

## **Garden City Board of Trustees Action: May 19, 2016**

The Garden City Board of Trustees convened at a regularly scheduled meeting on Thursday, May 19, 2016 and took the following action:

### **Volunteer Firefighter Approval**

The Board approved Volunteer Firefighter Sean Walsh.

### **Public Hearing**

The Board held a public hearing on a local law to adopt Chapter 185 of the Village Code regarding wireless telecommunications projects. The Board has determined that having a specific regulatory framework for processing applications for wireless telecommunications facilities is appropriate and advisable in order to further the safety and welfare of the Village in that it will ensure that wireless equipment installed in the Village complies with federal law and regulations governing telecommunications facilities.

After hearing several comments from those in attendance, the public hearing closed. Trustees unanimously voted to declare a negative declaration, briefly recessed to seek an opinion of counsel and soon after voted 8-0 to adopt the local law.

### **Approval of Minutes**

The Board approved the minutes of the following meeting: May 4, 2016.

### **Consent Calendar**

Trustees approved the following items on the Consent Calendar:

### **Public Works**

#### **Local Law:**

The Board unanimously voted to declare a negative declaration regarding the local law that adopted Chapter 185 of the Village Code Regarding Wireless Telecommunications Projects.

#### **SEQR:**

The Board approved a bond resolution authorizing the construction of road improvements, specifically the repaving of various roads in the Village:

- Stewart Avenue - Hilton Avenue to Franklin Avenue
- Second Street
- Main Avenue - Franklin Avenue to Meadow Street
- Sixth Street - Cathedral Avenue to Franklin Avenue
- Adams Street - Amherst Street to Plaza Road
- First Street - Cathedral Avenue to Rockaway Avenue
- Fenimore Avenue - Hawthorne Road to Tanners Pond Road
- Kingsbury Road
- Westbury Road
- Wilmar Place

#### **Emergency Valve Insertion:**

The Board approved \$61,196.54 worth of work Banker Construction Corp. did during an emergency valve insertion on Franklin Avenue at Fourth Street in order to avoid conflict with the gas utility. This required traffic control, roadway excavation and shoring during overnight work and next day work.

**Additional Contract Work:**

The Board approved a \$3,660.72 change order for Banker Construction, Corp. to restore the cobble stone curb on Carteret Place, which had to be removed in order to install the water main and restore residential water service. (This item was not included in the bid specifications.)

**Finance**

**Assessment of Unpaid Water Rent:**

The Board approved a resolution, pursuant to Section 11-1118 of the Village Law, to direct the Village Clerk to include all unpaid water rents on the annual Village Tax Levy.

**Assessment of Unpaid Commercial Sanitation Charges:**

The Board approved a resolution, pursuant to Section 115-15 of the Village Law, to direct the Village Clerk to include all unpaid Commercial Sanitation Charges on the Annual Village Tax Levy.

**Payment of Invoices:**

The Board approved the following invoice payments:

- \$17,451 to Bond, Schoeneck & King, PLLC for work done March 1-31, 2016 with respect to legal services for general labor matters.
- \$15,358 to Bee Ready Fishbein Hatter & Donovan, LLP for reimbursement of invoices for Epoch5, consultants, for the months of April 2016 (\$805) and March 2016 (\$14,553).

**Engagement of Professional Services:**

The Board engaged the professional services of Capital Markets Advisors, LLC to provide financial advisory services related to Debt Issuance and Continuing Disclosure.

**Bond Resolutions:**

The Board authorized the adoption of a bond resolution for the 2016-2017 repaving of various Village roads in the amount of \$1,700,000.

**Amend Bond Resolution:**

The Board unanimously voted to amend the bond resolution for the Pool Bathhouse Project, increasing the previously approved amount of \$750,000 to \$840,000. After brief discussion, trustees opted to increase the bond to pay for earlier engineering costs and expected bond issuance costs, as well as any other incidentals as the project nears the end.

**Appropriation of Termination Reserve:** The Board authorized the appropriation of \$51,503.16 from Reserve for Compensated Absences to Library-Regular Salary to fund the contractual payment for a retiring Library employee from the reserve maintained for that purpose.

**Adopt Resolution:**

The Board adopted a resolution that allows the Village to preserve its option to seek alternative funding options that would allow the reimbursement of funds expended on the LED Light Project.

**Appropriation of Funds - LED Project:**

The Board authorized the appropriation of \$725,000 from Surplus to Capital Projects to fund the LED Light Project. The funding of this project will be paid back from electrical expense reductions in the next five years. *See related items under Bid Awards on the Consent Calendar*

**Transfer of Funds:**

The Board approved the following fund transfers:

- \$5,000 from Street Lighting Contractual Services to Refuse and Garbage-Maintenance of Equipment to fund payment of invoice for Truck #224 repair.
- \$6,000 from Street Lighting-Contractual Services to Street Cleaning-Maintenance of Equipment to fund additional sweeper repair.
- \$11,500 from Street Lighting-Contractual Services to Street Maintenance-Maintenance of Equipment to fund the transmission rebuild for Truck #511.
- \$17,000 from Street Lighting-Contractual Services to Central Garage-Maintenance of Plant to fund numerous repairs to overhead doors for Village buildings, including emergency services.
- \$2,597 from Street Lighting-Electricity to Central Garage-Natural Gas to fund the National Grid bill for April 2016.
- \$3,000 from Street Lighting-Contractual Services to Central Garage-Materials and Supplies to fund additional bills for drug and alcohol testing for Public Works personnel.
- \$3,000 from Treasurer-Banking Services to Recreation-Banking Services to fund the allocation of Recreation credit card machine charges for the fiscal year.

**Personnel****Annual Contractual Salary Step Increments:**

The Board approved the annual contractual salary step increments for the CSEA, CSEA Supervisory Unit and the PBA, which provide for an employee to be granted a salary increase annually to the next higher step within the salary range of the position classification upon the recommendation of the Department Head and the approval of the Board of Trustees. The date of the step increase is tied to an employee's date of hire (payroll which is closer to June or December).

**Amend the Executive Staff Resolution:**

The Board approved an amended executive staff resolution to add an additional paragraph that effective June 1, 2016 and notwithstanding that such persons may have fewer than 11 consecutive years of Village service, the incumbent persons holding the positions of Village Treasurer, Village Auditor and Superintendent of Building shall receive four weeks vacation per year.

**Village Counsel****Post-Hearing Resolution:**

The Board adopted a post-hearing resolution to conclude the collective bargaining impasse between the Village and its CSEA "Rank-and-File bargaining unit by legislatively imposing terms and conditions of employment for the period June 1, 2013 - May 31, 2014 consistent with applicable law. Mayor Nicholas Episcopia recused himself. The Board declared there will be no wage or compensation increase(s) for the time period June 1, 2013 to May 31, 2014 and that the terms of the Agreement between the parties shall be continued as they are for such year.

## **Sick Leave**

### **Sick Leave:**

The Board approved sick leave for nine employees in the Police (5) and Public Works (4) Departments.

## **Recreation**

### **Community Park Field Renovation:**

The Board approved a \$2,234.40 change order for Landtek Group, Inc. to perform additional contract work at Community Park in regards to the field renovations. The total amount is from contingency. The work will enhance the original concrete mower strip detail with rebar. The approved contract of \$1,602,139.99 includes \$200,000 for contingency.

### **Community Park Field Renovation:**

The Board approved an \$8,892 change order for Landtek Group, Inc. to perform additional contract work at Community Park in regards to the field renovations. The total amount is from contingency. The work will replace the canopy fencing on two backstops. The approved contract of \$1,602,139.99 includes \$200,000 for contingency.

### **License Agreement:**

The Board approved a license agreement with Adelphi University for the use of Olmsted Theatre by the Garden City Recreation Annual Student Dance Showcase dress rehearsal on Thursday, June 2, 2016 and performances on Friday, June 3, 2016 and Saturday, June 4, 2016. The Recreation Department has more than 100 young women registered to receive special dance instruction over a four-month period. Rental fees charged by Adelphi University are offset by registration fees and ticket sales for the performances. This will generate approximately \$6,000 in revenue to the Department and registration fees for this program generated \$14,425.

## **Building**

### **Agreement Amendment:**

The Board voted to amend an agreement, originally approved at the October 16, 2014 Board of Trustees meeting and further amended at the March 3, 2016 Board of Trustees meeting, with Richard Barbieri to provide plan review and inspection services for the Village on an "as needed" basis. This agreement includes a change in rate from \$67 to \$75 per hour and shall continue in full force for the period June 1, 2016 to May 31, 2017 until the vacancy in the Building Department has been filled. (Funds from Personal Operations-Assistant Building Superintendent will be utilized until the vacancy has been filled.)

## **Library**

### **Agreement:**

The Board approved a user agreement between the Garden City School District and the Garden City Public Library that will offer a temporary summer location for the Garden City Public Library's Children's and Young Adult Programs Monday through Friday from July 5, 2016 to August 5, 2016.

## **Bids Awards**

The Board awarded the following bids:

### **Directional Drilling:**

The Board awarded the bid to Island Cable Co., low bidder, for directional drilling work at various

locations throughout the Village for an amount not to exceed \$43,900.

**LED Street Lights:**

The Board awarded the bid to Best LED Group, only bidder, to furnish and deliver energy efficient LED street lights for an amount not to exceed \$618,375.

**LED Street Light Fixtures, Retrofit Kits:**

The Board awarded the bid to Anker's Electric Service, Inc., only bidder, to install LED street light fixtures and retrofit kits at various locations throughout the Village for an amount not to exceed \$105,450.

**External Communications**

**Renew Agreement:**

The Board renewed an agreement with Adelphi University for use of the Parking Field at Community Park. This is the same agreement as in previous years except for the changes in the dates:

Year 1: - September 6, 2016 - December 21, 2016, January 23, 2017 - May 19, 2017

Year 2: - September 5, 2017 - December 20, 2017, January 23, 2018 - May 19, 2018

**Defective Condition:**

A Cambridge Avenue resident advised Village officials of a dangerous sidewalk in front of 316 Cambridge Avenue. The area in question was inspected and corrective action was taken by the Department of Public Works.

**Permits**

**Street Fair:**

The Board approved the Garden City Chamber of Commerce's request to hold Promenades beginning on Friday, June 17, 2016 and ending on September 16, 2016. Seventh Street will close between Franklin and Hilton Avenues from 6:00 p.m. to 10:00 p.m.

**Block Parties:**

The Board approved the following block parties:

- Adams Street, between Chester and Salisbury Avenues, on Saturday, June 11, 2016 from 10:00 a.m. to 10:00 p.m. (Rain date June 12)
- Cambridge Avenue, between Middleton and Edgemere Roads, on Saturday, June 25, 2016 from 12:30 p.m. to 11:00 p.m. (Rain date June 26)
- Cambridge Avenue, between New Hyde Park and Middleton Roads, on Saturday, June 25, 2016 from 12:30 p.m. to 11:00 p.m. (Rain date June 26)
- Chestnut Street, between Clinton Road and Tremont Street, on Saturday, September 17, 2016 from 1:00 p.m. to 11:00 p.m. (Rain date September 18)

**Executive Session**

The Board entered into an executive session to discuss a matter of collective bargaining and a matter of personnel and to also seek the advice of counsel.

*The next Board of Trustees meeting is scheduled for Thursday, June 2, 2016 at 8 p.m. at Village Hall.*