

PERMIT # \_\_\_\_\_



**INCORPORATED VILLAGE OF GARDEN CITY**

**351 Stewart Avenue  
Garden City, New York 11530  
(516) 465-4000**

**APPLICATION FOR SIGN PERMIT  
PURSUANT TO SECTION 200-42 OF VILLAGE CODE**

Type of Sign:     For Lease     For Sale     Open House     Special Event

For Sale:                      INSTALL DATE: \_\_\_\_\_

Open House:                EFFECTIVE DATE(S): \_\_\_\_\_

Special Event:              EFFECTIVE DATE(S): \_\_\_\_\_

.....  
Location: \_\_\_\_\_

Applicant: \_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

Realtor (or applicant): \_\_\_\_\_

Address: \_\_\_\_\_

Town, Zip: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

Email: \_\_\_\_\_

**DO NOT WRITE IN THIS SPACE – FOR OFFICE USE ONLY**  
Fee: \$ \_\_\_\_\_ Cash / Check #: \_\_\_\_\_                      VILLAGE CLERK: KMA/ \_\_\_\_\_

**REAL ESTATE SIGNS  
VILLAGE CODE SECTION 200-42**



**SIZE – THREE (3) SQUARE FEET**

REAL ESTATE SIGNS MAY INCLUDE ONLY THE FOLLOWING WORDING:

**“FOR SALE” “FOR RENT” “FOR LEASE” “OPEN HOUSE”**

THE WORD “OWNER” OR “BROKER” AND A “TELEPHONE NUMBER” MAY ALSO BE INCLUDED

**NO OTHER WORDING, I.E. BROKER NAME OR ADDITIONS, BALLOONS, ETC. ARE PERMITTED ON SIGNS**

**No signs shall have characters, letters, figures or designs or outline illuminated by electric lights or luminous tubes or use reflective or fluorescent paint or material.**

**All signs shall have lettering only on one side and shall be attached to the premises or shall be displayed on a stationary rod or post. No sign shall be attached to a tree or bush.**

**ONLY ONE SIGN PERMITTED AT ANY ONE TIME FOR A SINGLE PIECE OF PROPERTY**

**PLACEMENT OF SIGNS:**

SIGNS MAY NOT BE PLACED ANY NEARER TO THE STREET LINE THAN THE MAXIMUM SETBACK WHICH IS STATED ON THE PERMIT. THE SIGN MUST NOT EXCEED SIX (6) FEET IN HEIGHT ABOVE GROUND LEVEL.

**OPEN HOUSE SIGN FOR A 24 HOUR PERIOD \$25.00**

**FOR SALE SIGN FOR 60 DAYS \$200.00**

Renewal at same fees

Signs **MUST** be removed within 24 hours after the conclusion of the Open House or the Transfer of Title to the Property.