

Garden City Board of Trustees Action: March 17, 2016

The Garden City Board of Trustees, with the exception of Trustee Theresa Trouvé who was absent, convened at a regularly scheduled meeting on Thursday, March 17, 2016 at 8:00 p.m. and took the following action:

Special Police Officer Oath of Office

Deputy Mayor Brian Daughney administered the oath of office to Special Police Officer James Morrell.

Volunteer Firefighter Approval

The Board approved volunteer firefighter Andrew Holguin.

Approval of Minutes

The Board approved minutes for the following meetings:

- March 3, 2016 – Regular Meeting
- March 3, 2016 - Board of Review
- March 8, 2016 - Special Meeting (Budget)

Treasurer's Report

Village Treasurer Irene Woo provided the Treasurer's Report, which the Board approved. Report highlights include:

As of January 31, 2016 the Village's cash balance totaled \$37,678,030. Money market accounts have a balance of \$10,962,120.

As of January 31, 2016, operating expenses were 4 percent favorable to the modified budget and operating revenues were 4 percent favorable to the modified budget.

Formal Agenda

Appointment of Negotiating Committee:

Mayor Nicholas Episcopia appointed Trustee Theresa Trouvé, Village Administrator Ralph Suozzi and Village Counsel Peter Bee as the Village's Negotiating Team with regards to the renewal of a Verizon Franchise Agreement set to expire September 21, 2108.

Consent Calendar

Finance

Payment of Invoices:

The Board approved the following invoices:

- \$15,756 to Bond, Schoeneck & King, PLLC for work done January 1-31, 2016 with respect to legal services for general labor matters.
- \$7,624.17 to Bond, Schoeneck & King, PLLC for work done for November, December 2015 and January 2016 with respect to disbursements for hourly matters.

- \$70 to Bond, Schoeneck & King, PLLC for work done for November, December 2015 and January 2016 with respect to disbursements for retainer matters.
- \$2,219 to Bee Ready Fishbein Hatter & Donovan, LLP for reimbursement of invoices for Epoch5, consultants, for the month of January 2016.
- \$12,110 to Reynolds, Caronia, Gianelli & LaPinta, P.C. (Anthony LaPinta, Fair Housing Compliance Officer) for professional services rendered February 1-29, 2016 with respect to the legal issues as the Fair Housing Compliance Officer with regard to MHANY Management Inc. and the ACORN Litigation.

Tax Certiorari Settlements:

The Board approved the following tax certiorari settlements:

- Gallp Enterprises with regard to property located at 4 Commercial Avenue, a warehouse, which results in a refund of \$5,000 and a new assessment of \$17,000. This is for tax years 2009/10 through current year, 2015/16.
- Garden City Medical Plaza with regard to property located at 1075 Franklin Avenue, a medical office building, which results in a refund of \$7,500 and a new assessment of \$28,500. This is for tax years 2012/13 through current year, 2015/16.
- 394 Old Country Road Owners Corp. with regard to property located at 394 Old Country Road, a medical office building, which results in a refund of \$13,000 and a new assessment of \$18,000. This is for tax years 2010/11 through current year, 2015/16.
- 907-11 West 7th Street Associates with regard to property located at 821-827 Franklin Avenue, a mixed use building, containing retail, restaurant and office space, which results in a refund of \$3,000 and no change in the assessment. This is for tax years 2009/10 through the current year, 2015/16.
- BAP Holding LP with regard to property located at 66 New Hyde Park Road, a mixed use retail and office building, which results in a refund of \$7,500 and a new assessment of \$24,000. This is for tax years 2010/10 through the current year, 2015/16.

Pledge, Assignment and Custodial Agreement:

The Board authorized the Pledge, Assignment and Custodial Agreement for JPMorgan Chase Bank, N.A., to act as depository bank and custodian for the Incorporated Village of Garden City. The prior Agreement was with the Bank of New York, which has since merged with JPMorgan Chase.

Appropriation of Revenue:

The Board approved the appropriation of \$7,014.93 from Insurance Recoveries to Street Maintenance-Maintenance of Equipment to fund payment of invoice for repairs to damaged Truck #533.

Transfer of Funds:

- \$10,000 from Recycling-Maintenance of Equipment to Street-Maintenance of Equipment to complete the funding of invoice for repairs to Truck #533 and other required repairs.
- \$36,056 from Police-Special Program Services to Police-Overtime to fund overtime for specialized patrols.

Sick Leave

The Board approved sick leave for nine employees in the Police (4), Recreation (3) and Public Works (2) Departments.

Building

Amend Fee Schedule:

The Board approved an amended fee schedule that includes amended and added fees within the Building Department. The changes are effective immediately.

Fire

Improvements to Garden City Fire Headquarters – Additional Contract Work:

The Board approved a \$16,225.17 change order for Construction Consultants/LI to perform additional contract work at Garden City Fire Headquarters. The total amount is from contingency. The contract will be increased from the previously approved amount of \$1,116,598.82 to \$1,132,823.99. This does not increase the cost of the project or the amount originally bonded.

Bid Awards

Liquid Chlorine:

The Board renewed (third renewal) the bid for an additional year at the same prices and conditions with Twin County Swimming Pool Maintenance & Supply Co., Inc., at an approximate cost of \$28,000.

Tablet Chlorine:

The Board renewed (first renewal) the bid for an additional year at the same prices and conditions with Eagle Control Corporation at an approximate cost of \$30,960.

Perennials:

The Board renewed (first renewal) the bid for an additional year at the same prices and conditions with The Garden Department at an approximate cost of \$4,000.

Trees, Shrubs and Mulch:

The Board renewed (first renewal) the bid for an additional year at the same prices and conditions with The Garden Department at an approximate cost of \$6,000.

Annuals:

The Board renewed (first renewal) the bid for an additional year at the same prices and conditions with Otto Keil Florists, Inc. at an approximate cost of \$20,000.

Spring Flowering Bulbs:

The Board renewed (first renewal) the bid for an additional year at the same prices and conditions with Bissett Nursery Corp. at an approximate cost of \$8,000.

Shade Trees:

The Board renewed (first renewal) the bid for an additional year at the same prices and conditions with Bissett Nursery Corp. at an approximate cost of \$2,000.

Village Counsel

Engagement of Richard A. Comi, d/b/a, The Center for Municipal Solutions:

The Board approved a contract with Richard A. Comi, d/b/a, The Center for Municipal Solutions, to perform post-installation testing on newly upgraded or installed telecommunications facilities and equipment in the Village of Garden City. Services shall be furnished on an as-needed basis, on request by the Village.

Permits

5K Run/Walk:

The Board approved a permit request to enable Sacred Heart Academy to hold a 5K Run/Walk on Saturday, September 24, 2016, between the hours of 9:00 a.m. and 11:00 a.m. They would like to hold their race through portions of the Village of Garden City. The race route has been reviewed and approved by the Garden City Police Department.

Storage Trailers at Lord & Taylor:

The Board granted Lord & Taylor permission to stage two storage trailers in the back of their parking lot until the fall of 2016.

Deferred

Engagement of Consultant:

Authorization was requested to renew the Professional Services Contract with Quest Computer Products, Inc., 807 Westbourne Grove Court, Colfax, North Carolina, for maintenance and propriety systems and enhancements at an hourly rate of \$145 per hour, increased from an hourly rate of \$140 per hour. The item was deferred until the April 4, 2016 Board meeting so that Trustee John DeMaro could review the wording in paragraph number 3 regarding ownership with Village Counsel.

Presentation: Recreation and Parks Strategic Plan – Phase I

Kevin Ocker, chairman of the Board of Commissioners of Cultural and Recreational Affairs, presented the Recreation and Parks Strategic Plan – Phase I. This multi-phase strategic planning process for the Recreation and Parks Department is intended to address the needs of the

most significant existing facilities (exclusive of the Garden City Pool and Tennis facilities, which will be separately addressed). Following the presentation, the Board accepted the Strategic Plan - Phase I, which can be viewed in full on the Village's homepage under "Village Notifications and Alerts."

Executive Session

The Board entered into an executive session to discuss a matter of labor and to seek an opinion of counsel.

The next regularly scheduled Board of Trustees meeting is the Annual Organizational Meeting on Monday, April 4, 2016 at 8:00 p.m. at Village Hall.