

## **Garden City Board of Trustees Action: February 4, 2016**

The Garden City Board of Trustees convened at a regularly scheduled meeting on Thursday, February 4, 2016 at 8:00 p.m. and took the following action:

### **Volunteer Firefighter Approvals**

The Board approved volunteer firefighter Megan Krause.

### **Public Hearing**

Following a public hearing, which drew no questions from the audience, the Board unanimously adopted a local law authorizing the use of best value standard in the award of competitively bid procurement contracts. (*See related item under Consent Calendar-Finance*)

### **Approval of Minutes**

The Board approved minutes for the following meeting: January 14, 2016

### **Treasurer's Report**

Village Treasurer Irene Woo provided the Treasurer's Report, which the Board approved. Report highlights include:

As of December 31, 2015, the Village's cash balance totaled \$38,915,000. Money market accounts have a balance of \$11,063,000.

As of December 31, 2015, operating expenses were 4 percent favorable to the modified budget and operating revenues were 4 percent favorable to the modified budget.

### **Formal Agenda**

**Set Public Hearing Date:** The Board set the date of February 16, 2016 for a public hearing regarding a local law codify the Village's Fair Housing Policy.

### **Consent Calendar**

The Board approved the following items on the Consent Calendar:

### **Public Works**

#### **SEQR:**

SEQR - A Local Law Authorizing the Use of Best Value Standard in the Award of Competitively Bid Procurement Contracts.

### **Finance**

#### **Amendment to the Village Procurement Policy:**

The Board authorized a resolution amending the Village's Procurement Policy to include standards and procedures for awarding procurement contracts based on "best value" as provided under Chapter 43 of the Village Code. (*See related item under Formal Agenda*)

#### **Tentative 2016 Assessment Roll:**

The 2016 Tentative Assessment Roll has been filed in the Office of the Village Clerk as required by law.

**Appropriation of Funds:**

The Board approved the transfer of \$40,000 from the General Fund-Parks Department to the Pool Enterprise Fund for the purchase of outdoor furniture, including new tables, chairs, lounges and umbrellas, at the Village's Pool Facilities.

**Engagement of Auditor:**

The Board engaged Albrecht, Viggiano, Zurek & Company, P.C. to perform an audit of the Deferred Compensation Plan for the period ended December 31, 2015.

**Sundry Accounts Receivable Settlement:**

The Board agreed to write off the balance of a sundry bill deduction. After much litigation by Cullen & Dykman to recoup the funds and transferring the case to Bee, Ready, Fishbein, Hatter & Donovan, the New York State Unified Court Systems reflects that this case was "removed from the calendar" in January 2014. Due to the time and costs of pursuing this case further and the revenue to be collected if successful, Counsel has suggested that this case be written off. Village Administrator Ralph Suozzi has agreed to not pursue the matter further on advice of Counsel.

**Fund Transfer:**

The Board approved the following fund transfer:

\$2,500 from Contingent to Safety Inspection-Consulting to fund the engagement of Buckhurst Fish & Jacquemart for a Parking Study.

**Payment of Invoice:**

- \$6,418.08 to Sive, Paget & Riesel, P.C. for work done December 1-31, 2015 on the Remedial Cost Recovery for Groundwater Containment at Village Water Wells 13 and 14 in conjunction with litigation against Genesco.

**Village Counsel****Professional Services Agreement:**

The Board engaged H2M Architects & Engineers as a consultant to assist in the review of the application of OTO Development for a change in the permitted uses of the C-R Zoning District on the southwest side of the Roosevelt Field Ring Road in connection with the proposed construction of a Marriott Residence Inn and related improvements. (In the earlier resolution of the Board of Trustees creating the Zoning Change Review Committee, the Board had already authorized the ZCRC to engage consultants of this type, and the costs thereof are entirely borne by the applicant. Board approval was sought because the Village is the "contracting party" with H2M.)

**Clerk's Office****General Village Election - Election Inspectors:**

The Board approved the appointment of Election Inspectors for the Village Election being held on March 15, 2016.

## **Building**

### **Engagement of Consultant:**

The Board engaged BFJ Planning for \$2,500 to finalize the zoning requirements for parking with regard to the parking study previously performed in 2013.

## **Public Works**

### **Engagement of Professional Services:**

The Board engaged the professional services H2M Water for \$2,700 to provide the Annual Water Supply Statement/Consumer Confidence Report (CCR), as required by the New York State Health Department and Nassau County Department of Health.

### **Emergency Declaration - Snow Plowing:**

The Board approved \$19,920 to pay Pratt Brothers, who used three payloaders and operators to snow plow Parking Fields 11 and 12 during the January 23-24, 2016 snowstorm. Rates were in accordance with a prior quote, which received Board of Trustees approval.

## **Recreation**

### **Additional Contract Work:**

The Board approved additional contract work to Dragonetti Brothers Landscaping, Nursery & Florist for the removal of four additional Village trees at a cost of \$3,212. During continued inspection of the Village's tree inventory, Garden City's certified arborist identified the four additional trees that due to general decline must be removed at this time. Under the terms of the contract, the Village may add tree removals as required at the bid price of \$803 per tree.

### **Pool Marketing and Promotion:**

The Board engaged the professional consulting services of Panos Graphic Services, Inc., for \$4,030 to help market and promote the Garden City Pool. In a continuing effort to improve the outward promotion of "What's New at the Pool" for the upcoming season, these services will include the design and development of a postcard featuring the new improvements and programming enhancements contained in the 2016 Pool Membership Offer.

## **Fire**

### **Improvements to Garden City Fire Headquarters:**

The Board approved a change order in the amount of \$17,296.13 from Contingency. The contract with Construction Consultants/LI will be increased from the previously approved amount of \$1,067,000 to \$1,084,296.13. (This does not increase the cost of the project or the amount originally bonded.)

## **Agreement**

### **License Agreement:**

The Board approved a license agreement for non-exclusive access to the 555 Stewart Avenue Parking Field to stockpile snow and store snow during the winter months in exchange for the Village's performance of certain property maintenance work on the licensed premises through April 30, 2016.

## **Solicit**

### **Mobile Knife and Tool Sharpening Business:**

The Board approved a permit request to operate a mobile knife and tool sharpening business in Garden City for the year 2016.

## **Parade**

### **Vintage Car Parade:**

The Board authorized the Garden City Chamber of Commerce to hold its annual Vintage Car Parade on Easter Sunday, March 27, 2016 and close Franklin and Stewart Avenues and Seventh Street.

## **Removed From Consent Calendar:**

The Board unanimously voted to remove the following item from the Consent Calendar: *Maintenance Bond - Foundation Utility and Site Work at Garden City Roller Rink. It is requested that the Board accept the Maintenance Bond for one year for the work performed by Laser Industries, Inc., 1775 Route 25, Ridge, New York. The bond is in the amount of \$92,500.*

## **Presentation - Rehabilitation of the Community Park Fields**

Mr. Kevin McAndrew, a partner with Cameron Engineering, provided the Board with an update on the rehabilitation of the Community Park fields.

Mr. McAndrew advised that all contract documents would be delivered no later than February 19, 2016. Further, he recommended the Village utilize an existing Nassau County requirements contract, which includes specialized items needed for the rehabilitation project.

Mr. McAndrew also advised the project would be built and complete by Memorial Day, which ensures enough time for Fields 3 and 4 to be playable by Labor Day.

## **Executive Session**

The Board entered into an executive session to discuss a matter of personnel, a matter of collective bargaining and a matter of labor negotiations and to also seek an opinion of counsel. *The next regularly scheduled Board of Trustees meeting is Tuesday, February 16, 2016 at 8:00 p.m. at Village Hall.*