

AGENDA

SEPTEMBER 8, 2016

8:00 P.M.

- I. Call to Order (Pledge of Allegiance and Moment of Silence)
- II. Board Approval - Volunteer Firefighters Matthew Ryniker
Paul Simonetti
- III. Citizens Comment on Agenda Items (limited to four minutes per person) and does not include Items on the General Communications.
- IV. Approval of Minutes - August 18, 2016.
- V. Treasurer's Report - Irene Woo.
- VI. New Business
 - A. Formal Agenda
 1. Appointment of Ralph V. Suozzi, Registrar of Vital Statistics.
 2. a) A resolution setting the terms and conditions of employment for the position of Secretary to the Board of Trustees.
 - *This resolution sets the "benefits package" for the Secretary to the Board of Trustees generally equal to those already existing for other Executive Staff.*
 - b) Appointment of Joseph DiFrancisco, 105 Carnation Avenue, Floral Park, New York, Secretary to the Board of Trustees, effective September 12, 2016 (or upon Civil Service Approval) for the balance of the official year, ending on April 3, 2017.
 - c) Amend Executive Staff Resolution to add "Secretary to Board of Trustees" and conform same to proposed compensation arrangements with new appointee.

B. Consent Calendar

Departmental Communications

Finance

1. Engagement of Consultant - Corporate Plans, Inc. (CPI-HR), P.O. Box 293, Syracuse, New York - \$15,500. **Operating Budget**
 - *This is to renew the engagement of Corporate Plans, Inc., (CPI-HR), to assist the Village in complying with its ACA obligations. No change in the fee from last year. This has been approved by Village Counsel as to form.*

NEXT BOARD OF TRUSTEES MEETING - OCTOBER 6, 2016

2. Appropriation of Termination Reserve.
 - *Board authorization is requested to appropriate \$15,056.27 from Reserve for Compensated Absences to Termination Payout to fund the contractual payments for two retiring employees from the Reserve maintained for that purpose.*
3. a) Payment of Invoice - Accountemps, 12400 Collections Center Drive, Chicago, Illinois - \$21,000.
 - *This billing reflects the conversion fee paid for hiring a temporary employee to a full-time position.*

b) Transfer of Funds.
\$21,000 from Clerk-Treasurer - Regular Salary to Clerk-Treasurer - Consulting Fees, to fund the conversion fee for hiring a temporary employee to a full-time position.
4. a) Engagement of Consultant - Quest Computer Products, Inc. - 807 Westbourne Grove Court, Colfax, North Carolina - \$145 per hour.
 - *This is for maintenance and propriety systems and enhancements at an hourly rate of \$145 per hour. This is rate is unchanged from last year. This has been approved by Counsel as to form.*

b) Payment of Invoice - Quest Computer Products, Inc., 807 Westbourne Grove Court, Colfax, North Carolina - \$8,482.50.
 - *This is for the programming of a Tax Freeze File, as mandated by New York State.*
5. Payment of Invoices:
 - a) Meyer, Suozzi, English & Klein, P.C., 990 Stewart Avenue, Garden City, New York - \$5,085.
 - *This billing reflects legal services rendered through July 31, 2016 to provide legal expertise for zoning change applications.*
 - b) Pillsbury, Winthrop Shaw Pittman, LLP, 1540 Broadway, New York, New York - \$184.50.
 - *This billing reflects work rendered through July 31, 2016, with respect to insurance coverage issues with MHANY Management Inc., et al, and the (ACORN) litigation.*
 - c) Sandra Yu-Clarson, 74 McCulloch Drive, Dix Hills, New York - \$7,192.50.
 - *This billing reflects consulting fees for transitional services from August 15 through September 2, 2016.*
 - d) Bonventre Law Group, 2 Fenimore Lane, Huntington, New York - \$800.
 - *This billing reflects legal services in regards to Tax Certiorari Proceedings for JP Morgan Chase property at 82 Seventh Street and 81 Clinton Road, Garden City, New York.*

- e) Sive, Paget & Riesel, P.C., 460 Park Avenue, New York, New York - \$180.
- *This billing reflects work done July 1 through July 31, 2016, on the Remedial Cost Recovery for Groundwater Containment at Village Water Wells 13 and 14 in conjunction with litigation against Genesco.*

Sick Leave

6. Nine Employees - Police (5), Recreation (1), Fire (1) and Public Works (2) Departments.

Village Administrator

7. a) Transfer of Funds

\$11,250 from Clerk - Treasurer - Regular Salary, to Consultant Fees, to fund consultant fees for a full analysis of our computer network and risk analysis.

- *These funds are available due to an open position through the first quarter of the 2016/17 fiscal year.*

- b) Agreement - Flexible Systems, 380 Oser Avenue, Hauppauge, New York - \$11,250.

- *This is for internal and external scans for vulnerabilities within the technology environment. The purpose of these scans is to bring awareness to potential threats, attacks, vulnerabilities and the effectiveness of existing controls. The scans will generate reports that detail vulnerabilities and provide mitigation strategies.*

8. Approval to grant payment of banked vacation time from the employee's existing vacation bank. (CSEA - Rank and File).

- *This is a one-time approval with no negative impact to the Operating Budget.*

Police

9. Defense and Indemnification of two Police Officers.

- *The Village was served with a Notice Pursuant to CPLR 3402(b), Third Party Complaint, and it has been determined that the Officers were within the scope of their public service and in the discharge of their duties and was not in violation of any rule or regulation of the Village of Garden City at the time the alleged acts/omissions occurred and the damages were allegedly sustained. It is requested that defense and indemnification of the Police Officers pursuant to Village Code, Chapter 9, subject to the exceptions and conditions therein and to the extent permitted by law for the above incident and arrest be approved.*

10. Amendment to the Collective Bargaining Agreement between the Incorporated Village of Garden City and the Police Benevolent Association.

- *This is with regard to the reimbursement of costs associated with purchasing civilian attire consistent with their duties. The total cost this year is \$1,200 for three active detectives (\$400 each) and will not exceed \$2,000 in any fiscal year.*

NEXT BOARD OF TRUSTEES MEETING - OCTOBER 6, 2016

Public Works

11. a) Capital Budget Project Adjustment - Building at Wells 13 and 14. - Authorization is requested to increase the approved Water Capital Budget amount of \$350,000 to \$719,600 (construction \$650,000 [includes a 10% contingency], engineering \$69,600) for the building to enclose the GAC Filters at Wells 13 and 14 at the Garden City Country Club. **Capital Budget**
- *Upon request, H2M has submitted an explanation of the proposed design costs and opinion of probable construction costs for this project and the reason for the increased budget amount from the original estimate of \$350,000. The original estimate occurred in 2011 prior to Hurricanes Irene (2011) and Sandy (2012). The overall new estimate for this project now reflects a price increase for these structures based on code changes attributed to wind load, the inclusion of the engineering costs into the full cost of the project, and the addition of an entry security system including cameras. In addition, H2M based their estimate on another similar project in Nassau County that was recently bid and awarded that is 50% of the size of the Garden City Project so it is based upon and extrapolated from a real market place tested number.*
Note: Additional Water Capital Budget savings were realized in the Water Meter Replacement Project which has reduced the 2016/2017 Capital Project from \$400,000 to \$150,000.
- b) Engagement of Professional Services - GAC Treatment Building - Wells 13 and 14 - H2M Water, 538 Broad Hollow Road, Melville, New York - \$15,600. **Capital Budget**
- *This is to prepare the plans and specifications and construction management for the design of a new building to house the existing GAC Treatment System at the Garden City Country Club for Wells 13 and 14. This will also include the addition of an entry security system including cameras.*
12. Renewal of Agreement - Disposal of Brush and Wood Chips - Vigliotti Brothers, 100 Urban Avenue, Westbury, New York. **Operating Budget**
- *The Town of Hempstead in Oceanside charges the Village (as a member of the Town), \$85 a ton for the disposal. Vigliotti Brothers will charge the Village \$64.50 for brush, logs and stumps, \$40 a ton and \$15 a ton for wood chips which is a considerable savings. Last year \$13,000 worth of brush and wood chips was brought to Vigliotti. There is also a savings in going to Westbury rather than Oceanside.*
13. Additional Engineering Fees - Evaluation of the Rehabilitation (Painting) vs. Construction of a New Elevated Tower - H2M Water, 538 Broad Hollow Road, Melville, New York - \$2,041.20. **Operating Budget**
- *The additional fees are for the additional work and presentation for the evaluation of the rehabilitation (painting vs. construction) of a new elevated tank. This is the second and final payment associated with the additional work and presentation for this rehabilitation project. The \$1,675 on the August 18th Agenda was for the preparation of a detailed timeline and costs that was requested prior to the cost of the additional preparation and public presentation reflected by this second and final bill.*

14. Additional Contract Cost - Well #14 Rehabilitation - A.C. Schultes, Inc., 664 South Evergreen Avenue, Woodbury Heights, New Jersey - \$7,871. **Capital Budget**
 - Well #14 was put back in to service on August 24th *This is for the fabrication and installation of a funnel piece of column to correct the bent section to allow for the camera and bailer to be inserted. Cameron Engineering has reviewed this Change Order and has approved the payment for this.*

15. Sole Source Purchase - Razorrooter Root Control - Dukes Root Control, 1020 Hiawatha Boulevard, West Syracuse, New York - \$18,000. **Operating Budget**
 - Authorization is requested to adopt a resolution for a “sole source purchase”. *The Village has been using Duke’s Root Control to apply Razorrooter II Root Control Product since 1999 under the County of Nassau Contract. However, the Nassau County Contract expired on December 7, 2015 and was not renewed by the County since the operation and maintenance of their sewer system is now under a private contractor who has taken over the Root Control Contract. Duke’s Root Control has extended the same pricing as the private contractor contract.*

16. Maintenance Bond - Garden City Senior Center Site Construction.
 - *P.S.L. Industries, Inc., 640 Sixth Street, Ronkonkoma, New York was the contractor for the Garden City Senior Center Construction. It is requested that the Board accept the Maintenance Bond which guarantees for one year the work that they completed for the Village. The bond is in the amount of \$128,945. Counsel has reviewed this and approved as to form.*

17. Notice to Repair Water Leak - 97 Willow Street.
 - *The Village Board of Trustees is requested to act as Board of Water Commissioners in accordance with Village Law Section 11-1112 to pass a resolution to cause a notice to be published in the official newspaper of the Village requiring the homeowner of 97 Willow Street to be responsible for the emergency repair of the water leak on their service line by October 8, 2016.*

18. Fuel Agreement (Gas) with the Village of Floral Park.
 - *Approval is requested for a Fuel Agreement with the Village of Floral Park as drafted by Village Counsel. The Capital Project for the replacement of the fuel pumps at the Village Yard is scheduled to begin on Monday, September 12th. The Village will obtain gas from the Village of Floral Park.*

Fire

19. Purchase - MSA Thermal Imaging Cameras and TIC Accessories - Firematic Supply Co., Inc., 10 Ramsay Road, Shirley, New York - \$22,173. **Operating Budget**
 - *The MSA’s Thermal Imaging Cameras are only compatible with the equipment sold exclusively by Firematic Supply Co, Inc.*

Award of Bids

20. Furnish and Install LED Lighting Fixtures at St. Paul's Cluett Hall and Fieldhouse - Award Bid to Eldor Contracting Corporation, 30 Corporate Drive, Holtsville, New York, low bidder, for a total cost of \$28,130.
(Nine vendors invited to bid - three bids received)
21. (a) Amend the amount originally budgeted for the Air Stripping Tower Modifications at Wells 13 and 14.
- Authorization is requested to amend the budgeted amount of \$130,000 to \$158,400 for the Air Stripping Tower Modifications.
- (b) Award Bid for the Air Stripping Tower Modifications at Wells 13 and 14 to R. J. Industries, Inc., 75 East Bethpage Road, Plainview, New York, low bidder, for a total cost of \$158,400.
(Eight vendors invited to bid - three bids received)

Agreement:

22. Renew Agreement - Cathedral Nursery School - Lease of Cottages on the St. Paul's Campus.
- *Requesting a one-year renewal of the agreement that is due to expire June 30, 2017. The term of this lease will be July 1, 2017 to June 30, 2018 with the fee of \$2,640 per month. This represents a 10% increase over last year's rates.*

External Communications

Permits:

23. Mr. Eric Blunt, President, RPM Street Team, Inc., requesting permission to host a car show themed fundraiser benefitting The Family Center for Autism of Mineola, on Sunday, May 21, 2017 (Rain Date, May 28), from 12 noon to 5:00 p.m.
- *They would like to utilize the parking lot of the Nassau County Supreme Court building and have received permission from the County. Our Police Department has reviewed the logistics of this request and they do not foresee any issues with this event. The RPM Street Team, Inc. will be responsible for the clean up. There are no costs to the Village associated with this car show.*

Block Parties

24. Locust Street between Washington and Prospect Avenues, Sunday, September 11, 2016 from 11:00 a.m. to 10:00 p.m. (Rain date September 25)

25. Kilburn Road between Salisbury and South Avenues, Saturday, September 10, 2016 from 2:00 p.m. to 10:00 p.m. (Rain date September 17)

26. Spruce Street between Old Country Road and Bayberry Avenue, Saturday, September 10, 2016 from 3:00 p.m. to 11:00 p.m. (Rain Date September 17)

On-Street Parking

27. (a) Sean R. McCord, 37 Franklin Court (1)
(b) Margaret M. Murphy, 47 Franklin Court East (1)
(c) Marion Mullahey, 50 Franklin Court East (1)
(d) Dragomir and Boriana Kamenova, 21 Meadow Street (2)
(e) Christian Westermann, 27 Franklin Court (1)
(f) Thomas Blaha 17 Meadow Street (1)
(g) Donald X and Nancy Ann Akesson Clavin, 21 Franklin Court East (2)
(h) John Munkenbeck, 22 Franklin Court West (2)
(i) Jane M. Maguire, 40 Franklin Court East (1)
(j) Eugene and Mary Messner, 29 Meadow Street (2)
(k) J. Kemp Hannon, 15 Franklin Court East (2)
(l) Jane Ashdown, 19 Franklin Court East (1)

VII. Presentation - Mayor's Committee on Code Changes.

VIII. Reports - Department Heads, Village Counsel, Village Administrator, Trustees and Mayor.

IX. Public Participation (limited to four minutes each).

BOARD OF TRUSTEES MEETING - SEPTEMBER 8, 2016

GENERAL COMMUNICATIONS

1. Mr. Jackson Goddard, 123 Brook Street, Garden City, writing with regard to the noise levels for portable generators.