

AGENDA

JUNE 16, 2016

8:00 P.M.

- I. Call to Order (Pledge of Allegiance and Moment of Silence)
- II. Board Approval - Volunteer Firefighters - Michael Dempsey
Joseph Cestare
- III. Citizens Comment on Agenda Items (limited to four minutes per person) and does not include Items on the General Communications.
- IV. Approval of Minutes - June 2, 2016
- V. New Business

A. Formal Agenda

1. Final Site Plan Approval - Fairchild Sons Funeral Home Overhangs, 1201 Franklin Avenue.
 - *This is for the approval of two (2) new three (3') feet by six (6') feet eight (8") inch awnings along Twelfth Street. A License Agreement is required for Fairchild Sons Funeral Home Village for the two proposed awnings.*

B. Consent Calendar

Departmental Communications:

Public Works

1. SEQR - Bond Resolution Authorizing the Acquisition of Various DPW Equipment.
 - *This is for the purchase of various equipment needed within the Department of Public Works.*
2. Additional Contract Work - Road, Curb and Sidewalk Improvements - Pratt Brothers, Inc., 45 South 4th Street, Bay Shore, New York - \$2,150,000. **Capital Budget**
 - *This is to approve additional work by Pratt Brothers, Inc., for paving, curbs and sidewalks which will increase the previously approved contract. Funds are available in various capital budget accounts.*

NEXT BOARD OF TRUSTEES MEETING - JULY 21, 2016

3. Engagement of Vendor - Garage Door Repairs - Tierney and Courtney Overhead Door Company, 355 Willis Avenue, Mineola, New York. **Operating Budget**
 - *It is requested that the updated hourly rate of \$88.47 per hour be approved for the emergency repair of the garage doors. This is the prevailing wage.*

4. Engagement of Cleaning Service - Village Hall - Above N Beyond Office Cleaning, LLC, 420 Garden Boulevard, Garden City - \$25,000. **Operating Budget**
 - *It is requested that the Board engage Above N Beyond Office Cleaning, LLC, to clean Village Hall at the rate of \$1,250 per month for three days a week to start, not to exceed \$25,000 a year. The terms are June 20, 2016 - May 31, 2017. (This can be extended by the Village for an additional three months if necessary and can be terminated at any time by the Village.)*

5. Professional Service Renewal of Hourly Rates - Bowne Management Systems, Inc. 235 East Jericho Turnpike, Mineola, New York. **Operating Budget**
 - *It is requested that the updated hourly rates be approved for Bowne Management Systems, Inc., with regard to GIS work. Rates are in file in the Public Works Office.*

6. Professional Service Renewal of Hourly Rates - H2M Water, 538 Broad Hollow Road, Melville, New York. **Operating Budget**
 - *It is requested that the updated hourly rates be approved for hourly engineering rates for our water consultant. Rates are on file in the Public Works Office.*

7. Professional Service Renewal of Hourly Rates - Pace Analytical Services, Inc. 575 Broad Hollow Road, Melville, New York. **Operating Budget**
 - *It is requested that the updated hourly rates for Laboratory Analytical Services for Pace Analytical Services, Inc., be approved. Water testing is required by Nassau County and New York State Health Departments. Rates are on file in the Public Works Office.*

8. Engagement of Cleaning Service - Village Hall. - RAD Cleaning Service, 72 Kirkwood Street, Long Beach, New York - \$1,400 - per month. **Operating Budget**
 - *It is requested that the Village extend the service contract with RAD Cleaning Service from June 1, 2016 - June 17, 2016. (This will be prorated.)*

Finance

9. Bond Resolution - \$1,125,000.
 - Board authorization is requested to adopt a Bond Resolution, as provided by Counsel, for DPW Equipment in the amount of \$1,125,000.

10. Appropriation of Termination Reserve - \$102,503.10.
 - Authorization is requested to appropriate \$102,503.10 from Reserve for Compensated Absences to Termination Payout to fund the contractual payment for retiring employees from the Reserve maintained for that purpose.

11. Payment of Invoice:
 - a) Bee Ready Fishbein Hatter & Donovan, LLP, 170 Old Country Road, Mineola, New York - \$2,000.
 - *This billing reflects reimbursement of invoices for The Center for Municipal Solutions (Crown Castle - Right of Way), for the month of May, 2016.*

12. Appropriation of Police Reserve - \$38,692.98.
 - Under the New York State Civil Practice Law, certain funds received from forfeiture of assets are restricted to fund “unbudgeted” police expenditures. At the close of fiscal year 2015-2016, the Village had \$38,692.98 held in Reserve. These funds are restricted under this statute and Board authorization is requested to appropriate this to CPLR Program Expenses in the 2016-2017 Fiscal Year.

13. Transfer of Funds - 2015-2016 Fiscal Year Budget
 - a) \$900 from Building Maintenance of Plant, to Central Garage -Maintenance of Equipment, to fund additional maintenance required on the Central Garage.

 - b) \$700 from Building - Maintenance of Plant, to Central Garage - Materials and Supplies, to cover charges for Grainger, Aboffs, General Welding and Drug Testing.

 - c) \$9,000 from Street Lighting - Contractual Services, to Street Maintenance - Materials and Supplies, for additional road repairs due to winter damage.

 - d) \$4,255 total amount requested: \$3,255 from Street Lighting - Maintenance of Plant, and \$1,000 from Street Lighting - Contractual Services, to Street Maintenance - Maintenance of Equipment, to fund additional maintenance on Street Department trucks.

 - e) \$4,778.90 from Storm Sewers - Regular Salary, to Engineer - Regular Salary, due to salary shortfall.

 - f) \$5,232.20 from Recycling - Regular Salary, to Central Garage - Regular Salary, due to salary shortfall.

 - g) \$6,737.86 from Recycling - Regular Salary, to Street Administration - Regular Salary, due to salary shortfall.

- h) \$2,650.18 from Sanitary Sewers - Regular Salary, to Street Maintenance - Regular Salary, due to salary shortfall.
- i) \$380.02 from Storm Sewers - Regular Salary, to Street Maintenance - Overtime, due to salary shortfall.
- j) \$9.68 from Storm Sewers - Regular Salary, to Snow Removal - Regular Salary, due to salary shortfall.
- k) \$176.36 from Sanitary Sewers - Regular Salary, to Street Lighting - Regular Salary, due to salary shortfall.
- l) \$171.50 from Sanitary Sewers - Regular Salary, to Street Cleaning - Regular Salary, due to salary shortfall.
- m) \$6,990.47 from Recycling - Regular Salary, to Street Cleaning - Regular Salary, due to salary shortfall.
- n) \$3,000 from Building - Maintenance of Plant, to Central Garage - Maintenance of Plant, to fund repair bills for overhead doors at the Village Yard.
- o) \$1,190.66 from Sanitary Sewers - Electricity, to Central Garage - Electricity, to fund higher electric bills than budgeted.
- p) \$11,900 from Street Lighting - Contractual Services, to Storm Sewers - Materials and Supplies, to fund additional work orders for the Spring storm sewer installations.
- q) \$1,000 from Sanitary Sewers - Electricity, to Storm Sewers - Materials and Supplies to fund additional work orders for the Spring storm sewer installations.
- r) \$8,500 from Refuse and Garbage - Gas and Oil, to Street Maintenance - Materials and Supplies, to fund additional materials and supplies.
- s) \$48,450 total amount requested: \$30,000 from Purification - Regular Salary and \$18,450 from Transmission and Distribution - Regular Salary, to Water Administration Regular Salary, to fund employees from Water Distribution and Purification paid out of Water Administration.
- t) \$66,187.59 from Fire - Regular Salary, to Refuse and Garbage - Regular Salary, to fund part-time staff replacement due to Personnel out on sick leave.
- u) \$6,473.93 from Fire - Regular Salary, to Street Cleaning - Regular Salary, to fund current payroll which has exceeded budget amount.

v) \$7,190.28 from Fire - Regular Salary, to Refuse and Garbage - Overtime, to fund overtime required due to employee absences.

w) \$1,892.61 from Building - Maintenance of Plant, to Central Garage - Natural Gas, to fund higher than budgeted gas bills.

x) \$8,141 from Safety Inspection - Contractual Services, to Safety Inspection - Regular Salary, to fund overlap in salary between previous Building Superintendent and current Superintendent prior to retirement.

y) \$9,658.88 from Contingent to Safety - Inspection - Regular Salary, to fund overlap in salary between previous Building Superintendent and current Superintendent prior to retirement.

z) \$20,000 total amount requested: \$10,000 from Recreation - Electricity and \$10,000 from Recreation - Natural Gas, to Recreation - Operations Staff, to fund extra staffing needed for programs.

aa) \$2,213 total amount requested: \$500 from Pool - DPW Labor, \$1,000 from Pool - Treasurer and DPW - Clerk, \$435 from Pool - Fuel and \$278 from Pool - Ice Cream Products, to Pool Operations Staff, to fund extra staffing required for Pool opening.

bb) \$57,101.01 total amount requested: \$39,159 from Payment to State for Retirement and \$17,942.01 from Payment to State for Social Security, to Fire and Police Retirement Benefits, to cover underfunded budget.

14. Transfer of Funds - 2016-2017 Fiscal Year Budget

a) \$165,150 from Police - Holiday Pay, to Contingent, to repay year three of the Retirement Benefit Loan.

b) \$130,000 from Serial Bond Debt Service, to Contingent, to repay year one of the LED Project Loan.

c) \$30,000 from Clerk-Treasurer - Regular Salary, to Clerk-Treasurer - Consultant Fees, to fund a Temporary Accountant from the open Accountant position.

d) \$30,000 from Contingent, to Law - Consultant Fees, to fund the firm of Beveridge & Diamond, for legal services in connection with the LIRR Third Track Project, as approved at the Board of Trustees Meeting of June 2, 2016.

- e) \$22,500 from Contingent, to Clerk Treasurer - Regular Salary, to fund salary adjustment.
Subject to the approval of Item #17 of the Consent Calendar (Finance Department)
- f) \$20,000 from Contingent, to Safety Inspection - Regular Salary, to fund salary adjustment.
Subject to the approval of Item #17 of the Consent Calendar (Building Department)

Sick Leave

15. Nine Employees - Police (5) and Public Works (4) Departments.

Personnel

16. Salary and Wage Increment - Managerial Employee.
- To approve salary adjustment for one member (Court Clerk) of the non-union workforce based upon the terms and conditions of the CSEA Supervisory Contract.*
17. Executive Staff Compensation.
- Salary adjustments for Village Treasurer and Superintendent of Building, effective June 1, 2016.*

Village Counsel

18. Resolution authorizing Village Administrator to provide to other appropriate governmental agencies a Notice of Intent to designate Garden City as "Lead Agency" under SEQRA process for OTO Development request for preliminary site plan approval, special use permit approval and zoning amendment to permit the construction of a 163 room hotel located off of the Roosevelt Field Ring Road in the C-R zoning district.
- Counsel has advised that, in connection with Garden City's consideration of a potential zoning change (and related grant of a special permit and site plan approval) that would permit a hotel use in the Village's C-R zoning district (in the area located off of the Roosevelt Field Mall Ring Road), the State Environmental Quality Review Act ("SEQRA") requires notification to other interested/affected governmental agencies if Garden City intends to designate itself as the "lead agency" for conducting the environmental assessment. This Resolution would authorize and direct the Village Administrator to provide a Notice of such Intent (to designate Garden City as the "lead agency") to the appropriate agencies.*

Recreation

19. Additional Contract Work - Community Park Field Renovation Project - Anker's Electric Service, Inc., 10 South Fifth Street, Locust Valley, New York - \$128,000.
- *During the excavation phase of the Community Park Field Renovation Project, it was discovered that the old electrical system powering the athletic field lights was in a greatly degraded condition and also lacked proper grounding. Costs to replace the existing electrical system including the addition of electrical outlets at each backstop is not to exceed \$128,000. Authorization is requested for the payment of this unanticipated expenditure and increase the previously authorized project budget of \$1,859,139 to \$1,987,139.99. **Capital Budget***
20. Additional Contract Work - Spring Tree and Shrub Planting - Northport Tree Company, P.O. Box 223, Northport, New York - \$4,800. **Operating Budget**
- *Since early March when the tree planting list was finalized for bid preparation, seven (7) other trees throughout the Village were removed due to their declining condition and another eight (8) trees are in need of replacement in the pool parking area. Authorization is requested to plant fifteen (15) trees at a cost of \$4,800. This will complete the spring planting for 2016 and will reflect a savings of \$5,575 from the original estimate of \$50,000.*

Fire

21. Agreement - M. J. Barney Corporation, d/b/a, Long Island Fire Technology, 122 Suffolk Road, Massapequa, New York - \$36,000. (**Operating Budget**)
- *This Agreement will provide Commercial Building Inspection Services and Fire Pre-Planning Services for the Fire Department through May 31, 2017.*

- VI. Discussion regarding the Elevated Water Storage Tank.
- VII. Reports - Department Heads, Village Counsel, Village Administrator, Trustees and Mayor.
- VIII. Public Participation (limited to four minutes each)