

INCORPORATED VILLAGE OF GARDEN CITY  
BUILDING DEPARTMENT  
(516) 465-4040



**ELECTRICAL PERMIT REQUIREMENTS:**

1. Application to Village for Electrical Permit
2. Workers' Compensation & Disability Insurance Certificates  
(not Accord form)
3. Copy of Electrical License issued by either the Town of Hempstead, North Hempstead or Oyster Bay
4. Fee- **\$150.00**- (residential) **\$250.00** (commercial) for the first \$1,000 of estimated cost plus \$20.00 for each additional \$1,000 in cash or check payable to the Incorporated Village of Garden City.
5. Fee of **\$100.00** for final Certificate of Compliance

Inspections include, but are not limited to, roughing and final, and must be scheduled directly with **CERTIFIED ELECTRICAL INSPECTIONS, INC.**  
**(631) 598-5610**

**INCORPORATED VILLAGE OF GARDEN CITY, NY  
APPLICATION FOR ELECTRICAL PERMIT**



**ONLINE FORM TO BE SUBMITTED IN TRIPLICATE**

ADDRESS \_\_\_\_\_

OWNER \_\_\_\_\_ TEL. NO. \_\_\_\_\_

ADDRESS \_\_\_\_\_

ELECTRICIAN \_\_\_\_\_ TEL. NO. \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ESTIMATED COST OF WORK:\$ \_\_\_\_\_ FEE: \$ \_\_\_\_\_

Is this work associated with a Building Permit? Yes \_\_\_\_\_ No \_\_\_\_\_

I propose to make the following new installation, addition, and /or alteration to the electrical system(s) at the above premises in strict accordance with the National Electric Code, and plan(s) drawn or attached hereto and/or described below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ADDITIONAL FILING REQUIREMENTS:**

1. Worker's Compensation and Disability Insurance Certificate.

The undersigned affirms that he/she is authorized to make this application, is responsible for the work described and that all statements and documents contained herein are true and accurate to the best of his/her knowledge and belief.

\_\_\_\_\_  
Electrician's Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

License No: \_\_\_\_\_

Issued by: \_\_\_\_\_

The undersigned affirms that he/she is the owner of the property described herein, hereby gives consent to this application and fully understands the requirements contained therein in order to receive a Certificate of Compliance.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

**\*\*INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED\*\***

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