AGENDA

ANNUAL ORGANIZATION MEETING

APRIL 4, 2016

8:00 P.M.

I. Call to Order (Pledge of Allegiance and Moment of Silence)

II. Organization Procedure.

III. Public Hearing - Tentative Budget for 2016/2017.

IV. Resolutions:
   a) Adoption of Budget
   b) Collection of Taxes
   c) Fix 2016 Tax Rate

V. Citizens Comment on Agenda Items (limited to four minutes per person) and does not include Items on the General Communications.

VI. Approval of Minutes - March 10, 2016
   March 17, 2016

New Business

A. Deferred Agenda

Finance

Engagement of Consultant - Renewal - Quest Computer Products, Inc., 807 Westbourne Grove Court, Colfax, North Carolina - $145 per hour.

- *Requested authorization to renew the professional services contract with Quest Computer Products, Inc., for maintenance and propriety systems and enhancements at an hourly rate of $145 per hour, increased from last year.*

B. Consent Calendar

Departmental Communications

NEXT BOARD OF TRUSTEES MEETING - APRIL 21, 2016

(03/31/16)

Finance

1. Payment of Invoices:

a) Cullen and Dykman, 100 Quentin Roosevelt Boulevard, Garden City - $72,105.54.

- *This reflects their quarterly billing ending February 29, 2016, which includes items such as general transition legal services, general tax certiorari proceedings, small claims tax assessment procedures.*

b) Sive, Paget & Riesel, P.C., 460 Park Avenue, New York - $5,979.10.

- *This billing reflects work done February 1 through February 29, 2016, on the Remedial Cost Recovery for Groundwater Containment at Village Water Wells 13 and 14 in conjunction with litigation against Genesco.*

2. Tax Certiorari Settlements:

a) JPMorgan Chase, with regard to property located at 82 Seventh Street, a bank, which would result in a refund of $14,500, and a new assessment of $43,500. This is for tax years 2007/08 through current year, 2015/16.

b) JPMorgan Chase, with regard to property located at 81 Clinton Avenue, a bank, which would result in a refund of $21,000, and a new assessment of $23,000. This is for tax years 2007/08 through current year, 2015/16.

3. LIPA PILOT Receivable Write-Off.

- *Board action is required to write-off a portion of a Sundry Accounts Receivable, in regards to a LIPA PILOT (Payment in Lieu of Taxes) for the 2015/2016 fiscal year in the amount of $56,354.22. This is due to the LIPA Reform Act, which restricts PILOT payments not to exceed a 2% cap from previous year. The original PILOT amount was $738,714.46, however, $682,360.24 was remitted.*

4. Transfer of Funds:

a) $3,000 from the following accounts: $2,000 from Justice Court - Part Time Help, and $1,000 from Justice Court - Overtime, to Justice Court - Printing, Postage and Stationery, to fund postage for Citations and Maintenance of the Sealer Machine.

b) $8,000 from the following accounts: $6,344 from Snow Removal - Contractual Services and $1,656 from Snow - Removal - Maintenance of Equipment, to Central Garage - Maintenance of Plant, to repair damaged yard overhead garage doors on multiple dates.

c) $10,997 from Contingent, to Building - Maintenance of Plant, for maintenance of the Library boiler, circulator pump and elevator door emergency. The initial allocation of $30,000 from the Library Budget was insufficient for this purpose.

d) $65 from Clerk - Treasurer - Travel and Training, to Elections - Regular, to fund an additional Election Inspector required for scannable machines.

e) $523.35 transferred from the following accounts: $75 from Elections - Delivery and Return of Machines, $54.37 from Elections - Legal Advertising and $393.98 from Clerk - Treasurer - Travel and Training, to Elections - Printing, Postage and Stationery, to fund the purchase of scannable ballots.

Village Counsel

5. Authorization to continue to engage the firm of Meyer, Suozzi, English & Klein, P.C., 990 Stewart Avenue, Suite 300, P.O. Box 9194, Garden City, New York, to provide legal expertise for zoning change applications based upon the fees on file in the Clerk's Office.

- *Expenses associated with zoning applications will be reimbursed to the Village by the applicant.*

Clerk's Office

6. Adopt Salary Schedule - Effective May 1, 2016
   Part-Time and Seasonal Salary Schedule
   (No increases in salaries).

7. Change the date of the first Board Meeting in May.

- *It is requested that the Thursday, May 5, 2016 Board Meeting date be changed to Wednesday, May 4, 2016.*

Sick Leave

8. Two Employees - Recreation and Public Works Departments.

Public Works

9. Additional Contract Work - Directional Drilling - Island Cable Co., 562 Grant Avenue, Collingswood, New Jersey - $6,640.

- *On June 5, 2014, bids were awarded for directional drilling and additional work to date in the amount of $3,840 was approved on March 3, 2016, bringing the total to $40,940. An additional $6,640 is requested to fund emergency repairs that were completed on February 14, 2016 on 150-158 Hampton Road and March 6, 2016 on 10 Garden Street.*

Police

10. Empire State Law Enforcement Traffic Safety Conference - April 21-22, 2016 in Syracuse, New York - $600.

- *This conference will inform and empower the Police Department to better serve the community. Due to generous grant funding, there is no course or registration fee. The only expense is lodging. Police Officers Hudak and Roumeliotis will attend this conference.*

Building

11. Amend the Fee Schedule.

- *This fee schedule will include language clarification, landscape plan submissions and a minor change to the Zoning Board of Appeals fee structure to match the other fees which were amended on March 17, 2016 for fees within the Building Department. If approved, they will be effective immediately.*

Recreation

12. Amend the Fee Schedule.

- *This fee schedule will include language that residents are allowed to remove one tree per year with no $30 fee assessment. Additional trees may be removed upon inspection and approval by the Village Arborist at a fee of $30 each. The cost of these resident tree removals is the responsibility of the homeowners.*

13. Professional Services Contract - 7 Star Service, 9148 W. Vandeventor Drive, Littleton, Colorado - $8,777.20.

- *This is for Customer Service Training - for Recreation and other Village Employees*

Fire

14. Amend the Fee Schedule.

- *This fee schedule will include an addition to the "Fire Department Response" - Rescue Extinguishing System with a charge of $1,500. If approved, this fee will be effective immediately.*

15. Improvements to Garden City Fire Headquarters Additional Contract Work $40,324.95 - Construction Consultants/LI, 36 East 2nd Street, Riverhead, New York.

- *This request is for a Change Order in the amount of $39,161.38 and is from contingency. The contract will be increased from the previously approved amount of $1,132,823.99 to $1,173,148.94. This does not increase the budget of the project or the amount originally bonded.*

Award Bids

16. Mold Removal at Well #7 - Granulated Activated Carbon (GAC) Filter Building Award bid to M. K. Cleaning, Inc., d/b/a Servpro of Garden City, 734 Franklin Avenue, Garden City, New York, only bidder in the amount of $60,428.56.

(Operating Budget)

(Six vendors invited to bid - one bid received)
(This bid is the first bid of this type)

17. Tree Planting 2016 - Award bid to Northport Tree Co., P.O. Box 223, Northport, New York, low bidder, in the amount of $39,625.

- *Consistent with the Village's Arbor Restoration Plan, 144 trees are to be planted through the Village replacing trees that were removed due to overall declining condition and poor health. There will be 18 different species of trees providing bio diversity in the total Village tree inventory of over 12,000 trees.*

(Capital Budget)

(Forty vendors invited to bid - five bids received)
(This bid was renewed in March, 2015 for $37,415.24)

18. Street Sweeper Parts - 2016 - (a) Award bid for Item Nos. 1-12, Item Nos. 15-20, Item No. 22, Item Nos. 24-25 and Item Nos. 27-31 to ODB, 5118 Glen Alden Drive, Richmond, Virginia, low bidder, at an approximate cost of $24,444.66.

(b) Reject low bid for Item No. 14 from Newark Brush Co., LLC, as both Dirt Shoe Short and Long must come from the same vendor.

(c) Award bid for Item Nos. 13-14, Item Nos., 21, 23 and 26 to Long Island Sanitation Equipment, Co., 1670 New Highway, Farmingdale, New York, overall low bidder, at an approximate cost of $646.72.

(d) Award bid for Item Nos. 32-33 to Newark Brush Co., LLC, One Silver Court, Springfield, New Jersey, low bidder, at an approximate cost of $534.

Total Bid Award for Street Sweeper Parts - $25,625.38 **(Operating Budget)**

(Eight vendors invited to bid - four bids received)
(Bid was renewed in 2015 for $25,465.90)

19. Fertilizer, Turface, Grass Seed and Lime - (a) Award bid for Item No. 1 (240 bags) 22-0-22 Fertilizer to Nassau Suffolk Turf Services, 60 Gazza Boulevard, Farmingdale, New York, low bidder, at an approximate cost of $7,110.10.

(b) Reject low bid for Item No. 2 from SiteOne Landscape Supply, as they did not meet the specifications.

(c) Award bid for Item No. 2 (110 bags) Rye/Blue Grass Seed to All Pro Horticulture, 80 East Gate Avenue, Lindenhurst, New York, second low bidder, at an approximate cost of $9,900.

(d) Award bid for Item No. 3 (15 pallets) Turface Game Saver to Pollack Paint and Field, 119 Woodworth Avenue, Yonkers, New York, low bidder, at an approximate cost of $5,400.

(e) Award bid for Item No. 4 (100 pounds) Rain Out to Pioneer Athletics 4529 Industrial Parkway, Cleveland, Ohio, only bidder, at an approximate cost of $2,700.

(f) Award bid for Item No. 5 (50 bags) Farmingdale Deluxe Grass Seed Mix to SiteOne Landscape Supply 1385 East 36th Street, Cleveland, Ohio, low bidder at an approximate cost of $4,069.

(g) Reject low bid for Item No. 6 from Pollack Paint and Field, as they did not meet the specifications.

(h) Award bid for Item No.6 (15 pallets) Lime Pellets to The Garden Department, Corp., 3672 Route 112, Coram, New York, second low bidder at an approximate cost of $5,076.

(i) Award bid for Item No. 7 (576 gallons) Holganix Blend Super Concentrate to Nassau Suffolk Turf Services, 60 Gazza Boulevard, Farmingdale, New York, low bidder, at an approximate cost of $13,547.52.

(j) Reject low bid for Item No. 8 from SiteOne Landscape Supply, as they did not meet the specifications.

(k) Award bid for Item No. 8 (24 gallons) Sweet Iron to Nassau Suffolk Turf Services, 60 Gazza Boulevard, Farmingdale, New York, low bidder, at an approximate cost of $2,587.20.

(l) Award bid for Item No. 9 (240 gallons) 30-0-0 Liquid Fertilizer to Nassau Suffolk Turf Services, 60 Gazza Boulevard, Farmingdale, New York, low bidder, at an approximate cost of $2,815.34.

Total Bid Award for Fertilizer, Turface, Grass Seed and Lime - **$53,205.16**
(Operating Budget)

(Fifteen vendors invited to bid - seven bids received)
(Bid was renewed in 2015 for $36,042.12)

External Communications

Permits:

20. William Bradford Turner Post, No. 265, American Legion Auxiliary, requesting to conduct its Memorial Day Parade on Monday, May 30, 2016, beginning at 10:00 a.m.

21. William Bradford Turner Post, No. 265, American Legion Auxiliary, requesting authorization to conduct a ceremony on Veterans Day, Friday, November 11, 2016 in the area surrounding the Veterans Memorial at the Library on Seventh Street.

Solicit:

22. Mr. Nicholas A. Sampogna, 1316 Herald Avenue, Elmont, New York, requesting a permit to operate a mobile knife and tool sharpening business in Garden City.

VII. Mayor's recommendation to the Board of Trustees regarding the Report and Contract Recommendations of the PERB appointed Fact Finder for the CSEA "Rank and File" Bargaining Unit.

VIII. Reports - Department Heads, Village Counsel, Village Administrator, Trustees and Mayor.

IX. Public Participation (limited to four minutes each).

SUPPLEMENTAL

AGENDA

BOARD OF TRUSTEES MEETING

APRIL 4, 2016

8:00 P.M.

VI. New Business

Formal Agenda.

1. Set Date for Public Hearing - Proposed Local Law - To Adopt Chapter 185 of the Village Code Regarding Wireless Telecommunications Projects - April 21, 2016.

NEXT BOARD OF TRUSTEES MEETING - APRIL 21, 2016

(04/01/16)