

Garden City Board of Trustees Action: August 20, 2015

The Garden City Board of Trustees, with the exception of Deputy Mayor Brian Daughney, who was absent, convened at a regularly scheduled meeting on Thursday, August 20, 2015 at 8 p.m. and took the following action:

Presentation of Village Proclamation:

Mayor Nicholas P. Episcopia presented resident Suzanne Alvey with a Village proclamation in fitting recognition and heartfelt appreciation for the time and talents she has given and continues to give to the Village of Garden City and the integrity and dedication she continues to demonstrate in all professional and civic endeavors. Mrs. Alvey served as Village Historian for two years.

Approval of Minutes:

The Board approved minutes for the following meetings:

July 23, 2015 (The Board voted 6-0; Trustee John DeMaro abstained because he did not attend this meeting.)

August 6, 2015. (The Board voted 6-0; Trustee John Delany abstained because he did not attend this meeting.)

Appointment of Village Historian:

The Board appointed resident William A. Bellmer Village Historian, replacing Suzanne Alvey, for a term to expire April 4, 2016.

Consent Calendar:

The Board approved the following items on the Consent Calendar:

SEQR - Short Environmental Assessment for the Community Bathhouse Renovation: The Board, designated the lead agency, declared a negative declaration for this renovation project. Phase I of the project includes professional engineering and architectural design services for the renovation of the men's and women's restroom, shower, family restroom and changing areas at the Garden City Pool. Phase II, the construction phase of the project, will include removal of existing fixtures, new concrete sub-flooring in the shower areas, replacement of ventilation, lighting, drainage, floor and wall coverings. The existing changing areas will be re-purposed as staff meeting space.

SEQR – Short Environmental Assessment for the Community Park Athletic Field Renovation: The Board, designated the lead agency, declared a negative declaration for this renovation project. Phase I of the project includes the direction and oversight of a geotechnical investigation of existing athletic fields comprised of 24 soil borings and a complete geotechnical report of the findings. Based on the soil's profile, professional engineering services are to be provided to develop options for the stabilization of both natural and/or synthetic turf fields where required.

SEQR – Short Environmental Assessment for Improvements to Fire Department Headquarters: The Board, designated as the lead agency, declared a negative declaration for this renovation project.

Invoice Payments

The Board approved the following invoice payments:

\$9,200 to Jones Day for professional services rendered through June 30, 2015, with respect to the MHANY litigation.

\$722.80 to Sive, Paget & Riesel, P.C. for work done June 1-30, 2015 on the remedial cost recovery for groundwater containment at Water Wells 13 and 14 in conjunction with litigation against Genesco.

\$29,821.50 to Bond, Schoeneck & King, PLLC, for work done June 1-30, 2015 with respect to legal services for general hourly labor matters.

\$1,227.60 to Cullen and Dykman, LLP, for work done July 1-31, 2015 for general transition legal services.

Service Engagement

The Board engaged the services of Michael Haberman Associates, Inc. for \$46,200 to provide consulting services with regard to assessment services. These services are required due to the retirement of the Village Assessor.

Amend Procurement (Purchasing) Policy

The Board approved an amendment to the procurement policy due to changes in personnel.

Amended Sundry Accounts Receivable Settlement

The Board approved a write-off balance of \$224.10 with regard to a sundry bill in connection with an automobile accident involving a Village vehicle. On March 25, 2015, a Village vehicle was in an accident at the intersection of Cherry Valley and Cambridge Avenues. The Village billed \$2,599.10 to repair the vehicle. GEICO Insurance Company remitted payment of \$1,375, representing the value of the vehicle. Upon discussion with Village Counsel, the carrier has offered an additional \$1,000.

Amended Bond Resolution

The Board adopted an amended bond resolution with regard to Fire Department Headquarters improvements. The bond resolution increases by \$500,000, to now total \$1,400,000.

Fund Transfers

The Board approved the following fund transfers:

\$46,200 from Clerk Treasurer-Regular Salary to Assessment-Consultant Fees in order to fund assessment consulting services.

\$5,000 from Contingent to St. Paul's School-Contractual Service to extend the exterior lighting on the St. Paul's Main Building.

\$1,500 from Contingent to Engineering-Printing, Postage and Stationery for the Environmental Advisory Board Communication Program, which was approved at the August 6, 2015 Board of Trustees meeting.

\$35,000 from Personnel-Regular Salary to Personnel-Consultant for professional services to assist the Village in its internal Human Resources function.

Sick Leave

The Board approved sick leave for nine employees in the Police (4), Recreation (3) and Public Works (2) Departments. These nine employees are the only ones who are out on extended sick leave at this time.

Fire Department Resolution

The Board adopted a resolution for the Fire Department to make available to the active members the protections of Section 209i, subparagraph 1-b of the General Municipal Law, as amended, effective August 20, 2015. This will afford any active member injured, rendered ill or dying as a result of rendering services outside of their jurisdiction at the emergency scene of another fire department the protection of the Volunteer Firefighters' Benefit Law, and insurance coverage provided thereunder until such time as the jurisdictional officer in command arrives on scene.

Stipulation of Settlement for a Village Employee

The Board approved an agreement between the Village, an employee and the CSEA union.

Engage Consultant

The Board engaged the services of JCL HR Consulting, LLC (Jessica Oxenham) to provide consulting services in connection with the Human Resources function of the Village at a rate of \$70 per hour.

Public Works School

The Board approved the attendance of Messrs. Mangan, Stanco and Bandini at the NYCOM 2015 Public Works School, scheduled for October 25-28, 2015, in Cooperstown, New York for an approximate cost of \$2,000.

Sidewalk Easement

A cement sidewalk currently exists in front of a homeowner's residence at 39 Hawthorne Road. Other homes on Hawthorne Road, however, have grass rather than cement. The Board approved the homeowner's request to restore the easement area to grass at the homeowner's expense. The restoration will be inspected by the Village's Engineering Department as per the permit issued.

Country Club Well Site

The Board engaged the engineering services of D&B Engineers and Architects, P.C. for a cost of \$131,000 to prepare plans and specifications and provide construction management for electrical improvements and the installation of an emergency generator at the Country Club Well Site (Wells 13 and 14).

Professional Service Contract

The Board approved a professional service contract with Atlantic Wells, Inc. for the mechanical well contractor and sewer pumping stations contractor for well pump and booster pump service calls in 2015.

Defense, Indemnification of Village Employee

The Village was served with a Notice of Claim and it has been determined that the Public Works employee was within the scope of his public service and in the discharge of his duties and was not in violation of any rule or regulation of the Village of Garden City at the time the alleged incident occurred pursuant to Village Code, Chapter 9, subject to the exceptions and conditions.

Annual Truck Scale Calibration

The Board approved the attendance of Police Officer Hudak at the New York State Bureau of Weights and Measures' Annual Truck Scale Calibration, scheduled for September 21-23, 2015 in Syracuse, New York, for approximately \$600.

International Code Council

The Board approved the attendance of Building Superintendent Ausberto Huertas, Jr. at the International Code Council and Code Development Hearings, scheduled for September 25-October 1, 2015 in Long Beach, California for approximately \$2,600.

St. Paul's Lighting Expansion

The Board engaged the services of Anker's Electric Service, Inc. for \$10,200 to expand the flood lighting system that illuminates the exterior of the St. Paul's School Building to the east side of the building facing Rockaway Avenue.

Trustee John DeMaro made a motion, which the Board passed 7-0, to spend up to \$3,000 to put a light on the flag pole in front of the St. Paul's Main Building at night.

Amended Motion – Service of Alcohol at the Garden City Pool

The Board approved a motion at the August 6, 2015 Board of Trustees meeting that permits the service of alcohol at special event nights during August at the Garden City Pool for members and two guests. It has now been determined that the Member Appreciation date will be Saturday, September 5, 2015 with a rain date of Sunday, September 6, 2015 between the hours of 7:30 and 10 p.m. The pool's normal operating hours that evening would have been until 9 p.m. but all pools will be open until 10 p.m. The original motion was amended to allow children of pool members at the event and to also allow a vendor to sell alcohol to anyone of legal age. The Recreation Commission supports these amendments and feels that such action will encourage greater participation by pool members.

Bid Awards

The Board awarded the following bids:

Bancker Construction Corp., low bidder, for \$1,668,225 for water main improvements on Magnolia Avenue, Carteret Place and Fourth Street. (Five vendors invited to bid; five bids received.)

Construction Consultants/LI, Inc., only bidder, for \$1,067,000 for improvements to Garden City Fire Department Headquarters. (Nine vendors invited to bid; one bid received.)

Meeting Date Change

The Board approved a date change for the September Board of Trustees meeting from September 17, 2015 at 8 p.m. to September 10, 2015 at 8 p.m.

Strategic Analysis of the Garden City Fire Department

After suspending the rules, Trustee John DeMaro made a motion for the Board of Trustees to approve an expenditure not to exceed \$10,000 to hire the International City/County Management Association (ICMA) to perform a strategic analysis of the Garden City Fire Department. The motion passed 7-0.

Permits

The Board approved the following permit requests:

Fireworks:

The Garden City Country Club will hold its annual fireworks display on Sunday, September 6, 2015 with a rain date of Monday, September 7, 2015. The required proof of insurance and permit fee of \$500 has already been received.

Block Parties:

- Prescott Street, between Old Country Road and Bayberry Avenue, on Saturday, September 12, 2015 from 1 to 11 p.m. (Rain date September 19, 2015)
- Kensington Road, between Merillon and Somerset Avenues, on Saturday, September 19, 2015, from 1 to 11 p.m. (Rain date September 20, 2015)
- Roxbury Road, between Somerset and Main Avenues, on Saturday, September 12, 2015, from 12 to 11 p.m. (Rain date September 19, 2015)
- Jackson Street, between Stewart Avenue and Manor Road, on Saturday, September 12, 2015, from 11 a.m. to 10 p.m. (Rain date September 13, 2015)
- Kilburn Road, between South and Salisbury Avenues, on Saturday, September 12, 2015, from 5 to 11 p.m. (Rain date September 19, 2015)

Executive Session

The Board moved into an executive session for a matter of personnel and a matter of litigation.

The next Board of Trustees meeting is scheduled for Thursday, September 10, 2015, at 8 p.m. in Village Hall.