

# AGENDA

FEBRUARY 4, 2016

8:00 P.M.

- I. Call to Order (Pledge of Allegiance and Moment of Silence)
- II. Citizens Comment on Agenda Items (limited to four minutes per person) and does not include Items on the General Communications.
- III. Board Approval - Volunteer Firefighter - Megan Krause.
- IV. Public Hearing - "A Local Law Authorizing the Use of Best Value Standard in the Award of Competitively Bid Procurement Contracts".
- V. Approval of Minutes January 14, 2016.
- VI. Treasurer's Report - Village Treasurer, Irene Woo.
- VII. New Business
  - A. Formal Agenda
    1. Set Date for Public Hearing - Consideration of a Resolution setting a Public Hearing date of February 16, 2016, on a Local Law to codify the Village's Fair Housing Policy.

- B. Consent Calendar

Departmental Communications

Public Works

1. SEQR - A Local Law Authorizing the Use of Best Value Standard in the Award of Competitively Bid Procurement Contracts.

Finance

2. Amendment to the Village Procurement Policy.
  - *A resolution amending the Village's Procurement Policy to include standards and procedures for awarding procurement contracts based on "best value", as provided under Chapter 43 of the Village Code. Subject to the approval of "A Local Law Authorizing the Use of Best Value Standard in the Award of Competitively Bid Procurement Contracts".*

NEXT BOARD OF TRUSTEES MEETING - FEBRUARY 16, 2016

3. Tentative 2016 Assessment Roll.
  - *The 2016 Tentative Assessment Roll has been filed in the Office of the Village Clerk as required by law.*
4. Resolution approving the Appropriation of General Funds to Pool Enterprise Funds.
  - *Board of Trustees approval is requested to transfer \$40,000 from the General Fund - Parks Department to the Pool Enterprise Fund for the purchase of outdoor furniture at the Village's Pool Facilities. General Fund Transfer from Parks - Materials and Supplies \$21,000 and Parks - Gas and Oil \$19,000 - Transfer out \$40,000, to Pool Enterprise Fund - Pool Maintenance and Supplies - \$40,000.*
5. Engagement of Auditor - Albrecht, Viggiano, Zurek & Company, P.C., 25 Suffolk Court, Hauppauge, New York - Deferred Compensation - \$13,000.
  - *To perform an audit of the Deferred Compensation Plan for the period ended December 31, 2015.*
6. Sundry Accounts Receivable Settlement - write off the balance of \$500.
  - *It is requested to write off the balance of a sundry bill deduction in connection with a Garden City Fire Department Emergency Response Action, where Sabrina Rodriguez (driver of Sandra Ferrante's vehicle) was in an automobile accident on February 22, 2012, in Garden City at the intersection of Stewart Avenue and Meadbrook Road. After much litigation by Cullen & Dykman to recoup the funds and transferring the case to Bee, Ready, Fishbein, Hatter & Donovan, the New York State Unified Court Systems reflects that this case was "removed from the calendar" in January, 2014. Due to the time and costs of pursuing this case further and the revenue to be collected if successful, Counsel has suggested that this case be written off. Village Administrator Suozzi has agreed to not pursue the matter further on advice of Counsel.*
7. Transfer of Funds:
  - a) \$2,500 from Contingent, to Safety Inspection - Consulting, to fund the engagement of Buckhurst Fish & Jacquemart for a Parking Study.
    - *Subject to the approval of the request for an Engagement of Consultant (BFJ Planning) by the Planning Commission under the Building Section of the Consent Calendar.*
8. Payment of Invoice:
  - a) Sive, Paget & Riesel, P.C., 460 Park Avenue, New York - \$6,418.08.
    - *This billing reflects work done December 1 through December 31, 2015, on the Remedial Cost Recovery for Groundwater Containment at Village Water Wells 13 and 14 in conjunction with litigation against Genesco.*

## Village Counsel

9. Professional Services Agreement - Review Application of OTO Development for a change in permitted use - H2M Architects & Engineers, 538 Broadhollow Road, Melville, New York.
- *Counsel advises that after receiving a number of proposals, the Village's Zoning Change Review Committee (the "ZCRC") has selected H2M as a Consultant to assist it in its review of the application of OTO Development for a change in the permitted uses of the C-R Zoning District on the southwest side of the Roosevelt Field Ring Road in connection with the proposed construction of a Marriott Residence Inn and related improvements. In the earlier Resolution of the Board of Trustees creating the ZCRC, the Board has already authorized the ZCRC to engage consultants of this type, and the costs thereof are entirely borne by the Applicant. Nevertheless, because the Village will be the "contracting party" with H2M, formal Board of Trustees approval is sought for the engagement.*

## Clerk's Office

10. General Village Election - Election Inspectors.
- *It is necessary to appoint the Election Inspectors for the Village Election being held on March 15, 2016.*

## Building

11. Engagement of Consultant - BFJ Planning, 115 Fifth Avenue, New York, New York \$2,500.
- *The Planning Commission has requested to engage BFJ Planning to finalize the Zoning Requirements for Parking with regard to the Parking Study previously performed in 2013.*

## Public Works

12. Engagement of Professional Services - Annual Consumer Confidence Report Village's Water Supply - H2M Water, 538 Broad Hollow Road, East Melville - \$2,700. **(Operating Budget)**
- *This Annual Water Supply Statement/Consumer Confidence Report (CCR) is required by the New York State Health Department and Nassau County Department of Health.*
13. Emergency Declaration - Snow Plowing - Pratt Brothers, Inc., 608 Union Avenue, Holtsville, New York - \$19,920. **(Operating Budget)**
- *Pratt Brothers used three (3) payloaders and operators for snow plowing in Parking Fields 11 and 12 for the January 23-24, 2016 snowstorm. Rates were in accordance with a prior quote which received Board of Trustees approval.*

NEXT BOARD OF TRUSTEES MEETING - FEBRUARY 16, 2016

14. Maintenance Bond - Foundation Utility and Site Work at Garden City Roller Rink.

- *It is requested that the Board accept the Maintenance Bond for one year for the work performed by Laser Industries, Inc., 1775 Route 25, Ridge, New York. The bond is in the amount of \$92,500.*

Recreation

15. Additional Contract Work - 2015 Tree Removal Contract - Dragonetti Brothers Landscaping, Nursery & Florist, 129 Louisiana Avenue, Brooklyn, New York for 4 (four) additional trees for removal - \$3,212. **(Operating Budget)**

- *During continued inspection of our Village tree inventory, our certified arborist has identified four additional trees that due to general decline must be removed at this time. Under the terms of the contract, the Village may add tree removals as required at the bid price of \$803 per tree.*

16. Engage Pool Marketing and Promotion Professional Consultant, Panos Graphic Services, Inc., West Bay Shore, New York \$4,030. **(Operating Budget)**

- *In a continuing effort to improve the outward promotion of "What's New at the Pool" for the upcoming season, it is requested to engage a professional graphic design firm which will include the design and development of a postcard featuring the new improvements and programming enhancements contained in the 2016 Pool Membership Offer.*

Fire

17. Improvements to Garden City Fire Headquarters - Additional Contract Work - Construction Consultants/LI, 36 East 2<sup>nd</sup> Street, Riverhead, New York - \$17,296.13.

- *This request is for a Change Order in the amount of \$17,296.13 and is from contingency. The contract will be increased from the previously approved amount of \$1,067,000 to \$1,084,296.13. This does not increase the cost of the project or the amount originally bonded.*

Agreement

18. License Agreement - Non-Exclusive Access to 555 Stewart Avenue Parking Field.

- *This agreement will allow the Village to stockpile snow and store snow during the winter months at the above Parking Field in exchange for the Village's performance of certain property maintenance work on the licensed premises through April 30, 2016.*

External Communications:

Permits:

Solicit:

19. Mr. Anthony Sampogna, 145 Natures Lane, Miller Place, New York, requesting a permit to operate a mobile knife and tool sharpening business in Garden City, for the year 2016.

Parade:

20. Garden City Chamber of Commerce, requesting authorization to hold its annual Vintage Car Parade on Easter Sunday, March 27, 2016. Further requested to close Franklin and Stewart Avenues and Seventh Street.

Presentation - Rehabilitation of the Community Park Fields

21. Mr. Kevin McAndrew, Cameron Engineering, 100 Sunnyside Boulevard, Woodbury, New York.

VIII. Reports - Department Heads, Village Counsel, Village Administrator, Trustees and Mayor.

IX. Public Participation (limited to four minutes each).

BOARD OF TRUSTEES MEETING - FEBRUARY 4, 2016

GENERAL COMMUNICATIONS

1. Resignation of Charles M. Palagonia, Member Planning Commission, 71 Chester Avenue as of January 12, 2016.