

AGENDA

AUGUST 20, 2015

8:00 P.M.

- I. Call to Order (Pledge of Allegiance and Moment of Silence)
- II. Presentation of Proclamation to Suzanne Alvey.
- III. Citizens Comment on Agenda Items (limited to four minutes per person) and does not include Items on the General Communications.
- IV. Approval of Minutes - July 23, 2015  
August 6, 2015
- V. New Business
  - A. Formal Agenda
    1. Appointment - Village Historian - William A. Bellmer, replacing Suzanne Alvey, for a term to expire April 4, 2016.

- B. Consent Calendar

Departmental Communications:

Public Works

1. SEQR - Short Environmental Assessment for the Community Bathhouse Renovation.
  - *Phase I of the project includes the professional engineering and architectural design services for the renovation of the mens and ladies restroom, shower, family restroom and changing areas at the Garden City Pool. Phase II, the construction phase of the project will include removal of existing fixtures, new concrete sub-flooring in the shower areas, replacement of ventilation, lighting, drainage, floor and wall coverings, existing changing areas will be re-purposed as staff meeting space. It is recommended that the Board of Trustees be designated as the lead agency and also that a negative declaration be declared.*
2. SEQR - Short Environmental Assessment for the Community Park Athletic Field Renovation.
  - *Phase I of the Project includes the direction and oversight of a geotechnical investigation of existing athletic fields comprised of 24 soil borings and a complete geotechnical report of the findings. Based on the soil's profile, professional engineering services are to be provided to develop options for the stabilization of both natural and/or synthetic turf fields where required. It is recommended that the Board of Trustees be designated as the lead agency and also that a negative declaration be declared.*

3. SEQR - Short Environmental Assessment for the Improvements for the Fire Department Headquarters.
- *This is for the amendment of the Bond Resolution for the Improvements for the Fire Department Headquarters. It is recommended that the Board of Trustees be designated as the lead agency and also that a negative declaration be declared.*

Finance

4. Payment of Invoices:

- a) Jones Day, 222 East 41<sup>st</sup> Street, New York, New York - \$9,200.
- *This billing reflects professional services rendered through June 30, 2015, with respect to the MHANY Litigation Matter.*
- b) Sive, Paget & Riesel, P.C., 460 Park Avenue, New York, New York - \$722.80.
- *This billing reflects work done from June 1, 2015 through June 30, 2015, on the Remedial Cost Recovery for Groundwater Containment at Village Water Wells 13 and 14 in conjunction with litigation against Genesco.*
- c) Bond, Schoeneck & King, PLLC, 1010 Franklin Avenue, Garden City, New York \$29,821.50.
- *This billing reflects work done from June 1, 2015 through June 30, 2015, with respect to legal services for general hourly labor matters.*
- d) Cullen and Dykman, LLP, 100 Quentin Roosevelt Boulevard, Garden City, New York \$1,227.60.
- *This billing reflects work done from July 1, 2015 through July 31, 2015 for the general transition legal services.*
5. Engage the services of Michael Haberman Associates, Inc., 125 Front Street, Mineola, New York - \$46,200.
- *This is to provide consulting services with regard to assessment services. These services are required due to the retirement of the Village Assessor.*
6. Amend the Procurement (Purchasing) Policy.
- *The Procurement Policy needs to be amended due to changes in personnel.*
7. Amended Sundry Accounts Receivable Settlement - write off the balance of \$224.10.
- *It is requested to write off the balance of a sundry bill in connection with Garden City Property, in which Eileen M. Flood was in an automobile accident with a Village vehicle at the intersection of Cherry Valley and Cambridge Avenues. This accident occurred on March 25, 2015. The Village billed \$2,599.10 to repair the vehicle. GEICO Insurance Company remitted payment of \$1,375, representing the value of the vehicle. Upon discussion with Village Counsel (Bee Ready Fishbein Hatter & Donovan, LLP, the carrier has offered an additional \$1,000. Therefore, it is requested that \$224.10 be written off.*

8. Adopt Amended Bond Resolution for the Fire Department Headquarters Improvements.
  - *This bond resolution will increase the amount of the Bond Resolution for the Fire Department Headquarters Improvements to \$1,400,000 (an increase of \$500,000).*
9. Transfer of Funds.
  - a) \$50,000 from Clerk Treasurer - Regular Salary to Assessment - Consultant Fees, in order to fund assessment consulting services. This is subject to the approval of the request for the Engagement of Consultant under the Finance Section of the Consent Calendar.
  - b) \$5,000 from Contingent to St. Paul's School - Contractual Service, to extend the exterior lighting on the St. Paul's Main Building. This is subject to the approval of the request for the additional St. Paul's exterior lighting under the Recreation Section of the Consent Calendar.
  - c) \$1,500 from Contingent to Engineering - Printing, Postage and Stationery, for the Environmental Advisory Board Communication Program which was approved at the August 6, 2015 Board of Trustees Meeting.
  - d) \$35,000 from Personnel - Regular Salary, to Personnel - Consultant, for professional services to assist the Village in its internal Human Resources function. This is subject to the approval of the request for the Human Resources Consultant under the Personnel Section of the Consent Calendar.

#### Sick Leave

10. Nine Employees - Police (4), Recreation (3) and Public Works (2) Departments.
  - *These nine employees are the only ones who are out on extended sick leave at this time. At the July 23, 2015, Board Meeting authorization was given for four sworn members of the Police Department, three members of the Recreation Department, one member of the Public Works Department and one member of the Business office for extended sick leave through August 20, 2015. One member of the Business Office returned to work on July 27<sup>th</sup>. It is requested that one member of the Recreation Department only be approved through September 1, 2015. If the employee does not return to work, he will be placed on a "no pay" status.*

#### Village Counsel

11. Adopt a Resolution for the Fire Department to make available to the active members of the Volunteer Firefighters the protections of Section 209i, subparagraph 1-b, of the General Municipal Law, as amended, effective August 20, 2015.
  - *This will afford any active member injured, rendered ill or dying as a result of rendering services outside of their jurisdiction at the emergency scene of another fire department the protection of the Volunteer Firefighters Benefits Law, and insurance coverage provided thereunder until such time as the jurisdictional officer in command arrives at the scene.*

12. Stipulation of Settlement for a Village Employee.

- *This agreement is between the Village, an employee and the CSEA Union.*

Personnel

13. Engage the services of JCL HR Consulting, LLC (Jessica Oxenham), 126 Poplar Street, Garden City, New York.

- *This is to provide consulting services with regard to personal services in connection with the Human Resources function of the Village at a rate of \$70 per hour. Funds are to be transferred into the Consultants Account from the Salary Account.*

Public Works

14. NYCOM 2015 Public Works School, scheduled for October 25 through October 28, 2015 in Cooperstown, New York, approximate cost of \$2,000. (Messrs. Mangan, Stanco and Bandini)

15. Approval of change of cement to grass for sidewalk easement - 39 Hawthorne Road.

- *A cement sidewalk currently exists in front of a homeowner's residence on 39 Hawthorne Road, but other homes on Hawthorne have grass rather than cement. The homeowner has requested, and the Village Department of Public Works concurs, that the homeowner be permitted to remove the cement and restore the easement area to grass at the homeowner's expense. The restoration will be inspected by the Village's Engineering Department as per the permit issued.*

16. Engineering Services for Electrical Improvements and Emergency Generator at the Country Club Well Site (Wells 13 and 14) - D & B Engineers and Architects, P.C., 330 Crossways Park Drive, Woodbury, New York - \$131,000.

- *This is for the preparation of plans and specifications and construction management for the electrical improvements and emergency generator at the Country Club Well Site (Wells 13 and 14). The fees are as follows: Detailed Design Services - \$58,000, Outside Services (includes laboratory testing and utility mark out) - \$4,000, Bidding and Construction Services - \$64,000 and Start-Up Assistance - \$5,000.*

17. Professional Service Contract - Mechanical Well Contractor and Sewer Pumping Stations - Various Wells and Pumping Stations - Atlantic Wells, Inc., 58 Fairfield Lane, Huntington Station, New York.;

- *This is for the mechanical well contractor and sewer pumping stations contractor for well pump and booster pump service calls for the 2015 year. Rates are on file in Village Hall.*

18. Defense and Indemnification of one Public Works Employee.

- *The Village was served with a Notice of Claim and it has been determined that the employee was within the scope of his public service and in the discharge of his duties and was not in violation of any rule or regulation of the Village of Garden City at the time the alleged incident occurred pursuant to Village Code, Chapter 9, subject to the exceptions and conditions.*

## Police

19. New York State Bureau of Weights and Measures - Annual Truck Scale Calibration, scheduled for September 21 through September 23, 2015, Syracuse, New York, approximate cost of \$600. (Police Officer Hudak)

## Building

20. International Code Council (ICC) and Code Development Hearings, scheduled for September 25 through October 1, 2015 in Long Beach, California, approximate cost of \$2,600. (Mr. Huertas)

## Recreation

21. St. Paul's Lighting Expansion - Anker's Electric Service, Inc., 10 South 5<sup>th</sup> Street, Locust Valley, New York - \$10,200.
  - *At the June Recreation Commission Meeting, a number of residents requested that the flood light system that illuminates the exterior of the St. Paul's School Building be expanded to include the lighting of the east side of the building facing Rockaway Avenue.*
22. Amend the motion for the Service of Alcohol at Selected Special Events at the Garden City Pool.
  - *The Board of Trustees approved the following motion at the August 6<sup>th</sup> Board of Trustees Meeting: "permit the service of alcohol at special event nights during August at the Garden City Pool. This event either will be with a vendor and/or "bring your own bottle", beer and wine only, adults only (23 years or older). The event will be one night only set by the Recreation Commission with the hours of 7:30 p.m. to 10:00 p.m." It has now been determined that the Member Appreciation date will be on Saturday, September 5, 2015 with a rain date of Sunday, September 6, 2015 with the hours 7:30 p.m. to 10:00 p.m. The pool's normal operating hours that evening would have been to 9:00 p.m., but all pools will be open until 10:00 p.m. that evening. It is requested that the original motion be amended to allow children of pool members at the event in order to avoid the need to close the pool prior to the event. In addition, it is requested that the vendor be allowed to sell alcohol to anyone of legal age. The Recreation Commission supports these amendments and feel that such action will encourage greater participation by pool members.*

## Award of Bids

23. Water Main Improvements on Magnolia Avenue, Carteret Place and Fourth Street. Award bid to Bancker Construction Corp., 218 Blydenburgh Road, Islandia, New York, low bidder, for a total cost of \$1,668,225.  
*(Five vendors invited to bid - five bids received)*
24. Improvements to the Garden City Fire Department Headquarters. Award bid to Construction Consultants/LI, Inc., 36 East 2<sup>nd</sup> Street, Riverhead, New York, only bidder, for a total cost of \$1,067,000.  
*(Nine vendors invited to bid - one bid received)*

Trustee Communications

25. Change the date of the September Board Meeting.

- *It is requested that the September 17, 2015 Board Meeting date be changed to September 10, 2015.*

External Communications

Permits:

Fireworks

26. Garden City Country Club, 206 Stewart Avenue requesting to hold its annual Fireworks Display on Sunday, September 6, 2015 with a rain date of Monday, September 7, 2015. The required proof of insurance and permit fee of \$500 has been received.

Block Parties

27. Prescott Street between Old Country Road and Bayberry Avenue, Saturday, September 12, 2015 from 1:00 p.m. to 11:00 p.m. (Rain date September 19)
28. Kensington Road between Merillon and Somerset Avenues, Saturday, September 19, 2015 from 1:00 p.m. to 11:00 p.m. (Rain date September 20)
29. Roxbury Road between Somerset and Main Avenues, Saturday, September 12, 2015 from 12 noon to 11:00 p.m. (Rain date September 19)
30. Jackson Street between Stewart Avenue and Manor Road, Saturday, September 12, 2015 from 11:00 a.m. to 10:00 p.m. (Rain date September 13)
31. Kilburn Road between South and Salisbury Avenues, Saturday, September 12, 2015 from 5:00 p.m. to 11:00 p.m. (Rain date September 19)

VI. Reports - Department Heads, Village Counsel, Village Administrator, Trustees and Mayor.

VII. Public Participation (limited to four minutes each).

BOARD OF TRUSTEES MEETING - AUGUST 20 2015

GENERAL COMMUNICATIONS

1. Mr. William A. Bellmer, 156 Poplar Street, Garden City, writing with regard to putting a new water tower at the Water Works property on Eleventh Street.