



**INCORPORATED VILLAGE OF GARDEN CITY  
DEPARTMENT OF PUBLIC WORKS  
351 STEWART AVENUE  
GARDEN CITY, NEW YORK 11530-4528**

January 16, 2024

**Re: Request for Proposal  
Mechanical Engineering Design Development, Construction Management,  
and Inspection Services for a New or Retrofitted Automatic Fire Sprinkler System at the  
Garden City Municipal Service Yard, Garden City, New York 11530**

**Introduction**

The Incorporated Village of Garden City, New York (the “Village”), is currently seeking proposals from qualified individuals and entities authorized to do business in the State of New York to create a full set of construction plans and specifications for the purpose of bidding and constructing a New or Retrofitted Automatic Fire Sprinkler System at the Garden City Municipal Service Yard. This will include the Central Garage, Mechanics garage, Parks garage, dispatch area, locker rooms and offices. There is an existing fire sprinkler system that should be evaluated for its potential reuse, upgrade, retrofit, or decommissioning.

The Village seeks to receive a full set of construction plans and specifications. The selected Vendor shall provide architectural, mechanical, surveying, structural design, mechanical, demolition, and plumbing design services. The services will result in a complete set of project plans, construction drawings and specifications required for bidding and constructing the retrofitting of the existing system to bring the system into full compliance or, if deemed necessary, a new automatic fire sprinkler system. The plans and specifications shall include but not be limited to elevations, cross sections, schematics, and identification of material choices.

The Village is committed to a policy of equal opportunity and does not discriminate against Vendors on the basis of age, sex, sexual orientation, race, color, creed, religion, ethnicity, national origin, disability, marital status, familial status, veteran status or any other basis protected under federal, state and local laws, regulations and ordinances.

**Pre-Bid Site Walkthrough**

There will be a mandatory pre-bid site walkthrough at the Garden City Municipal Service Yard (2 Cherry Valley Ave, Garden City, NY 11530) on Wednesday, January 31, 2024, at 10:00 a.m.

**Anticipated Proposal Schedule**

RFP Issue Date:	January 17, 2024
Proposal Due Date:	February 14, 2024
Site Walkthrough	January 31, 2024
Oral Presentation (if necessary):	TBD

Award Date:

TBD

\*Dates indicated above are subject to change at the sole discretion of the Village.

## **Background**

The Village has recognized that the existing automatic fire sprinkler system may be reaching the end of its useful operational lifespan or may not be in compliance with current codes or regulations. The Village is seeking proposals from qualified firms to review, recommend options, and design a new or retrofitted automatic fire sprinkler system. This includes all components, mechanical, electrical, plumbing, and control and alarm systems. Prospective submitters are encouraged to conduct a site visit to obtain sufficient information with regard to the existing system layout as well as other existing system conditions.

## **Scope of Services**

The specific responsibilities and obligations of the Vendor (also referred to herein as "Firm", "proposing Firm", "Proposer", "Party" or "Respondent") are proposed to include, but not necessarily be limited to, those outlined below.

- Work Schedule & Updates:
  1. Provide a project schedule with delivery milestone dates and monthly progress updates.
  2. Communicate regularly with Village representatives for the project.
- Design Development:
  1. Evaluate existing reports, N.C. inspection history, maintenance records, etc., if available.
  2. Submit and evaluation report of the existing automatic fire sprinkler system for its potential reuse, upgrade, retrofit, or if not salvageable, its decommissioning. The report should include an evaluation of the corrosion levels in the system.
  3. Based on the evaluation report make recommendations for the system.
  4. Submit a proposal based on the recommendation to restore the existing system or submit a proposal to design a new system. Proposals should include engineering analysis, Professional engineered stamped and sealed design drawings, mechanical, electrical, plumbing, demolition, site work and any other item required in order to fully construct a full functioning, code compliant automatic fire sprinkler system.
  5. Prepare an itemized cost estimate that identifies all major cost components for the project.
  6. All work shall be in conformance with the 2020 NYS Fire Code of New York, the Nassau County Fire Prevention Ordinance, and NFPA 25.
  7. Application/submission and communication with all required regulatory agencies including the Nassau County Fire Marshall.
  8. Provide Professional engineered stamped and sealed design drawings for submission to all required agencies and to the Village of Garden City Building Department. Secure all required permits.

- Project Deliverables - Design Development/Construction Documents:
  1. Meet and consult with Village staff to go over scope of work.
  2. Provide any required bid documentation with regard to special inspections and testing.
  3. The selected Vendor shall attend and conduct all construction document development meetings.
  4. The selected Vendor shall prepare an itemized construction cost estimate for the work required for the proposed project.
  5. The selected Vendor shall provide professional engineered stamped and sealed design drawings.
  6. Vendor shall attend and conduct mandatory construction meetings during the Project.
- Item 4 - As-Built Drawings:
  1. Vendor shall produce as-built drawings for the Village. These drawings shall be created digitally in AutoCAD. As-built drawings shall be delivered to the Village within 90 days after the construction is substantially completed. Four (4) hardcopy as-built drawings, one electronic version and all associated AutoCAD files shall be delivered to the Village.

#### **Mandatory Proposal Requirements**

All proposals must state the period for which the proposal shall remain in effect, i.e., how much time does the Village have to accept or reject the proposal under the terms proposed. Such period shall not be less than 180 (one hundred eighty) days from the proposal date.

The proposing Firm, by submitting its proposal, acknowledges that it has reviewed the Request for Proposal (RFP) and has become familiar with the general content of the RFP including the general condition of the properties mentioned in the RFP; shall abide by the terms, as set forth in this RFP; understands the proposed detailed Scope of Services, as described in the RFP; understands all documents included in the RFP and attests to its ability to perform all the work required. The technical proposal, at a minimum, shall include a description of the unique ability and/or experience of the proposing Firm to provide the services outlined herein.

Substitutions shall be requested by the proposing Firm in writing and shall be subject to approval by the Village. It shall be at the proposing Firm's discretion whether to include within the proposal any additional information regarding the special experience or qualifications of the proposing Firm or its key personnel that would further substantiate the capabilities of the proposing Firm to fulfill the requirements of this RFP.

The Firm shall provide all the necessary services, whether specifically mentioned herein or not, to complete this assignment. The Firm assumes all risks regarding estimating the level of effort and labor

## Village of Garden City

hours and expenses required to complete all services to the satisfaction of the Village at the proposed cost.

The Firm shall prepare and attach to this Agreement a Cost Proposal (**APPENDIX A**) for the proposed services as outlined in this Agreement.

The Vendor shall read and agree to Terms and Conditions (**APPENDIX B**) and submit a signed copy with proposal. Upon award, the Vendor MUST provide all referenced insurance documentation with required coverages/limits in place.

### **Proposal Submission Instructions**

Each proposal shall be prepared simply and economically, avoiding the use of elaborate promotional materials beyond those sufficient to provide a complete, accurate and reliable presentation.

All Proposals must contain the following:

1. Cost Proposal Form, attached as **APPENDIX A** (to be submitted in a separate, sealed envelope).
2. Signed Terms and Conditions, attached as **APPENDIX B**.
3. A brief paragraph describing the proposer's understanding of the scope of work for this RFP.
4. A complete written description of proposer's Proposal.
5. All submissions must be signed by an officer or authorized agent of the proposing party.
6. Additional information that you believe pertinent to the Village's requirements.

All proposals must be submitted to the Village in a sealed opaque envelope no later than 4:00 p.m. EST on Wednesday, February 14, 2024. Proposals shall be submitted electronically via email and hard copy. No telegraphic or facsimile proposals will be accepted. Any late proposals will be returned unopened.

Proposals received after the above date and time will not be considered. The Village is under no obligation to return proposals.

Proposals (technical and cost) shall be submitted to:

**Incorporated Village of Garden City**  
**351 Stewart Avenue**  
**Garden City, New York 11530**  
**Attention: Ralph V. Suozzi, Village Administrator**

E-mail submissions shall be sent to: [rsuozzi@gardencityny.net](mailto:rsuozzi@gardencityny.net)  
[jborroni@gardencityny.net](mailto:jborroni@gardencityny.net)  
[scarey@gardencityny.net](mailto:scarey@gardencityny.net)  
[cbandini@gardencityny.net](mailto:cbandini@gardencityny.net)

It is each Proposer's responsibility to carefully review all the requirements of this RFP, including the scope of work, the specifications and terms and conditions. It is further the proposer's responsibility to ask questions, request clarifications or otherwise advise the Village if any language, specifications or requirements of this RFP appear to be ambiguous, contradictory or inadvertently restrict or limit the Vendors that could meet the requirements of this RFP to a single source.

Parties are encouraged to provide as much additional material and detail as possible to completely describe and demonstrate the Proposal.

The Village is under no obligation to respond to any question, inquiry or assertion that is not received in writing. All questions regarding this RFP shall be submitted by e-mail and, if deemed necessary, will be clarified with answers posted on the NYS Contract Reporter Website or by addendum issued to all respondents. No questions will be answered verbally. E-mails shall be sent to the attention of Craig T. Bandini, P.E., Village Engineer, at [cbandini@gardencityny.net](mailto:cbandini@gardencityny.net). Proposers should submit all question(s) prior to close of business no later than five (5) business days (excluding weekends and holidays) before the submission deadline. Violation of these provisions may result in disqualification. The Village may share any questions and responses with all parties known to be in receipt of this RFP.

No contact with any other Village personnel, other than the authorized contact person, is allowed until such time(s) as an award (or awards) has (have) been made.

#### **Evaluation Criteria**

Proposal elements, as described above, will be reviewed and evaluated for completeness and responsiveness according to pre-determined standards and selection criteria. Proposals will be deemed responsive only if the Vendor responds to and meets all requirements of this RFP. The Vendors may be invited for interviews to discuss project requirements and proposal elements in more detail.

The Village reserves the right to award all or any part of this project, waive any technical irregularities or omissions, or cancel this RFP and solicit new proposals if, in the Village's sole judgment, the best interests of the Village will be served.

#### **Technical Evaluation Criteria**

The RFP will be evaluated using the following criteria for scoring each submission:

1. Experience of the Firm in assignments of similar size, scope and complexity (20% of the technical rating).
2. Experience of key personnel and specialists in assignments of similar size, scope and complexity (20% of the technical rating).
3. Experience of the Firm in design automatic fire sprinkler systems (20% of the technical rating).
4. The Firm's proposed understanding and approach of the scope of services. (15% of the technical rating).
5. Firm's previous experience with the Village and other municipal clients (10% of the technical rating).
6. Availability of Firm and specialists to undertake project in a timely manner and meet deadlines (15% of the technical rating).

#### **Overall Evaluation Criteria**

The RFP will be evaluated using the following criteria for scoring each submission:

1. Technical Evaluation (85% of the overall rating).
2. Cost of services (15% of the overall rating).

Village of Garden City

The Village will consider any other relevant factors. The Village reserves the right to award an agreement to a Firm or Firms other than the Firm offering the lowest overall cost. Nothing contained herein shall obligate the Village to make an award on the basis of this solicitation.

Craig T. Bandini  
Village Engineer

JVB:ca

cc:      Messrs. Ralph V. Suozzi  
              John V. Borroni, P.E.  
              Stan Carey  
              Craig T. Bandini, P.E.

**APPENDIX A**

**COST PROPOSAL**

**(To be submitted in a separately sealed envelope)**

The fee proposal shall include all the services required in the Request for Proposal for the services outlined herein. Estimated completion time must be included with cost proposal.

The Village will evaluate the fee proposal of the Firm who is technically rated first, with a goal to negotiate an Agreement that represents the best value to the Village for these defined services.

Proposer: \_\_\_\_\_  
Title: \_\_\_\_\_

<b><u>Proposed Services</u></b>	<b><u>Total</u></b>
<p><b><u>ITEM 1</u></b> Design Development/Construction Documents:  Provide a full set of construction plans and specifications for the purpose of bidding and constructing a New or retrofitted Automatic Fire Sprinkler System at the Garden City Municipal Service Yard.</p>	\$ _____

**Estimated Completion Time – Item 1 only** Number of Days (design development, construction plans and specifications): \_\_\_\_\_

<b><u>Alternates</u></b>	
<u>Item 2: Alternate - Construction Management:</u>  Provide construction management as described in the RFP documents	\$ _____
<u>Item 3: Alternate - Inspection Services:</u>  Provide construction inspection services as described in the RFP documents	\$ _____
<u>Item 4: Alternate - As-Built Drawings:</u>  Provide As-Built drawings as described in the RFP documents	\$ _____

The undersigned hereby certifies his or her compliance with the following:

**“NON-COLLUSIVE PROPOSAL CERTIFICATION”**

By submission of this Proposal, each proposer and each person signing on behalf of any other proposer certifies, under penalty of perjury, that to the best of his or her knowledge and belief:

- A. The prices of this Proposal have been arrived at independently without collusion, consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other proposer or with any competitor; and
- B. Unless otherwise required by law, the prices which have been quoted in this Proposal have not been knowingly disclosed by the proposer and will not knowingly be disclosed by the proposer prior to opening, directly or indirectly, to any other proposer or to any competitor; and
- C. No attempt has been made or will be made by the proposer to induce any other person, partnership or corporation to submit or not to submit a Proposal for the purpose of restricting competition.
- D. The undersigned has carefully examined the Proposal and Contract Documents and agrees to perform this contract and to provide all services, labor, material and equipment necessary for this contract.

**APPENDIX A (“COST PROPOSAL”)** should be filled out and submitted in a separate sealed envelope, apart from the Firm’s technical response. Both the technical response and cost proposal should be returned as described in the RFP.

**NAME OF FIRM:** \_\_\_\_\_

**SUBMITTED BY:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**APPENDIX B**

**TERMS AND CONDITIONS  
BETWEEN OWNER AND VENDOR  
FOR PROFESSIONAL SERVICES  
RELATED TO THE  
MECHANICAL ENGINEERING DESIGN DEVELOPMENT, CONSTRUCTION MANAGEMENT,  
AND INSPECTION SERVICES FOR A NEW OR RETROFITTED AUTOMATIC FIRE SPRINKLER  
SYSTEM AT THE GARDEN CITY MUNICIPAL SERVICE YARD, GARDEN CITY, NEW YORK 11530**

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These are the terms and conditions between The Village of Garden City ("Owner") and \_\_\_\_\_ ("Vendor"). Owner's Project, of which the Vendor's services under this Agreement are a part, is generally identified as Mechanical Engineering Design Development, Construction Management and Inspection Services for a New Automatic Fire Sprinkler System at the Garden City Municipal Service Yard, Garden City, New York 11530. The Vendor's services under this Agreement (Services) are generally identified as to provide structural design including, but not limited to, retrofit, new addition and/or upgrades to an existing building system.

Owner and the Vendor further agree as follows:

**1.01 Services of the Vendor**

A. The Vendor shall provide or furnish the Services set forth in this Agreement, and any Additional Services authorized by Owner and consented to by the Vendor. The scope of work is for the Vendor to provide mechanical engineering design development, construction management and inspection services for a new automatic fire sprinkler system at the Garden City Municipal Service Yard, Garden City, New York 11530.

**2.01 Owner's Responsibilities**

A. Owner shall provide the Vendor with existing Project-related information and data in Owner's possession and needed by the Vendor for performance of the Vendor's Services. Owner will advise the Vendor of Project-related information and data known to Owner in the Owner's possession.

**3.01 Schedule for Rendering Services**

A. The Vendor shall complete its Services within a reasonable period of time.

B. Project Delays: The Vendor expressly acknowledges that delays in completion of the Project may result in damages to the Village. In the event the Project is delayed because of a design or engineering error caused by the Vendor, or any officer, agent or employee thereof, the Owner may charge the Vendor the actual cost of the delay damages until (1) the Project is back on schedule; or (2) a revised schedule is set for completion of the Project. The Vendor shall pay the Owner for such charges.

- C. If Owner authorizes changes in scope, extent, or character of the Project or the Vendor's services, then the time for completion of the Vendor's services, will be adjusted equitably.
- D. If the Vendor fails, for reasons within control of the Vendor, to complete the performance required in this Agreement within the time set forth, as duly adjusted, then Owner shall be entitled, to the recovery of damages to the extent, if any, resulting from such failure by the Vendor.

#### **4.01 Invoices and Payments**

A. Invoices: The Vendor shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner. Invoices will be due and payable within 30 days of receipt. The Vendor shall be compensated on a monthly basis, by no later than the 20th of each month, for all services performed or completed during the preceding month. At the end of each month, the Vendor shall submit a written invoice to the Village detailing all services performed or completed during the preceding month, providing a breakdown of the specific tasks performed, the time allocated to each task and the charges and/or fees associated therewith.

B. Payment: As compensation for the Vendor providing or furnishing Services, Owner shall pay the Vendor as set forth in this Paragraph 4.01, Invoices and Payments. If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise the Vendor in writing of the specific basis for doing so.

C. Basis of Payment

1. Lump Sum. Owner shall pay the Vendor for Services as follows:

- a. Lump Sum: In exchange for acceptable performance of the Services, the Village shall pay the Vendor up to the total compensation stated in the Proposal, or in the authorized portion(s) thereof.
- b. In addition to the Lump Sum amount, reimbursement of the following expenses: None.

#### **5.01 Termination**

A. Termination for Cause

1. The Owner may terminate the Agreement without cause at any time and for any reason upon written notice to the Vendor.

#### **6.01 General Considerations**

A. Technical Accuracy: Owner shall not be responsible for discovering deficiencies in the technical accuracy of the Vendor's services. The Vendor shall correct deficiencies in technical accuracy without additional compensation, unless such corrective action is directly attributable to deficiencies in Owner-furnished information.

B. The Vendor's opinions of probable construction cost (if any) are to be made on the basis of the Vendor's experience, qualifications, and general familiarity with the construction industry.

C. The Vendor shall be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents, other than those made by the Vendor.

D. Ownership of Deliverables, Intellectual Property. Any and all plans, maps, surveys, specifications, work product or other deliverables prepared for the Owner by the Vendor shall be the property of the Owner upon payment in full for all services rendered by the Vendor as of the date of delivery. Any modifications to such items, or use of such items for a purpose other than that for which they were specifically created, by anyone other than the Vendor are performed at the Owner's risk. To the extent the Vendor may claim intellectual property rights with respect to all or any portion of the work products or deliverables prepared for the Owner, the Vendor hereby grants the Owner a non-revocable license to possess and use such property for the Owner's purposes. All documents prepared or furnished by the Vendor are instruments of service, and the Vendor retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. The Vendor grants to Owner a limited license to use the deliverable documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by the Vendor of full payment due and owing for all Services relating to preparation of the deliverable documents, and subject to the following limitations:

E. Owner and the Vendor agree to transmit, and accept, Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.

F. This Agreement is to be governed by the laws of New York State.

#### **7.01 Definitions**

A. Constructor—Any person or entity (not including the Vendor, its employees, agents, representatives, subcontractors, and subconsultants, performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Owner's work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.

B. Constituent of Concern—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), lead based paint (as defined by the HUD/EPA standard), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to laws and regulations regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

#### **8.01 Successors, Assigns, and Beneficiaries**

##### **A. Successors and Assigns**

1. Owner and the Vendor are hereby bound and the successors, executors, administrators, and legal representatives of Owner and the Vendor (and to the extent permitted by Paragraph 8.01.A.2 the assigns of Owner and the Vendor) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

2. The Agreement is binding upon any permitted successors, assigns and heirs; provided, however, that neither party shall directly or indirectly transfer or assign any of its rights and/or responsibilities hereunder in whole or in part without the written consent of the other party hereto, which may be withheld in its sole discretion, and any such transfer or assignment without said consent shall be void and unenforceable.

#### **9.01 Dispute Resolution**

A. Owner and the Vendor shall resolve all disputes in the following manner:

1. Owner and the Vendor agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice.

2. If the parties fail to resolve a Dispute through negotiations under Paragraph 9.01.A.1, then the parties may exercise their rights at law. Any legal action may only be brought in a court of competent jurisdiction in Nassau County, New York.

#### **10.01 Indemnification**

A. Indemnification by the Vendor: To the fullest extent permitted by Laws and Regulations, the Vendor shall indemnify and hold harmless Owner, and Owner's officers, directors, members, partners, agents, and employees, from losses, damages, and judgments (including reasonable consultants' and attorneys' fees and expenses) arising from third-party claims or actions relating to the Project.

#### **11.01 Insurance**

A. The Vendor shall purchase and maintain the following insurance policies, with at least the following policy limits, which policies shall be maintained in full force and effect for the duration of the Contract:

1.	Commercial General Liability Coverage:	
a.	Per Occurrence:	\$1,000,000
b.	Aggregate:	\$2,000,000
2.	Workers Compensation Coverage:	Statutory
a.	Employer's Liability	\$1,000,000
3.	NYS Disability Coverage:	Statutory
4.	Professional Liability Insurance:	\$5,000,000/wrongful act \$5,000,000/aggregate
5.	Umbrella/Excess Liability:	\$5,000,000occurrence \$5,000,000/aggregate

B. All policies above shall be written by a carrier admitted to do business in the State of New York and with an AM Best Rating of A-VII or better. "The Incorporated Village of Garden City" shall be named as an Additional Insured on all policies except the Vendor's Professional Liability Insurance. Additionally, all policies, except the Vendor's Professional Liability Coverage, shall be written on an Occurrence-based form. The Village, as Additional Insured, shall be entitled to 30 days written notice of cancellation or renewal of any policy. All policies shall be written on a primary, non-contributory basis and waiver of subrogation granted in favor of "The Incorporated Village of Garden City." The Vendor shall provide the Village with certificates of insurance and copies of all policies upon demand. If the Vendor retains or hires any subcontractors in the course of its performance under the Contract, the requirements of this

paragraph shall be binding and transferrable to each subcontractor so retained or hired, unless the Village authorizes an exception prior to said subcontractor performing work for the Village.

#### **12.01 Confidentiality**

A. The Vendor acknowledges that, in the course of performing services under this Contract, it (or its officers or employees) may come into possession of "confidential information" (i.e. information in whatever form that is not obliged by applicable law and/or regulation to be made available to the public by the Village; or if obliged to be made available to the public by the Village, available through specific processes of law and/or regulation). The Vendor agrees not to disclose any such confidential information to any person at any time following the expiration or termination of this Contract until/unless such information ceases to be confidential, and is available to the public under applicable process of law. The Vendor acknowledges that the foregoing obligations are in addition to (and not in limitation of) any obligations under law to maintain the confidentiality of governmental information, the Vendor further acknowledges that it may be liable for actual, direct damages suffered by the Village as a result of any unauthorized disclosure by it or any officer or employee thereof.

#### **13.01 Independent Contractor**

A. The Vendor hereby acknowledges and agrees that its performance pursuant to the Contract shall be that of an independent contractor. The Vendor shall not represent itself as a Village employee to any third party, nor shall the Vendor make any claim of any sort to the Village, or to any other person or entity, for benefits or privileges granted to the Village's employees, including but not limited to Unemployment and Workers Compensation benefits. The Vendor further acknowledges and agrees that the Village shall not take and deduct or withhold from the Vendor's compensation for the purpose of paying any federal or state taxes or other assessments, costs, expenses or obligations which the Vendor, or its officers, agents or employees, may incur as a result of receiving compensation pursuant to this agreement.

#### **14.01 Miscellaneous**

A. Notices: Any notice, request or other communication hereunder shall be given in writing and shall be served either (i) personally, (ii) by reputable overnight delivery service or (iii) delivered by certified mail, postage prepaid, certified return receipt and addressed to the following addresses:

- a. If to the Village of Garden City:  
351 Stewart Avenue  
Garden City, New York 11530  
Attn.: Village Administrator

With a copy to:  
Gerard Fishberg, Esq.  
Cullen & Dykman, LLP  
333 Earle Ovington Boulevard, 2nd Floor  
Uniondale, New York 11553

Village of Garden City

B. Survival: Subject to applicable Laws and Regulations, all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

C. Severability: Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations will be deemed stricken, and all remaining provisions will continue to be valid and binding upon Owner and the Vendor.

D. No Waiver: Modification and Waiver: The Agreement may be modified only by written agreement signed by both parties. The failure by one party to insist upon strict compliance with the terms and conditions of the Agreement in one instance shall not be deemed a waiver of that party's right to insist upon performance at any point in the future.

**15.01 Total Agreement**

A. This Agreement (including any expressly incorporated attachments) constitutes the entire agreement between the Owner and the Vendor and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

WHEREFORE, the parties have signed this Agreement as of the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**INCORPORATED VILLAGE OF  
GARDEN CITY**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**VENDOR**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_