

AGENDA

MARCH 3, 2016

8:00 P.M.

- I. Call to Order (Pledge of Allegiance and Moment of Silence)
- II. Citizens Comment on Agenda Items (limited to four minutes per person) and does not include Items on the General Communications.
- III. Continuation of the February 16, 2016 Board of Review.
- IV. Approval of Minutes February 11, 2016 - Special Meeting (Budget Presentation)
February 16, 2016
- V. New Business
 - A. Formal Agenda
 1. Set Date for Public Hearing - Tentative Budget for Fiscal Year 2016-2017.
April 4, 2016.

- B. Deferred Agenda

Finance

Retain the appraisal firm of Michael Haberman Associates, Inc., 125 Front Street, Mineola, New York, for preliminary appraisal services - \$4,500.

- *This is regard to appraisal of 1111 Franklin Avenue (Sears), Garden City, New York. Should court appearances or conferences be required, further authorizations will be requested at that time. Funds are available in the Tax Certiorari Litigation Budget. This item was deferred at the February 16, 2016 Board of Trustees Agenda to this Agenda for consideration.*

- C. Consent Calendar

Departmental Communications

Finance

NEXT BOARD OF TRUSTEES MEETING - MARCH 17, 2016

1. Payment of Invoice:

- a) Sive, Paget & Riesel, P.C., 460 Park Avenue, New York, New York - \$3,066.
- *This billing reflects work done January 1 through January 31, 2016, on the Remedial Cost Recovery for Groundwater Containment at Village Water Wells 13 and 14 in conjunction with litigation against Genesco.*

2. Reimbursement of Overpayment.

- *Board authorization is requested to reimburse retired Assistant Motor Supervisor for overpayment of health insurance premiums for years 2014, 2015 and 2016 in the amount of \$4,976.82.*

3. Engagement of Consultant - Accounting Services - RH Accountemps, 522 RexCorp Plaza, 5th Floor, Uniondale, New York - \$30,000.

- *To assist the Village in providing financial services at a cost not to exceed \$30,000.*

Related Transfer of Funds:

\$30,000 from Personnel - Regular Salary, to Clerk - Treasurer - Consultant Fees, to hire a consultant for the Finance Department

4. Miscellaneous Transfer of Funds:

- a) \$10,000 from Street Cleaning - Gas and Oil, to Snow Removal - Maintenance of Equipment, to fund additional work on plows and connections due to the blizzard.
- b) \$12,086 from Contingent, to Snow Removal - Overtime, to fund extensive overtime required due to the blizzard and subsequent storm.
- c) \$3,570 from Contingent, to Snow - Removal - Materials and Supplies, to fund salt delivery due to the blizzard and subsequent storm.
- d) \$20,000 from Contingent, to Safety Inspection - Contractual Services, to fund the Electrical Consultant through the end of fiscal year, due to an increase in electrical filings.

Sick Leave

5. Sick Leave - One Employee - Public Works (1) Department.

Village Administrator

6. Engage the services of Disability Management Associates, Inc. 92 Chateau Terrace, Snyder, New York - \$14,000. *(Unbudgeted Item)*
 - *The Board engaged the services of Disability Management Associates, Inc., to provide the Village assistance in the area of Worker's Compensation and Disability Case Management for uniformed and non-uniformed service employees. We anticipate that their services may be required to oversee approximately five to eight (5-8) more cases during the remainder of this fiscal year.*

Related Transfer of Funds:

\$14,000 from Central Data Processing - Purchase of Software, to Personnel Consultant to provide Village assistance in the area of Workers' Compensation and Disability Case Management.

Public Works

7. American Water Works New York Section Spring Meeting, scheduled for April 12 through April 14, 2016 in Saratoga, New York, not to exceed \$1,500. (Messrs. Stanco and Gildea) **(Operating Budget)**
 - *Attendance is required in order to maintain the Water Plant Operators Licenses of the two attendees.*
8. Additional Contract Work - Directional Drilling - Island Cable Co., 562 Grant Avenue, Collingswood, New Jersey - \$3,840. **(Operating Budget)**
 - *Bids were awarded on June 5, 2014 and extended on May 7, 2015, to Island Cable, for a directional drilling unit price of \$16 per foot for an estimated amount of \$37,100. An additional \$3,840 is requested to fund an emergency repair that was completed on January 31, 2016 on Cherry Valley Avenue, between Ninth and Tenth Streets.*
9. Maintenance Bond - Furnish and Install Self-Supporting Dome Salt Storage Building.
 - *Dome Corporation of North America, 5450 East Street, Saginaw, Michigan, was the contractor for the Self-Supporting Dome Salt Storage Building. It is requested that the Board accept the Maintenance Bond which guarantees for one year the work that they completed for the Village. The bond is in the amount of \$226,740.*
10. Additional Service Work - Broken Asphalt Removal - Stasi Brothers Asphalt Corp., 435 Maple Avenue, Westbury, New York - \$1,200. **(Operating Budget)**
 - *The original contract amount was in the amount of \$14,000. Additional funding of \$1,200 is requested in order to pay their current invoice for the disposal of additional broken concrete.*

Police

11. Nassau County Traffic Safety Board - "Stop DWI".
Accept a Grant Award of \$10,000 for the period January 1, 2016 through December 31, 2016.
 - *This program is a Countywide campaign to reduce impaired driving and the injuries and fatalities caused by motor vehicle crashes.*
12. Nassau County Traffic Safety Board - "Police Traffic Service Grant".
Accept a Grant Award of \$15,000 for the period January 1, 2016 through December 31, 2016.
 - *This program is a Countywide campaign to battle improper safety belt use and aggressive driving.*
13. Nassau County Traffic Safety Board - Special Holiday Enforcement - "Stop DWI".
Accept a Grant Award of \$7,500 for the period October 1, 2015 through September 30, 2016.
 - *This is a Countywide campaign for increased enforcement for special patrols during designated holiday periods and/or special events to be determined.*
14. New York State Bureau of Weights and Measures - Annual Truck Scale Calibration, scheduled for May 1 through May 3, 2016, Syracuse, New York, approximate cost of \$600. (Police Officer Hudak) **(Operating Budget)**
 - *The Department Truck Scales are now due for calibration which is necessary for court presentation and prosecution. Due to the travel time involved an overnight stay is required.*

Building

15. Professional Service Proposal - Muncity Software Consulting Associates, (SCA) IT Data, 54 Elizabeth Street, Red Hook, New York - not to exceed \$10,000.
(Unbudgeted Item)
 - *This is for the Data Cleanup in the amount of \$4,700 and for Integration with Red Alert in the amount of \$2,400 for a total cost of \$7,100. It is further requested to approve this at a cost not to exceed \$10,000.*

Related Transfer of Funds:

\$10,000 from Contingent, to Safety Inspection - Contractual Services, to fund Muncity Software Consultant Associates (SCA) IT Data Correction.

16. Professional Service Proposal - Seery Systems Group, Inc., 195 Armstrong Road, Garden City Park, New York - not to exceed \$1,500. **(Unbudgeted Item)**
- *This is for the Reviewing of previously Scanned Images against Paper Permit Fees at a total cost not to exceed \$1,500. This effort is for a potential cost savings determination for the capital scan project being proposed in the 2016/17 Capital Budget.*

Related Transfer of Funds:

\$1,500 from Contingent, to Safety Inspection - Contractual Services, to fund the Seery Systems Group, Inc., Scan Project.

17. Amend the Agreement with Richard Barbieri, 3 Cape Road, Amity Harbor, New York, \$20,000. **(Unbudgeted Item)**
- *This is to provide plan review and inspection services at a rate of \$67 per hour for the time period March 7, 2016 through May 31, 2016 for an average of 20 hours per week.*

Related Transfer of Funds:

\$20,000 from Contingent, to Safety Inspection - Contractual Services, to fund Plan Examiner and Building Inspector Consultant previously contracted due to a department vacancy and increase in building application filings. Funds will cover costs for the remaining fiscal budget.

Recreation

18. Authorization to Re-direct Equipment Funding - Small Dump Body Truck with Snow Plow.
- *Contained within the Recreation 2014/15 approved Capital Equipment Plan was a "Brush Chipper" with an estimated cost of \$40,000. After considerable research of the existing NYS Equipment Contracts and obtaining other quotes, the price of this piece of equipment has increased beyond the budget. In order to sustain operations necessary repairs were made to the other brush chippers. Authorization is now requested to re-direct the original \$40,000 toward the purchase of a small dump truck equipped with a snow plow, previously planned for replacement in fiscal year 2017/18.*
19. Contract Award Recommendation - Community Park Fields 3 and 4 - Rehabilitation Landtek Group, Inc., 235 County Line Road, Amityville, New York - \$1,602,139.99.
- *Cameron Engineering has reviewed the proposal by Landtek Group, Inc., for the rehabilitation of Community Park Fields 3 and 4 and has confirmed that the pricing and quantities are consistent with their engineer's estimate. The total cost of the contract using the existing Nassau County Requirements Contract is \$1,602,139.99, which includes a contingency allowance of \$200,000. As part of the project implementation, certain materials and furnishings, in the amount of \$44,000, will be directly purchased by the Village and furnished to the contractor for installation.*

20. St. Paul's Window and Door Repairs - \$6,000. **(Unbudgeted Item)**

- *Several emergency repairs are required on windows and doors of the St. Paul's Main Building. The total estimated costs associated with these repairs will be \$6,000.*

Related Transfer of Funds:

\$6,000 from Recreation - Maintenance of Plant, to St. Paul's School - Maintenance of Plant, to transfer funds to repair window and door security at St. Paul's.

Fire

21. Improvements to Garden City Fire Headquarters - Additional Contract Work -

Construction Consultants/LI, 36 East 2nd Street, Riverhead, New York - \$29,084.32.

- *This request is for a Change Order in the amount of \$29,084.32 and is from contingency. The contract will be increased from the previously approved amount of \$1,087,514.50 to \$1,116,598.82. This does not increase the cost of the project or the amount originally bonded.*

External Communications

Permit:

Parade:

22. Garden City Athletic Association requesting to hold its annual Baseball/Softball Opening Day Parade on Saturday, April 9, 2016 beginning at 9:00 a.m.

Presentation

23. Mr. Al Tagliaferri, The Center for Municipal Solutions, with regard to the Crown Castle Project.

VI. Reports - Department Heads, Village Counsel, Village Administrator, Trustees and Mayor.

VII. Public Participation (limited to four minutes each).

BOARD OF TRUSTEES MEETING - MARCH 3, 2016

GENERAL COMMUNICATIONS

1. Maureen Leone, 24 Westbury Road, writing with regard to Crown Castle's proposal to replace existing DAS units with more powerful units.