

AGENDA

NOVEMBER 3, 2016

8:00 P.M.

- I. Call to Order (Pledge of Allegiance and Moment of Silence)
- II. Continuation of Public Hearing - "Local Law to Amend Chapter 185 of the Village Code Regarding Wireless Telecommunications Projects".
 - *This Public Hearing is being continued from the October 20th Board of Trustees Meeting. Please see the Village's website which contains information on this Proposed Local Law. Copies of the Proposed Local Law are available for the public.*
- Continuation of Public Hearing - "Local Law to Amend the Zoning Code to Permit a Hotel Use in the Commercial "CR" Zone so as to Allow the Construction of a Marriott Residence Inn and Related Improvements".
 - *This Public Hearing is being continued from the October 20th Board of Trustees Meeting. Please see the Village's website which contains information on this Proposed Local Law. Copies of the Proposed Local Law are available for the public.*
- Public Hearing - "Proposed Local Law to Amend Chapter 197 of the Village Code (Water) Regarding Backflow Fines and Penalties".
 - *Please see the Village's website which contains information on this Proposed Local Law. Copies of the Proposed Local Law are available for the public.*
- III. Citizens Comment on Agenda Items (limited to four minutes per person) and does not include Items on the General Communications.
- IV. Approval of Minutes - October 20, 2016
- V. New Business
- A. Formal Agenda.
 1. Consideration of a Proposed Local Law to Amend Chapter 200 of the Village Code (Zoning) to include Regulations Concerning Siting and Use of Permanent and Portable Backup Generators in the Village.
 - I. *SEQRA compliance*
 - a. *Classify Action (Staff Recommendation: Unlisted)*
 - b. *Declare BOT Lead Agency*
 - c. *SEQRA Determination (Staff Recommendation: Neg Dec)*
 - II. *Set Public Hearing - December 1, 2016*
 - III. *Referral to Nassau County Planning Commission*

NEXT BOARD OF TRUSTEES MEETING - NOVEMBER 17, 2016

B. Consent Calendar

Departmental Communications:

Finance

1. Amend Bond Resolution - Improvements to Country Club Well Site.

- *Board authorization is requested to adopt an amended Bond Resolution, as provided by Counsel, for the Improvements to Country Club Well Site increasing the amount to \$1,541,000. The previous Bond Resolution was adopted on May 7, 2015 in the amount of \$1,187,000. The scope of this project originally included replacement of the Motor Control Center and starter equipment which were at the end of their lifecycles plus replacement of an existing single diesel generator. This project required significantly more engineering and design work since there were no "as built" diagrams for guidance. The project scope also changed from the replacement of a single diesel generator to an upgrade to one generator that could power the entire facility including both wells, booster pumps, the new air scrubbing technology and the GAC filtration system which must run year round. This original estimate for this project (\$1,187,000) included a \$1,000,000 for Construction, \$115,000 for Construction Management & Design and \$72,000 for Financing Cost and Contingency. The amended amount for this project, based on the lowest responsible bid includes \$1,171,250 for Construction, \$175,000 for Construction Management & Design, Financing Cost of \$50,000 and \$175,000 for Contingency which represents an increase of \$145,000 (there is already a \$30,000 Contingency included in the low bid amount) for a new project total of \$1,541,250.*

2. Petty Cash Account Resolution.

- *Board authorization is requested to abolish Petty Cash Account No. 0A2100.0000. Effective December 2, 2016. The resolution has been reviewed by Counsel.*

3. Engagement of Consultant - Quest Computer Products, Inc. - Assessment Roll Conversion - \$3,250.

- *Board ratification is requested to engage Quest Computer Products, Inc., 807 Westbourne Grove Court, Colfax, North Carolina, for assistance in the implementation of software of Garden City Assessment Roll Conversion to the Property Assessment System (PAS) at a cost not to exceed \$3,250. This is an approved Finance Department 2016/17 Capital Project.*

4. Transfer of Funds.

a) \$17,000 from Contingent to Board of Trustees - Equipment, for the refinishing of the Board Room Chairs.

b) \$11,732 from Contingent to Board of Trustees - Equipment, for the upgrade of the Board Room Sound System.

Sick Leave

5. Six employees - Police (4), Fire (1) and Public Works (1) Departments.

Clerk's Office

6. General Village Election - Setting of Village Election Date.

- *The Village Election is held pursuant to Election Law §15-104, with the date of Tuesday, March 21, 2017, between the hours 12 Noon - 9:00 p.m., at Village Hall, 351 Stewart Avenue, Garden City.*

Personnel

7. Contractual Step Adjustments and Longevity and Bonus Payments for:

- CSEA Rank and File
- CSEA Supervisory
- PBA
- Managerial

- *The above CBA's provide for an employee to be granted a salary increase annually to the next higher step within the salary range of the position classification upon the recommendation of the Department Head and the approval of the Board of Trustees. The date of the step increase is tied to the employees date of hire (payroll which is closer to June or December). The Longevity and Bonus Payments are also contractual.*

8. Amend CSEA Supervisory Agreement and CSEA Rank and File Agreement - Subject to the Acceptance by the CSEA Supervisory Unit.

- a) Amendment to CSEA Supervisory Agreement.

Recreation Program Development Supervisor - Amend Salary Grade

Employee - Sandra Young

Senior Groundskeeper - Amend Salary Grade

Employee - Timothy Messner

Recreation Supervisor - Amend Salary Grade

Employee - Steven Espey

- b) Amendment to CSEA Rank and File Agreement - Subject to the Acceptance by the CSEA Rank and File Unit

Maintenance Supervisor - Amend Salary Grade

Employee - Sam Simone

Recreation Attendant - Amend Salary Grade

Employee - Tom McGerty

Employee - Felicia Lovaglio

Employee - Andrew Karen

Tree Pruner - Amend Salary Grade

Employee - Robert O'Kane

9. Adopt Amended Part-Time and Seasonal Salary Schedule

- *This is necessary in order to reflect an increase in the Typist Clerk, Account Clerk and Court Clerk Part Time employees, at a starting hourly rate of \$14.00 for Typist Clerk new hires and for the top step after five years \$16.90 and for Account Clerk and Court Clerk, at a starting hourly rate for new hires of \$15.00 and for the top step after five years \$17.55 per hour, effective November 6, 2016.*

Public Works

10. Capital Project - Road Repairs.

- a) Amend the Capital Project - Road Repairs from the initial amount of \$1,508,919.50 to \$1,517,233.48.
- *This amendment is needed in order to pay the invoice submitted by Pratt Brothers, Inc., 45 South 4th Street, Bay Shore, New York.*
- b) Transfer of Funds
- *\$8,314.01 from Street Maintenance - Curb Replacement, to Street Maintenance - Road Repairs, to adjust estimated costs after completion of road repair work by Pratt Brothers, Inc.*
- c) Payment of Invoice - Road Repairs - Pratt Brothers, Inc. - \$8,314.01.
- *This road repair work has been completed by Pratt Brothers, Inc., 45 South 4th Street, Bay Shore, New York. (Capital Budget)*

11. Capital Project - Sidewalk Repairs.

- a) Amend the Capital Project - Sidewalk Repairs from the initial amount of \$250,000 to \$471,499.04.
- *This amendment is needed in order to pay the invoice submitted by Pratt Brothers, Inc., 45 South 4th Street, Bay Shore, New York.*
- b) Transfer of Funds
- *\$221,499.04 from Street Maintenance - Road Repairs, to Engineer - Sidewalk Repairs to adjust estimated costs after completion of sidewalk repair work by Pratt Brothers, Inc.*
- c) Payment of Invoice - Sidewalk Repairs - Pratt Brothers, Inc., - \$221,499.04.
- *This sidewalk repair work has been completed by Pratt Brothers, Inc., 45 South 4th Street, Bay Shore, New York. (Capital Budget)*

12. Additional Contract Work - Paving - Water Main Work - Pratt Brothers, Inc. - \$5,839.88.

- *This is for the blowing and sealing of the concrete joints on Magnolia Avenue which was done by Pratt Brothers, Inc., 45 South 4th Street, Bay Shore, New York, prior to the paving of the street. (Capital Budget Item)*

13. Additional Contract Work - Gas Pumps - Village Yard - Island Pump & Tank, Inc. - \$3,475.
- *This is for the 10,000 gallon diesel tank cleaning performed by Island Pump & Tank, Corp., 40 Doyle Court, East Northport, New York. The diesel tank was found to have bacteria sludge at its base and on the sidewalls of the tank. It was prudent for the company installing the new pumps at the Village Yard to clean the 10,000 gallon diesel tank of this sludge while the top of the tank was accessible. (Capital Budget)*

Recreation

14. Strategic Plan Initiative 1.8 - Various Parks Ballfield Safety Fencing and Backstop Replacement - Landtek Group, Inc. - \$54,412.20.
- *In an effort to upgrade four neighborhood ballfields as specified in year one of the Strategic Plan, we have secured pricing from the Landtek Group, Inc., 235 County Line Road, Amityville, New York, to replace chain link fencing on backstops and in front of players benches at Nassau Haven, Edgemere, Grove and Stewart fenced field. This work can be done under the Nassau County Requirements Contract. (Operating Budget)*
15. Turf Maintenance Contract Extension - Con-Kel Landscaping, Inc. - \$178,999.
- *The Turf Maintenance Contract with Con-Kel Landscaping, Inc., 52 Tulip Avenue, Floral Park, New York is due to expire on November 15, 2016. Under the terms of the contract and at the mutual agreement of the contractor and the Village, the contract can be extended with the same terms and conditions for a period of one year. This includes maintenance tasks of cutting, trimming, removal of litter and spring and fall clean up of all designated areas. (Operating Budget)*

External Communications

Parade:

16. Mrs. Betty McLoughlin, President, Irish American Society of Nassau, Suffolk and Queens, Inc., requesting to hold its annual St. Patrick's Day Parade on Sunday, March 5, 2017.
- *They are requesting permission to assemble in the parking lot between the Supreme Court and County Court courthouses and to parade on County Seat Drive north to Old Country Road, left onto Old Country Road and right onto Mineola Boulevard to Jericho Turnpike.*
- VII. Reports - Department Heads, Village Counsel, Village Administrator, Trustees and Mayor.
- VIII. Public Participation (limited to four minutes each).