not a waiver for any activity prohibited by law, and as a condition of any permit issued, compliance with all provisions of the Garden City Village Code, as well as applicable State and Federal Law, is required.
- I also hereby indemnify and hold harmless the Village of Garden City, its officials, employees, agents, and other persons from and against all claims, costs, judgements, liens, encumbrances, and expenses, including reasonable attorney fees arising out of the acts or omissions or negligence of the applicant, its agents, employees, or sub-contractors, in connection with this application and any permit related to this application. This includes but is not limited to, the use of umbrellas on the Village's property.

Signature of Applicant

Date Signed

Print Name

Sworn to before me this

_____ Day of _____, 202_____

Notary Public